



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
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TOWN OF BETHEL
TOWN CLERK

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MEMORANDUM

TO: Lisa Bergh, Town Clerk
FROM: Wendy Smith, Recording Secretary – Board of Selectmen *Wes*
RE: Bid Waiver – Retaining Wall – 57 Grassy Plain Street
DATE: October 15, 2015

In accord with the provisions of the Town of Bethel Charter, Section C8-13.(C)(4), the Board of Selectmen, at their Special Meeting of October 13, 2015, approved the following motion(s) in connection with waiving the bidding procedure:

RESOLVED that the Board of Selectmen, in accordance with the provisions of the Town of Bethel Charter, Section C8-13(C)(4)iii, finds that it is in the public interest and the public economy to waive the bidding and advertisement requirements for the replacement of portions of the retaining wall at 57 Grassy Plain Street, on property owned by the Town of Bethel and leased to the YMCA Children's Center and award contracts to those vendors in the amounts as hereinafter set forth, to include a ten (10%) percent contingency.

The following quotes were obtained by Douglas Arndt, Director of Public Works for the complete project from the following vendors:

- a. For site work, TD & Sons provided the lowest quote in the amount of \$29,875;
- b. For structural engineering design services, Spiegel Zamecnik & Shaw in the amount of \$12,400;
- c. For site survey services, Sydney A. Rapp Land Surveying in the amount of \$2,300; and,
- d. For Proprietary Block Wall Design, Redi-Rock Walls of New England in the amount of \$34,649.

The total project cost is \$ 87,146 which includes the ten (10%) percent contingency.

The reasons for the bid waivers are as follows:

1. The field stone retaining wall at 57 Grassy Plains Street (Regional Children's Center for the YMCA) has been found deficient and need of replacement. The current condition of

the retaining wall presents a safety hazard to the occupants of the YMCA Children's Center.

2. Due to the nature of work, it is in the best interest of the Town of Bethel if the wall be replaced while the adjacent lot (55 Grassy Plains Street) is under construction. Timing is of the essence due to the construction activity on the adjacent parcel which would allow for egress by appropriate personnel to complete the work.
3. The work at 55 Grassy Plain Street is on schedule to be completed in the month of December 2015 thereafter, the Town's access to the wall will be severely limited.
4. The Public Works Department has been working with a structural engineer since April 2015 to develop a bid specification for this project. Unfortunately, due to a lengthy design process, there is insufficient time to bid, award, and construct this project before the December, 2015 deadline.
5. If this project is delayed and open access to the wall from 55 Grassy Plains Street is not available, the costs could be substantially higher and could have a serious impact on the YMCA with a 4 - 6 week construction schedule.
6. The lowest quoted contractor, TD & Sons, has indicated availability to begin construction within 1-2 weeks of the award of contract.
7. Due to the emergent nature of the repairs, the project is best completed prior to the onset of winter.

AND IT IS FURTHER RESOLVED that the First Selectman and or his designee(s) on behalf of the Board of Selectmen, is hereby authorized to execute any and all documents and to take any actions necessary or appropriate to effectuate and finalize the foregoing subject to approval by the Bethel Board of Finance and a Special Town Meeting.