

**Minutes of the Bethel Board of Education Resource Management & Business Operations Meeting held on June 25, 2015, in Board of Education Conf. Room E.**

**Attendance: None**

**Administrative Attendance: C. Carver, K. Brooks, T. Yonsky**

**N. Hoffman, Co-Chairman, called the meeting to order at 6:00 PM.**

**Board Members Present: Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Mr. Stuart Carlsen**

**Mr. Larry Craybas, Ex. Offico**

**Mr. Nicholas Hoffman**

**Mrs. Kristen Lacey**

**Absent Board Members:**

**Mr. Scott Clayton, Alternate**

**Mrs. Melanie O'Brien**

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TOWN OF BETHEL  
TOWN CLERK

**1. Healthy Foods Certification**

Bethel Public Schools has participated in the CT State Department of Education Healthy Food Certification Program for many years. By participating, Bethel can only serve snacks and a la carte items that specifically have been approved by the CSDE Bureau of Health & Nutrition. Each year we report to the CSDE each and every a la carte/snack item that we serve in our schools and it is checked against the approved list. The CSDE has been pleased with our adherence to the law

**Motion Passed:** Move to recommend to Board for approval passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen Yes

Mr. Larry Craybas Yes

Mr. Nicholas Hoffman Yes

Mrs. Kristen Lacey Yes

Mrs. Melanie O'Brien Absent

**2. 2015-2016 School Lunch Prices**

\* Raising student lunch prices a modest amount at all schools. Elementary will be \$2.70 which matches the minimum required Paid Equity by the USDA and Middle School and High School will be \$3.10. All student lunch prices include milk.

\* Raising all school breakfast prices by \$.05 to \$2.15.

\* Bethel's prices are very similar to other school districts in this area and across the state.

**Motion Passed:** Move to recommend to Board for approval passed with a motion by Mr. Stuart Carlsen and a second by Mr. Nicholas Hoffman.

Mr. Stuart Carlsen     Yes

Mr. Larry Craybas     Yes

Mr. Nicholas Hoffman     Yes

Mrs. Kristen Lacey     Yes

Mrs. Melanie O'Brien     Absent

### **3. Appointment of Food Services Management Company**

Mrs. Yonsky, Director of Fiscal Services, presented the Food Services Management bids. Two comprehensive proposals were received. The review committee scored the highest score from each member for Sodexo. Sodexo has guaranteed a profit in year one and each of the next four years. Therefore, Sodexo is recommended for the one-year contract with 4 one-year optional renewals.

**Motion Passed:** Move to recommend to the full Board for approval passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen     Yes

Mr. Larry Craybas     Yes

Mr. Nicholas Hoffman     Yes

Mrs. Kristen Lacey     Yes

Mrs. Melanie O'Brien     Absent

### **4. 2015-2016 School Year Tuition Rates**

### **5. Budget Transfers**

Mrs. Yonsky reviewed the budget transfers with the committee. Transfers were per budget meetings Mrs. Yonsky had with building principals.

**Motion Passed:** Move to recommend the budget transfers to the full Board for approval passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen     Yes

Mr. Larry Craybas     Yes

Mr. Nicholas Hoffman     Yes

Mrs. Kristen Lacey     Yes

Mrs. Melanie O'Brien     Absent

## 6. 2014-2015 Year-End Close Out & Spending Plan

Mrs. Yonsky reviewed the transfers needed to purchase Chromebooks for grade and to purchase servers for the district financial operations. Mrs. Yonsky also reviewed the potential additions to the 15/16 projects in the unexpended funds account.

**Motion Passed:** Move to recommend the Board of Education to direct the administration to first make accounting adjustments as needed to properly close the books and records and that remaining funds be directed towards the above goals passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Larry Craybas	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Absent

**Motion Passed:** Move to present the budget transfers to the full Board as presented passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Larry Craybas	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Absent

## 7. Audience Participation

None.

## 8. Adjourn

**Motion Passed:** Move to adjourn at 7:04 PM passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Larry Craybas	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Absent

Respectfully submitted,  
Susan Pare  
Board Recorder