



BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF SPECIAL MEETING

Thursday, February 12, 2015
7:00 p.m.

CJH Municipal Center – Meeting Room “A”

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Bruce Cornwell, Chairman, William Kingston, Patricia Smithwick, Eileen Freebairn, Claudia Stephan, Gary Regan and Timothy Draper. Also in attendance were members of the Board of Selectman, Comptroller Robert Kozlowski and Assistant Comptroller Brad Heering.

Bruce Cornwell called the Special Meeting to order at 7:00 p.m.

Fiscal Year 2015-2016 Department Budget Presentations

220 - Fleet Maintenance Fiscal Year 2015-2016 request \$359,096

Wayne Morris, Fleet Coordinator, presented the Fiscal Year 2015-2016 request for 220 – Fleet Maintenance in the amount of \$359,096. He noted that the age, miles and hours on vehicles puts a strain on the equipment and requested funding remain as requested. It was discussed that a listing of unused vehicles and equipment should be compiled and advertised for sale. Several replacement vehicles will be requested in the capital plan.

230 - Public Works Fiscal Year 2015-2016 request \$310,542

Douglas Arndt, Director of Public Works, presented the Fiscal Year 2015-2016 request for 230 – Public Works in the amount of \$310,542. He spoke to the numerous projects that are ongoing; engineering services are provided by Wright-Pierce. He noted an increase for Stormwater Testing, a mandated water quality testing. A request for an intern and additional funding for dues and education is included.

240 - Highway Department Fiscal Year 2015-2016 request \$1,346,248

Robert Dibble, Highway Superintendent and Douglas Arndt, Director of Public Works, presented the Fiscal Year 2015-2016 request for 240 - Highway Department in the amount of \$1,346,248. Mr. Dibble noted that there were not too many changes to the account; he did move several items (curbing, sidewalks, drainage improvements, etc.) from Road Construction into Maintenance Repairs as they are more maintenance related. Included is the request for a part time administrative assistant to work at the Highway garage to assist with administrative support. It was noted that there could be a marginal savings on asphalt due to the price of gas decreasing. Road construction in the amount of \$165,000 is included in this account. Majority of road construction funding requested will be included in the capital plan as well as through various grant funding opportunities.

260 - Building Maintenance Fiscal Year 2015-2016 request \$698,413

Robert Dibble, Highway Superintendent and Douglas Arndt, Director of Public Works, presented the Fiscal Year 2015-2016 request in the amount of \$698,413. There is an increase to Maintenance and repairs; it had been reduced in the current operating budget. It was requested that a list of projects be compiled noting their status.

270 - Tree Warden Fiscal Year 2015-2016 request \$94,400

Robert Dibble, Highway Superintendent and Douglas Arndt, Director of Public Works, presented the Fiscal Year 2015-2016 request in the amount of \$94,400. It was noted that there was no change in the request.

As there was no further business on tonight's agenda, Patricia Smithwick made a motion, which was seconded by William Kingston, to adjourn the meeting at 8:15 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary