

PARKS & RECREATION COMMISSION
Special Meeting
Wednesday, January 7, 2015

Minutes

A special meeting of the Parks & Recreation Commission was held on January 7, 2015 for the purpose of discussion and preparation of the budget for the coming fiscal year.

PRESENT: Meghan O'Connor, Laura Ferguson, Patrick Morton, Bill Pullan, Lou Valenti, Rachael McGrath, and Eileen Earle.

ABSENT: Angelo Franzese and Gary Regan.

CALL TO ORDER: Megan O'Connor called the meeting to order at 7:32 pm.

PUBLIC COMMENTS: None

BUDGET 2015-2016:

- Accounts 101, 102, 103, 106, and 109 are all accounts for full time employees and changes are due to contracts.
- Account 105 – Part Time Salaries, increase due to the increased minimum wage of \$9:15 per hour and changes to be made accordingly for returning employees and part time staff.
- Account 107 – Overtime same as last year
- Account 201– Office Expense, decrease due to savings in discontinuing mailing the flyer.
- Account 206 – Maintenance & Supplies, increase represents cost of fertilizer, seed, and herbicide applications. This increase also reflects the responsibility of the Dept. to maintain/replace the downtown benches, garbage cans, recycling containers, pavers and trees.
- Account 301 – Dues & Education, same as last year
- Account 308 – Clothing Allowance, same as last year
- Account 313 – Contracted Services, decrease due to the paid off of the Dept. car and also a decrease in the lawn mower lease.
- Account 315 – Park Maintenance & Repairs, increase due to added funds for tree work in the parks and Educational complex.
- Account 316 – Programs increase due to an increased in custodial fees, Travel Basketball fees for referees, league fees and replacement of two motors for the basketball hoops.
- Account 403 – Capital Equipment moved to Capital Plan
- Account 405 – Capital Construction moved to Capital Plan

Lou Valenti made a motion, seconded by Bill Pullan to accept and promote the 2015-2016 Budget as prepared by Eileen Earle to the Board of Finance in the amount of \$964,093. Vote, all in favor, motion unanimously approved.

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CAPITAL IMPROVEMENT PLAN & EQUIPMENT:

Capital Improvement Plan: Discussion followed on which projects the Parks and Recreation Commission would like to see completed. The following items were recommended to be completed this fiscal year:

- Survey & Plan for the Kowalski Property
- Construction of the Rubino Property
- Meckaur Parking lot, paving

Bill Pullan made a motion, seconded by Lou Valenti to approve the Capital Improvement Plan 2015-2020 as written with the understanding to move the Meckaur Parking lot paving to this year and also to try moving it to another dept. in the town. Vote, all in favor, motion unanimously approved.

Capital Equipment: Discussion followed on which equipment the Parks and Recreation Commission would like to acquire for this fiscal year.

- Trailer
- Utility Vehicle
- Snowplow
- Top Dresser

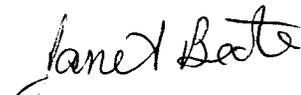
Pat Morton made a motion, seconded by Laura Ferguson to approve the Capital Equipment 2015-2020 as written with the understanding to move the Top Dresser up from 2018 to this year. Vote, all in favor, motion unanimously approved.

REGULAR MEETING DATES FOR 2015: After reviewing the meeting dates, Laura Ferguson made a motion, seconded by Bill Pullan to approve the Regular Meeting Dates for 2015. Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Pat Morton made a motion, which was seconded by Lou Valenti to adjourn the meeting at 8:55 pm. Vote, all in favor, motion unanimously approved.

The next regular meeting will be held on Wednesday, January 28, 2015 at 7:30 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,



Janet Beote
Recording Secretary