



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

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TOWN OF BETHEL
TOWN CLERK

REGULAR MEETING

Monday, January 5, 2015
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

Present: First Selectman Knickerbocker, Selectmen Paul Szatkowski, Selectmen Richard Straiton and Commissioner Gribbin. Also in attendance were Town Attorney Martin Lawlor, Public Works Director Douglas Arndt, Utility Supervisor Kelly Curtis and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE.

Absent: Commission Valenti and Comptroller Robert Kozlowski

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:03 p.m. and led the Pledge of Allegiance.

Public Input: None.

Correspondence: None.

Commission Gribbin made a motion, which was seconded by Selectman Szatkowski, to add four items to the agenda under old business, 48-50 Stony Hill Road, Eureka Lake Boiler, Sewer Allocation Study and 4 Goodhill Road. Vote, All in Favor, Motion Approved.

Meeting Minutes from Special Meeting of December 15, 2014:

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski to approve the minutes as presented. Vote, All in Favor, Motion Approved.

New Business:

- **2015 PUC Meeting Schedule:**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the 2015 PUC Meeting Schedule. Vote, All in Favor, Motion Approved.

Old Business:

- **PUC Capital Project Status Summary:** Mr. Jedrychowski reviewed a handout from distributed packet and reported meeting with the City of Danbury’s Inland/Wetland office for permit requirements on the Eureka Lake water tank. Preparing funding application. The Hoyt’s Hill water booster station kick off meeting will be scheduled in January 2015. The Highland/Andrews and Cindy Lane water main replacements bidding documents to Mr. Curtis in next few weeks. Construction to begin approximately April 2015. The South Street water booster station pump station gas installation is complete. Xenelis to complete generator connection and CL&P to install

meter this week. The demolition of the Hickok Tank and “gray” pump station building design work to begin in two weeks. HRP is working on setting up a pre-application meeting with the DEEP on the diversion permit for the New East Swamp well field. The Eureka Lake and Chestnut Ridge dam inspections were completed on November 12, 2014 and final reports were submitted to the DEEP on December 30, 2014. First Selectman Knickerbocker suggested regular maintenance of the grounds is scheduled. First Selectman Knickerbocker requested a copy of the dam inspection report be forwarded to Comptroller Kozlowski.

- **South Street Pump Station:**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve four change orders submitted by Wright-Pierce for Xenelis Construction Company. Vote, All in Favor, Motion Approved.

- **Water Rate Study:** First Selectman Knickerbocker distributed information to commission members by email prior to the meeting for review. He reported there may be some eligibility for grant monies that need further research. Commission Gribbin opened a discussion on ways to reduce operating expenses and Mr. Jedrychowski gave an overview of some possible options.

- **Plumtrees Pump Station:** Public Works Director Arndt reviewed a handout from Milone & MacBroom and Tata & Howard regarding the flow data. He stated that sufficient capacity exists at the Plumtrees Pump Station to support the anticipated sanitary sewer flows generated from Bethel Crossing. Discussion ensued.

Selectman Straiton made a motion to approve the sewer allocation for Bethel Crossing on the recommendation of the consulting engineer and the Public Works Director.

First Selectman Knickerbocker restated the motion, which was seconded by Selectman Szatkowski, to affirm the Plumtrees Pump Station has sufficient sewer capacity for Bethel Crossing to proceed. Vote, All in Favor, Motion Approved.

- **48-50 Stony Hill Road; Modify Sewer Line/Culvert at Route 6:** Public Works Director Arndt and Mr. Jedrychowski reported more research is required to finalize.
- **Eureka Lake Boiler:** Public Works Director Arndt reported that this item is on the Ameresco Energy Management Plan and they have obtained three quotes. A meeting with Ameresco is scheduled for Tuesday, January 6, 2015.
- **Sewer Allocation Study:** Mr. Jedrychowski will be obtaining information from the City of Danbury and will review with Public Works Director Arndt to be prepared to update the Commission at the February 2, 2015 meeting.
- **4 Goodhill Road:** Town Attorney Lawlor received a title search on said property today and was unable to review prior to the meeting. He gave a brief overview of the issue and will speak with the neighbor after reviewing the title search documents. Discussion ensued.

Financial Reports:

- **Invoices:** Items number 6, 7 and 8 were removed from the invoice spreadsheet to give a revised total of \$78,318.04.

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Item #	Vendor	Inv. Date	Inv. #	Amount	Description	Account
1	HRP Associates #4728	12/10/2014	97411	\$2,007.63	Level A Mapping for East Swamp Aquifer	Water Depart. #0310160-5313
2	Martin Lawlor	12/31/2014	15-01 Sewer Project	\$709.50	Professional Services	Sewer Dept. #0310160-5352
3	Martin Lawlor	12/31/2014	15-01 Sewer Inv	\$306.38	Professional Services	Sewer Dept. #0310160-5352
4	Martin Lawlor	12/31/2014	15-01 Water Inv	\$1,058.88	Professional Services	Water Dept #0210160-5352
5	Wright-Pierce #1024	12/10/2014	96899	\$1,487.50	Professional Services DEEP Mandated Insp. Eureka & Chestnut Ridge Dams 11/1/14 to 11/28/14	Water Department #0210160-5313
9	Xenelis Construction #4622	11/4/2014	54568	\$72,748.15	Construction South Street Pump Station - Payment #4	South Street Pump Station Water Department 0210160-5313
TOTAL				\$78,318.04		

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve the invoices, as amended, in the amount of \$78,318.04. Vote, All in Favor, Motion Approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski to add to the agenda consideration of an asset management system. Vote, All in Favor, Motion Approved.

Consideration of an Asset Management System: Public Works Director Arndt gave an overview of an asset management plan for the water system based on the geographical information system (GIS).

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to authorize the Public Works Director to proceed with development of a request for proposal for an asset management system. Vote, All in Favor, Motion Approved.

Engineering / Utility Consultant Report:

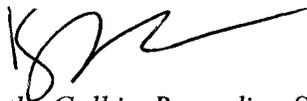
- **Supervisor's Report:** Mr. Curtis reported two wells redeveloped and he is waiting on paperwork from S.B. Church.

A special meeting date was scheduled for January 12, 2015 with a time to be determined.

Add the Transfer Station to the next regular meeting agenda under old business.

Adjourn: *As there was no further business on the agenda First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski to adjourn the meeting at 5:38 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Kathy Galbis, Recording Secretary