



## **BETHEL PUBLIC LIBRARY**

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

[www.bethellibrary.org](http://www.bethellibrary.org)

### **MINUTES OF MEETING**

#### **Bethel Public Library Board of Directors Development Committee**

July 6, 2015 at 5:00pm

Morse Conference Room at the Bethel Public Library

**PRESENT:** Lisa Johnson, Chair, Mary O'Leary, Mary Spain, Tia Murphy, ex-officio and Lynn Rosato, Library Director.

**ABSENT WITH NOTICE:** Terri Rotella.

**CALL TO ORDER:** Chair Lisa Johnson called the meeting to order at 5:00pm.

**APPROVAL OF MINUTES:** Mary O'Leary made a motion to approve the Minutes of the June 5, 2015 Meeting; Mary Spain seconded. The motion passed.

#### **WINE TASTING EVENT 2015:**

Ran down list of ongoing and open items:

**Food Vendors:** Tia – Still needs to confirm with La Zingara and Villarano Bakery. She did have an impromptu discussion with Paradise Foods.

Lisa – Confirmed with Rita's Ice. Needs to send a follow up email to The Meeting House Pub, Needs to reach out to Paradise Foods and Daily Fare.

Terri – Lisa will ask if she has contacted Pacifico Nirvona.

**Wine Glasses:** The Library currently has 120 glasses from previous years. We only need to order 78. Lynn to order same color as last year.

**Liquor Permit:** Mary O'Leary has form. Linda Curtis still needs to get approval from Friends of the Library to move forward.

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TOWN OF BETHEL  
TOWN CLERK

**Park & Rec: Cleaning Crew:** Lisa still to contact Eileen Earl about trash containers and labor for cleanup.

**Tickets/Program Book:** Reviewed proof from last year for 2015. Will have Door Prize portion removed and then move forward.

**PayPal:** Discussion about using PayPal "triangle" for purchases and using PayPal on Library site to purchase Wine & Food Tasting Tickets. Lynn to look into and report back. Is there a service fee and if so, how much?

**Raffle Baskets/Silent Auction:** Lisa to create and forward to Development Committee a list of possible Basket items for review. List will be presented at next Library Board Meeting to get all Board members involved.

**Health Department:** Lisa to set up meeting with Health Department to find out how we will handle this year's event from their end.

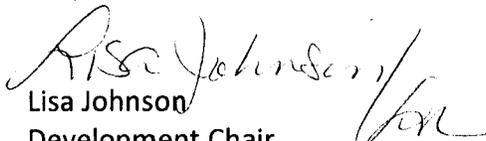
**Actual Event**

- Reworking the flow of event
- Mary O'Leary to ask Fire Marshall if we need to do anything with him for this year's event.
- Lisa to create task list
- Lisa to create list of basket items for Raffle Baskets.
- Is Terri doing Winspire?
- Lisa to impress upon all Library Board members the need for their support before, during and after this event.
- Save the date notice have been sent out by Library via Social Media.

**NEXT MEETING DATE:** August 10, 2015 at 5:00pm.

**ADJOURNMENT:** Mary O'Leary moved to adjourn the meeting. Mary Spain seconded. The motion passed. Lisa Johnson adjourned the meeting at 5:58pm.

Respectfully submitted,

  
Lisa Johnson  
Development Chair