



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

Minutes of Special Meeting
Bethel Public Library Board of Directors – Technology Committee
Thursday October 29, 2015, 5:30 pm
Morse Conference Room, Bethel Public Library

Present: Richard Merritt, Chair, Linda Curtis, Ted Stevenson, Lynn Rosato, Library Director; Tia Murphy, Board Chair ex-officio

Call to Order: Committee Chair Richard Merritt called the meeting to order at 5:30 pm

Approval of Minutes: Ted Stevenson made a motion to approve the minutes of the October 20, 2014 meeting, seconded by R. Merritt, all in favor.

Review and Discussion of Proposed Technology Budget for FY 2016-2017: Lynn Rosato presented the proposed budget for technology line items #206, #313, and #212.

Account #206 – Equipment Maintenance; The rolling PC replacement schedule of 18 computers at four-years-old needs to be continued. Replacement costs remain steady from previous years. However, the present scanners are no longer compatible with the new operating systems. R. Merritt recommended adding two scanners to the budget. A barcode scanner could be utilized by History Room personnel when not occupied with assisting patrons. All concurred.

The 2015-2016 budget had originally provided for two self-checkouts and two receipt printers. These were removed after the library budget was cut. R. Merritt recommended that these be put into the upcoming budget proposal since this was something that patrons were requesting.. Everyone concurred. Maintenance costs from Bibliomation and other providers will be increasing slightly from the current year. The total for account #206 amounted to \$19,230.

Account #212 – Online Databases will be going up approximately 3% to \$19,317.

Account #313 - Contract services remains unchanged from the previous year at \$45,692.

T.Stevenson made a motion to present the technology budget as discussed and amended, to the Finance Committee. L. Curtis seconded the motion. The motion passed unanimously.

Next Meeting Date: To be determined as needed.

L. Curtis made a motion to adjourn the meeting. T. Stevenson seconded the motion and, with all in favor, R. Merritt adjourned the meeting at 5:58 pm.

Respectfully submitted,


Linda C. Curtis, Committee Member

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2015 OCT 30 A 11: 52

TOWN OF BETHEL
TOWN CLERK

PARKS & RECREATION COMMISSION

Wednesday, October 28, 2015

Minutes

PRESENT: Meghan O'Connor, Patrick Morton, Bill Pullan, Gary Regan, Lou Valenti, Rachael McGrath, and Eileen Earle.

ABSENT: Laura Ferguson and Angelo Franzese.

CALL TO ORDER: Gary Regan called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES: Approval of the minutes for September 23, 2015 was accepted on a motion by Pat Morton, seconded by Bill Pullan, abstained by Lou Valenti, and then approved by the remaining members.

PUBLIC COMMENTS: None

ACCOUNTS PAYABLE, PAYROLL AND INCOME: The Expenditures Report and the Cash Balance Report were reviewed by all present. The Cash Balance Report will show an increase in the next two weeks as we will be continuing with the Basketball Registrations. The Expenditure Report is all good except for the gazebo repair expense which will be reimbursed by the Board of Finance. On a motion by Lou Valenti and seconded by Pat Morton, the Expenditure Report and the Cash Balance Report were accepted and unanimously approved by all members present.

CORRESPONDENCE: Last year's Memorial Day Kindness Classic Baseball Tournament Director, Mark Foster request permission to again run this tournament in 2016. Dates would be May 27, 28, 29, 2016 (May 30 Rain Date). Last year's tournament had a great response with 9 teams participating and approximately 1500 people visited the Park and the Stony Hill Area. On a Motion by Bill Pullan and seconded by Pat Morton the 2016 Memorial Day Kindness Classic Baseball Tournament was unanimously approved by all members present.

PROGRAMS: All fall programs are running smoothly. Rachael sent out our first mass eTrac email to let people know about our programs and received a lot of positive feedback in return. Travel basketball has started their practices. Registration continues for our Intown Basketball League and will increase as we near the November 7th deadline.

DIRECTOR'S REPORT:

- The fall baseball and softball season has ended and the football playoffs are this weekend.
- We installed four new benches on Greenwood Avenue, three in front of the Opera House and one in front of the Library.
- Rubino Property, three spruce trees were transferred and planted as a buffer between the neighbors and the practice field. Soil will be delivered and grass seed planted in the next three weeks. In the spring it will be aerated and over seeded with the possibility of being playable by next fall. Peter Amaral of Exterior Design Landscaping LLC is the landscape contractor.
- A copy of the Hybrid Fertilizing Program for the Educational Park Athletic Field and the Parks and Rec. Maintenance Standards were given to our commission for review.

2015 OCT 30 A 10: 27

TOWN OF BETHEL
TOWN CLERK

Parks & Recreation Commission
Minutes, October 28, 2015,

DIRECTOR'S REPORT continued:

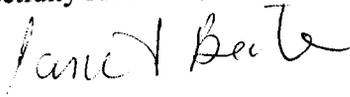
- The Director will meet with the Presidents of the Sports Leagues in December to review the field assignments.
- Work will be done this fall on the Football Field's Irrigation.
- Bethel Educational Park, Athletic Field Hybrid Fertilizing Program will be done by Lawn Doctor.

LOCKER ROOM REMODEL: The preliminary plans/drawing by Architects' Guild, LLC was reviewed by the Commission. The new locker rooms will be accessible not only from the gym but also from the front and back hallways. Included in this renovation will be storage closets for Parks and Rec., and the voting machines.

As there was no further business on tonight's agenda, Lou Valenti made a motion which was seconded by Pat Morton, to adjourn the meeting at 7:50 p.m. Vote, all in favor, motion unanimously approved.

The next Parks and Rec. Commission meeting will be held on Wednesday, November 18, 2015 at 7:30 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,



Janet Beote, Recording Secretary