



BETHEL PUBLIC LIBRARY

189 Greenwood Avenue, Bethel, CT 06801
203-794-8756 Fax 203-794-8761
www.bethellibrary.org

Minutes of Special Meeting
Bethel Public Library Board of Directors – Finance Committee
Thursday November 12, 2015, 5:30 pm
Morse Conference Room, Bethel Public Library

Present: Richard Merritt, Chair, Linda Curtis, Ted Stevenson, Lynn Rosato, Library Director; Tia Murphy (entered meeting at 6:00 pm), Board Chair ex-officio

Call to Order: Committee Chair Richard Merritt called the meeting to order at 5:31 pm

Approval of Minutes: T. Stevenson made a motion to approve the minutes of the November 12, 2014 meeting, seconded by R. Merritt, all in favor.

Review and Discussion of Proposed Library Budget for FY 2016-2017: Lynn Rosato presented the proposed budget for all line items of the operating budget. No increases were projected for the telephone, programming/outreach, or contracted services line items. There will be unavoidable increases in dues and services. Equipment that was removed from the present year's budget was reinstated in the upcoming budget as recommended by the Technology Committee. These items included scanners, self-checkout machines and receipt printers. A slight increase in the personnel line reflected recommendations from the Personnel Committee to bring part-time wages in-line with other local libraries and also reclassifying one employee to Network Administrator. Discussion focused on the areas of equipment and personnel.

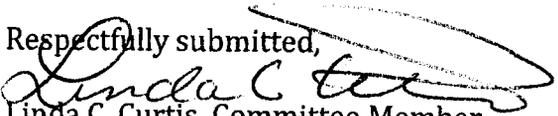
T. Stevenson made a motion to present the proposed 2016-2017 budget as discussed to the full Board of Directors at the November 23 meeting. L. Curtis seconded the motion. The motion passed unanimously.

Ms. Rosato presented the capital expenditures and maintenance schedules as recommended by the facility committee. While some of the items had been completed this fiscal year, others remained from prior years due to budget constraints and still needed to be quoted and/or completed. Discussion followed regarding the ideal maintenance schedule that would keep the library clean and inviting. Line painting in the parking lot was added by R. Merritt. T. Stevenson made a motion to bring the capital and maintenance recommendations to the Board of Directors at the next regular meeting. R. Merritt seconded the motion. The motion carried.

Next Meeting Date: To be determined, if needed.

L. Curtis made a motion to adjourn the meeting, T. Stevenson seconded the motion and with all in favor, the meeting was adjourned at 6:32 pm.

Respectfully submitted,


Linda C. Curtis, Committee Member

RECEIVED

2015 NOV 16 A 10: 27

TOWN OF BETHEL
TOWN CLERK