

YOUTH COMMISSION

CJH MUNICIPAL CENTER

PRO-ACCESS TEEN CENTER

1 SCHOOL STREET

January 13, 2015

6:45 PM

MINUTES

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT:

Kristin Nauheimer, Chairman. Members: Lisa Bergh, Rob Deletis, Carolyn Bruno and Olivia Wootton

Also present: Hilda Delucia, AKA Hilda Valdespino*, Director Pro-Access Teen Center. Richard Straiton, Selectman.

Absent: Bob Korin, Kate Shea and Kristin Riolo.

Chairman Nauheimer called the meeting to order at 6:45 PM.

CORRESPONDENCE:

None

PUBLIC COMMENT:

*Teen Center Director Hilda Delucia, notified the Commission that her name has been changed to Hilda Valdespino.

APPROVAL OF MINUTES:

A motion to approve minutes of December 3rd, 2014 made by Rob Deletis; that motion was seconded by Richard Merritt. Vote taken, the motion approved. Lisa Bergh abstained.

A motion to approve minutes of December 22, 2014 was made by Rich Merritt; the motion was seconded by Rob Deletis. Vote taken, motion approved.

A motion to approve the minutes of the Special Meeting held January 8, 2015 was made by Richard Merritt; the motion was seconded by Kristin Nauheimer. Vote taken, motion approved. Rob Deletis abstained.

Rob Deletis made a motion to move item #10 to #7 placement on the agenda as Selectman Straiton had another meeting to attend.

DISCUSSION OF FUTURE TEEN CENTER:

Discussion centered on the building of the teen center moving forward. Members expressed their thoughts on both Architects. The consensus was to move forward with McQueenVerdi Group. The benefit of having a design/build firm was the deciding factor.

Lisa Bergh made a motion to move forward utilizing McQueenVerdi Group for the project. Richard Merritt seconded the motion. All in favor, motion approved.

Richard Merritt made a motion to send a letter to the Board of Selectmen notifying them that Youth Commission voted to proceed with McQueenVerdi Group. The motion was seconded by Kristin Nauheimer. Vote taken all in favor. Motion approved.

Selectman Richard Straiton at this point exited the meeting.

DIRECTORS REPORT:

Hilda Valdespino presented the directors report (see attached). Hilda has decided to not send a calendar out for the months of January and February. This is being done to test to see if notification through social media such as Facebook and Twitter will work to keep attendance stable/increase without the cost of postage.

Activities such as Lockout, Mohegan Sun Lacrosse, a Whalers hockey game, cardboard homes; which will be mimicking a homeless situation, and a "Stars of Bethel" activity which will be held to recognize outstanding community members.

Hilda noted that at the next Student Advisory Meeting she is having a speaker attend. Jeff Davis, a young gentleman will be giving a talk on overcoming obstacles in life.

She also informed the Commission that she is looking for someone to work one day a week from 2:30 PM until 6:00 PM.

FINANCIAL REPORT:

Presented by Director Valdespino, (see attached).

FUNDRAISING:

With all that is going on with the project of the possible new building, it was decided that the focus would be on smaller activities to raise funds at this point in time.

ELECTION OF OFFICERS:

Lisa Bergh made a motion to nominate Kristin Nauheimer as Chairman; the motion was seconded by Rob Deletis. Vote taken, all in favor. Motion accepted.

Richard Merritt made a motion to nominate Bob Korin as Vice Chairman, that motion was seconded by Rob Deletis. Vote taken, all in favor. Motion accepted.

A motion to nominate a Secretary was tabled until the next meeting to be held February 10th.

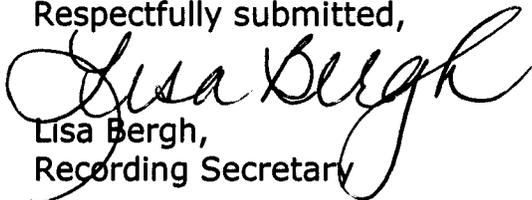
The next meeting will be held on February 10, 2015.

ADJOURN:

Rob Deletis made a motion to adjourn; the motion was seconded by Richard Merritt. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:00 PM.

Respectfully submitted,


Lisa Bergh,
Recording Secretary

1. Membership Update:

Grade	Jan. 2014		Total	Dec. 2014 (last report)	Jan. 2014 total
	New Paid Members	Renewal Members			
7	17		17	15	
8	5	8	13	12	15
Freshman	9	8	17	16	13
Sophomore	2	13	15	15	22
Juniors	4	20	24	19	24
Seniors	4	6	10	10	7
					5
Totals	41	55	96	87	87

2. Program Attendance (see report)
3. Program Discussion: SAG, Lockout, "Red Carpet Academy Awards Night, Superbowl, Calendar
4. Staffing
5. Finance Report

Dec. 3, 2014 – Jan. 9 2015 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Pro Access – Wed.	Dec 3	5	
2	Pro Access – Thurs.	Dec 4	5	
3	Student Advisory Meeting	Dec. 4	15	
4	Pro Access – Fri.	Dec 5	2	
5	Open Gym	Dec 5	18	
6	Pro Access – Wed.	Dec 10	8	
7	Pro Access – Thurs.	Dec 11	5	
8	Holiday Movie Night	Dec 12	4	
9	Open Gym	Dec 12	14	
10	Holiday Baking Night	Dec 15	0	
11	Caroling for a cause	Dec 16	0	cancelled
12	Pro Access – Wed.	Dec 17	8	
13	Pro Access – Thurs.	Dec 18	4	
14	Christmas Party	Dec 19	6	
15	Open Gym	Dec 19	17	
16	Pro Access – Wed.	Jan 7	8	
17	Pro Access – Thurs.	Jan 8	7	
18	Pro Access – Fri.	Jan 9		Cancelled due to school closing
19	Open Gym	Jan 9		Cancelled due to school closing
			126	Average of 7 participants/program

During this same period mid-Nov. to mid-Dec. 2013 198 participants were served with 22 programs for an average of 10 participants per program.

Pro Access Usage by other groups:

Month	Program	Days Used	Students
Dec. 2014	Tutoring	17	Average of 3.3 students per day
Dec. 2014	Transition	12	2-3 students per day with 2-3 coaches

Inspired Learning, LLC

Pro Access Report

November 2014

	Pro Access	TOTAL	
Income			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	\$ 5,500.00	\$ 5,500.00	
Membership Dues	120.00	120.00	
Program Income		0.00	
Candy	7.00	7.00	
Hypnotist	800.00	800.00	
Movie Night	45.76	45.76	<i>Tkts ret'd for Hunger Games Premier</i>
Open Gym	66.00	66.00	
Total Program Income	\$ 918.76	\$ 918.76	
Total Income	\$ 6,538.76	\$ 6,538.76	
Gross Profit	\$ 6,538.76	\$ 6,538.76	
Expenses			
Bank Service Charges	148.45	148.45	
Computer and Internet Expenses		0.00	
Computer Software	20.17	20.17	<i>Internet Quickbooks</i>
Total Computer and Internet Expenses	\$ 20.17	\$ 20.17	
Internet Expense	159.55	159.55	<i>Comcast</i>
Marketing/Advertising/Networkin	40.00	40.00	<i>Constant Contact</i>
Office Supplies	14.00	14.00	<i>Director's Badge</i>
Payroll Expense		0.00	
Director's Salary	3,517.00	3,517.00	
Employer Taxes	92.33	92.33	
Payroll Service Fee	30.00	30.00	
Wages	954.50	954.50	
Total Payroll Expense	\$ 4,593.83	\$ 4,593.83	
Postage and Delivery	109.99	109.99	
Professional Fees		0.00	
Bookkeeping Services	150.00	150.00	
Total Professional Fees	\$ 150.00	\$ 150.00	
Program Expense		0.00	
Famous Pizza	18.93	18.93	
Hypnotist	750.00	750.00	
Lake Compounce	390.00	390.00	<i>Bus</i>
Movie	16.57	16.57	<i>Netflix</i>
Movie Night	102.96	102.96	<i>Hunger Games Premier</i>
Refreshments	159.96	159.96	<i>Party and candy sales</i>
Total Program Expense	\$ 1,438.42	\$ 1,438.42	
Signs	75.00	75.00	<i>Signage for Spa Day</i>
Total Expenses	\$ 6,749.41	\$ 6,749.41	
Net Operating Income	-\$ 210.65	-\$ 210.65	
Net Income	-\$ 210.65	-\$ 210.65	

Inspired Learning, LLC
Pro Access Report
December 2014

	Pro Access	TOTAL	
come			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	\$ 5,500.00	\$ 5,500.00	
Membership Dues	127.00	127.00	
Program Income		0.00	
Hypnotist	10.00	10.00	
Total Program Income	\$ 10.00	\$ 10.00	
Total Income	\$ 5,637.00	\$ 5,637.00	
Gross Profit	\$ 5,637.00	\$ 5,637.00	
Expenses			
Computer and Internet Expenses		0.00	
Computer Software	40.35	40.35	Internet Quickbooks
Total Computer and Internet Expenses	\$ 40.35	\$ 40.35	
Insurance		0.00	
Liability Insurance	174.00	174.00	
Total Insurance	\$ 174.00	\$ 174.00	
Internet Expense	159.54	159.54	Comcast
Marketing/Advertising/Networkin	80.00	80.00	CC and Ad for BHS newspaper
Office Supplies	77.61	77.61	
Payroll Expense		0.00	
Director's Salary	3,517.00	3,517.00	
Employer Taxes	91.72	91.72	
Payroll Service Fee	30.00	30.00	
Wages	960.50	960.50	
Total Payroll Expense	\$ 4,599.22	\$ 4,599.22	
Postage and Delivery	147.00	147.00	
Program Expense	80.16	80.16	
Games	39.63	39.63	
Movie	16.57	16.57	Netflix
Refreshments	58.60	58.60	
Total Program Expense	\$ 194.96	\$ 194.96	
Total Expenses	\$ 5,472.68	\$ 5,472.68	
Net Operating Income	\$ 164.32	\$ 164.32	
Other Income			
Fundraising Income		0.00	
Spa Day	224.80	224.80	
Total Fundraising Income	\$ 224.80	\$ 224.80	
Total Other Income	\$ 224.80	\$ 224.80	
Other Expenses			
Fundraisers		0.00	
Spa Day	224.80	224.80	
Total Fundraisers	\$ 224.80	\$ 224.80	
Total Other Expenses	\$ 224.80	\$ 224.80	
Total Other Income	\$ 0.00	\$ 0.00	
Total Income	\$ 164.32	\$ 164.32	