YOUTH COMMISSION

CJH MUNICIPAL CENTER

Pro-Access Teen Center
1 SCHOOL STREET
March 10, 2015
6:45 PM

RECEIVED
2015 MAR 11 P 1:13
TOWN OF BETHEL
TOWN CLERK

REGULAR MEETING

MINUTES

PRESENT:
Chairman, Kristin Nauheimer, Members: Rob Deletis, Bob Korin, and Kristin Riolo

Student Advisory Chairman, Olivia Wootton, and Ex-Officio Teen Member, Caroline Bruno

Also present: Hilda Valdespino, Director Pro-Access Teen Center, and Claudia Fortunado, Assistant Director of Pro-Access Teen Center

Absent: Lisa Bergh

Chairman Kristin Nauheimer called the meeting to order at 6:51 PM.

CORRESPONDENCE: None

ANNOUNCEMENT: None

APPROVAL OF MINUTES: Rob Deletis made a motion to approve the minutes of the last meeting. The motion was seconded by Kristin Riolo. A vote was taken and the minutes were approved.

DIRECTORS REPORT: Hilda presented the Directors Report (see attached). Hilda reported on future planned events such as the Adventure Maze, Go Karts with Buffalo Wild Wings, Spring Rocks, and Stars of Bethel. Discussion took place to work out the details of the Spring Rocks and Stars of Bethel programs. We are looking forward to these community events!

The position of part-time Wednesday coverage for the Teen Center remains open. Hilda is looking for suggestions for a person to fill this position. A

male person would be preferred. This person would also be given an occasional Friday night. The pay is $10.00.

MONTHLY FINANCIAL REPORT:

Hilda presented the expense report for the month of February (see attached).

UPDATE ON POSSIBLE NEW MEMBERS:
Kate Shea resigned from her position on the Youth Commission. We have two vacant positions to fill.

The next meeting will be scheduled for April 14th.

ADJOURN:

Rob Delitis made a motion to adjourn; the motion was seconded by Bob Korin. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 7:48 PM.

Respectfully submitted,

Kristin Nauheimer

Kristin Nauheimer
Chairman

Teen Center Director Report March 10, 2015

Prepared by: Hilda Maria DeLucia, Bethel Teen Center Director

1. Membership Update:

Grade	March 2015		Total	Feb. 2015 (last report)	March 2014 total
	New Paid Members	Renewal Members			
7	18		18	18	
8	5	8	13	13	16
Freshman	10	9	19	18	15
Sophomore	2	20	22	17	25
Juniors	4	22	26	26	31
Seniors	5	6	11	11	8
					5
Totals	44	65	109	103	100

2. Program Attendance (see report)
3. Program Discussion
4. Staffing
5. Finance Report

Jan. 14, 2015 – Feb. 6, 2015 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Pro Access – Wed.	Feb. 11	3	
2	Pro Access – Thurs.	Feb. 12	5	
3	Pro Access – Fri.	Feb. 13	3	
4	Open Gym	Feb. 13	16	
5	Pro Access – Wed.	Feb. 18	6	
6	Pro Access – Thurs.	Feb. 19	2	
7	Pro Access – Fri.	Feb. 20	3	
8	Open Gym	Feb. 20	17	
9	Pro Access – Wed.	Feb. 25	4	
10	Pro Access – Thurs.	Feb. 26	3	
11	Pro Access – Fri.	Feb. 27	1	
12	Open Gym	Feb. 27	19	
13	Pro Access – Wed.	March 4	4	
14	Pro Access – Fri.	March 6	5	
15	Open Gym	March 6	19	
16	Student Advisory	March 9	11	
Total of			121	Average of 8 participants per program
During this same period mid-Feb. to mid-March. 2015 137participants were served with 14 programs for an average of 10 participants per program.				

Pro Access Usage by other groups:

Month	Program	Days Used	Students
Feb. 2014	Tutoring	16	Average of 3.1 students per day
Feb. 2014	Transition	9	1 student per day with 2

Inspired Learning, LLC
Pro Access Report
February 2015

	Pro Access	TOTAL	
Income			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	**$ 5,500.00**	**$ 5,500.00**	
Membership Dues	75.00	75.00	
Total Income	**$ 5,575.00**	**$ 5,575.00**	
Gross Profit	**$ 5,575.00**	**$ 5,575.00**	
Expenses			
Computer and Internet Expenses		0.00	
Computer Software	40.35	40.35	Quickbooks
Total Computer and Internet Expenses	**$ 40.35**	**$ 40.35**	
Internet Expense	161.93	161.93	Comcast
Marketing/Advertising/Networkin	50.99	50.99	Constant Con
Payroll Expense		0.00	
Director's Salary	3,517.00	3,517.00	
Employer Taxes	239.47	239.47	
Payroll Service Fee	30.00	30.00	
Total Payroll Expense	**$ 3,786.47**	**$ 3,786.47**	
Printing and Reproduction	83.22	83.22	Bethel Printing
Professional Fees		0.00	
Bookkeeping Services	150.00	150.00	
Total Professional Fees	**$ 150.00**	**$ 150.00**	
Program Expense		0.00	
Games	10.58	10.58	
Harlem Globetrotters	197.50	197.50	
Hug Pillows	58.80	58.80	
Refreshments	6.39	6.39	
Total Program Expense	**$ 273.27**	**$ 273.27**	
Total Expenses	**$ 4,546.23**	**$ 4,546.23**	
Net Operating Income	**$ 1,028.77**	**$ 1,028.77**	
Net Income	**$ 1,028.77**	**$ 1,028.77**	

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