

YOUTH COMMISSION

**CJH MUNICIPAL CENTER
PRO-ACCESS TEEN CENTER
1 SCHOOL STREET**

**April 14, 2015
6:45 PM**

MINUTES

RECEIVED

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**TOWN OF BETHEL
TOWN CLERK**

PRESENT:

Chairman, Kristin Nauheimer, Members: Lisa Bergh, Rob Deletis, and Bob Korin.

Also present: Hilda Delucia, Director Pro-Access Teen Center, and Assistant Director Claudia Fortunato

Absent: Kristin Riolo

Chairman Kristin Nauheimer called the meeting to order at 6:45 PM.

CORRESPONDENCE: None

ANNOUNCEMENT: None.

APPROVAL OF MINUTES: Bob Korin made a motion to approve the minutes of March 10th. The motion was seconded by Rob Deletis. Vote all in favor. Motion approved.

DIRECTORS REPORT: Hilda presented the Directors Report (see attached). Hilda reported on events that took place, and membership numbers.

Discussion regarding a possible way of promoting the Teen Center through Paul Steinmetz, former Editor of the Danbury News-Times and current Director of Public Relations for WCSU. He is forming his own business and his rates per press release are extremely affordable. Hilda will be meeting with him to discuss this further.

Hilda shared the hug pillows made for donations to pediatric cancer patients.

Hilda was contacted by the a staff member of the High School about having the students with last class study hall coming to the Teen Center to spend

time with the Special Needs students that will be there on certain days. The opportunity to earn Community Service hours is applicable.

The Easter Egg Scavenger Hunt was a success. It earned the Teen Center \$170.00 in cash and checks and \$150.00 in gift cards.

Discussion on the "Stars of Bethel" fundraiser took place on how to further promote it.

Relay for life meeting will tentatively be held on April 24th. The plan is to host a Student Advisory meeting with a barbeque from 6 p.m.-7 p.m. and the Relay meeting from 7 p.m.-9 p.m.

FINANCIAL REPORT: Hilda presented the financial report of the Teen Center (see attached).

The next meeting will be May 12th, 2015

ADJOURN:

Bob Korin made a motion to adjourn; the motion was seconded by Rob Deletis. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 7:50 PM.

Respectfully submitted,


Lisa Bergh,
Recording Secretary

ABBREVIATED DIRECTOR'S REPORT

April 2014

NOTE: Computer crashed with all the figures and the Director's Report on it. I've recreated the report with the information available to me at this time.

CURRENT MEMBERSHIP: 111 (tentative)

PROGRAM ATTENDANCE:

	Program	Date	Attendance	Comments
1.	Pro Access – Wed.	March 12	5	
2.	Pro Access – Thurs.	March 13	9	
3.	Friday Night at Pro Access	March 14	4	
4.	Open Gym	March 14	17	
	Skyzone	March 14		Cancelled and rescheduled to March 28
5.	St. Patty's Party	March 17	4	14 attended in 2012, and 13 in 2013
6.	Famous Pizza	March 18	7	
7.	Pro Access – Wed.	March 19	9	
8.	Student Advisory	March 19	11	
9.	Pro Access – Thurs.	March 20	7	
10.	Friday Night at Pro Access	March 21	8	
11.	Open Gym	March 21	23	
12.	Pro Access – Wed.	March 26	8	
13.	Pro Access – Thurs.	March 27	5	
14.	Friday Night at Pro Access	March 28	4	
15.	Open Gym	March 28	12	
	Skyzone	March 28		Cancelled (2 paid)
16.	Pro Access – Wed.	April 2	6	
17.	Student Advisory	April 2	5	
18.	Pro Access – Thurs.	April 3	7	
19.	Friday Night at Pro Access	April 4	6	
20.	Open Gym	April 4	12	This month's average for Open Gym is 16. 2013 it was 27. 2012 it was 17.
TOTALS:			169	Avg. 8 members/program
At this time last year we provided 19 programs serving a total of 206 members for an average of 11 participants per program.				

DISCUSSIONS:

Relay for Life Starting up on April 21 st	Creamery – we didn't hire a bus but met members there.
Putting Famous Pizza back on the calendar	Retire your attire/shop for tanks and don't break the bank
Essay Writing Program	Cookies for the Fritch
Kids Marathon	Cooking Program
Guitar Lesson/Homework Help with Volunteer	Computer crashed
2014 Park and Rec Summer Camp	

FINANCIALS

Inspired Learning, LLC
Pro Access Report
 March 2015

	Pro Access	TOTAL	
Income			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	\$ 5,500.00	\$ 5,500.00	
Membership Dues	45.00	45.00	
Program Income		0.00	
Harlem Globetrotters	200.00	200.00	<i>Expense reported last month \$197.350</i>
Open Gym	182.30	182.30	
Total Program Income	\$ 382.30	\$ 382.30	
Total Income	\$ 5,927.30	\$ 5,927.30	
Gross Profit	\$ 5,927.30	\$ 5,927.30	
Expenses			
Computer and Internet Expenses		0.00	
Computer Software	40.35	40.35	<i>Quickbooks online</i>
Total Computer and Internet Expenses	\$ 40.35	\$ 40.35	
Furniture Expense	20.00	20.00	<i>Director's chair for teen center</i>
Insurance	174.00	174.00	
Internet Expense	161.22	161.22	<i>Comcast</i>
Marketing/Advertising/Networkin	45.98	45.98	<i>Constant Contact</i>
Office Supplies	106.33	106.33	
Payroll Expense		0.00	
Director's Salary	3,517.00	3,517.00	
Employer Taxes	148.40	148.40	
Payroll Service Fee	30.00	30.00	
Wages	1,462.00	1,462.00	
Total Payroll Expense	\$ 5,157.40	\$ 5,157.40	
Printing and Reproduction	196.71	196.71	<i>envelopes for Stars and Balloon-a-Grad)</i>
Professional Fees		0.00	
Office Help	90.00	90.00	<i>Temporary Wed. staff person</i>
Total Professional Fees	\$ 90.00	\$ 90.00	
Program Expense		0.00	
Famous Pizza	28.18	28.18	
Games	40.35	40.35	
Hug Pillows	78.84	78.84	
Movie	33.14	33.14	<i>Two months of Netflix</i>
Refreshments	271.94	271.94	
Total Program Expense	\$ 452.45	\$ 452.45	
Total Expenses	\$ 6,444.44	\$ 6,444.44	
Net Operating Income	-\$ 517.14	-\$ 517.14	
Other Income			
Fundraising Income		0.00	
Stars of Bethel	250.00	250.00	<i>Donation from Western CT Fed. Credit Union</i>
Total Fundraising Income	\$ 250.00	\$ 250.00	
Total Other Income	\$ 250.00	\$ 250.00	
Net Other Income	\$ 250.00	\$ 250.00	
Net Income	-\$ 267.14	-\$ 267.14	

1. Membership Update:

Grade	April 2015		Total	March 2015 (last report)	April 2014 total
	New Paid Members	Renewal Members			
7	18		18	18	
8	5	8	13	13	
Freshman	10	9	19	19	Exact figures were not reported due to a computer crash.
Sophomore	3	22	25	22	
Juniors	7	22	29	26	
Seniors	5	6	11	11	
Totals	48	65	115	109	

- 2. Program Attendance (see report)
- 3. Program Discussion
- 4. Finance Report

Jan. 14, 2015 – Feb. 6, 2015 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Pro Access – Wed.	March 11	7	
2	Pro Access – Thurs.	March 12	3	Hug Pillows
3	Meditation Class (free)	March 12	6	
4	Pro Access – Fri.	March 13	1	
5	Open Gym	March 13	18	
6	Pro Access – Wed.	March 18	2	
7	Pro Access – Thurs.	March 19	2	Card Making
8	Meditation Class (free)	March 19	7	
9	Pro Access – Wed.	March 25	4	
10	Pro Access – Thurs.	March 26	4	Card Making
11	Meditation Class	March 26	6	
12	Pro Access – Fri.	March 27	0	
13	Open Gym	March 27	13	
14	Pro Access – Wed.	April 1	4	
15	Pro Access – Wed.	April 8	2	
16	Pro Access – Thurs.	April 9	1	
17	Pro Access – Fri.	April 10	1	
18	Open Gym	April 10	19	NOTE: This month's average for open gym is 16. The same as last year at this time.
Total of 100 participants served with 18 programs for an average of 6 members per program.				
Last year 169 members were served through 18 program for an average of 8 members per program.				

Pro Access Usage by other groups:

Month	Program	Days Used	Students
March 2014	Tutoring	22	Average of 3.1 students per day
Feb. 2014	Transition	14	Average of 2 student per day