

YOUTH COMMISSION

CJH MUNICIPAL CENTER

Pro-Access Teen Center

1 SCHOOL STREET

May 12, 2015

6:45 PM

REGULAR MEETING

MINUTES

RECEIVED

2015 MAY 14 A 10: 59

TOWN OF BETHEL
TOWN CLERK

PRESENT:

Chairman, Kristin Nauheimer, Members: Rob Deletis, Bob Korin, Kristin Riolo

Student Advisory Chairman, Olivia Wootton

Also present: Hilda Valdespino, Director Pro-Access Teen Center, and Claudia Fortunado, Assistant Director of Pro-Access Teen Center, prospected ex-officio and student advisory chairman students, Cassidy Quinn and Ariana Leggio

Public: Mike Moles

Absent: Lisa Bergh and Caroline Bruno, Ex-Officio Member

Chairman Kristin Nauheimer called the meeting to order at 6:48 PM.

CORRESPONDENCE: None

ANNOUNCEMENT: None

PUBLIC INPUT: Cassidy Quinn and Ariana Leggio came to our meeting to express their interest to fill the vacant Ex-Officio and Student Advisory Chairman positions after Caroline and Olivia graduate and head to college. Hilda spoke about what the roles of the Student Advisory Chairman and the Ex-Officio Member would be and how important these positions are. Hilda expressed the importance of the way that these leaders represent the school system to the Student Advisory Group, Teen Center, and Youth Commission but also how they would represent those groups to the school system. It's important to get the word out about our programs and that would be an integral part of these positions. Cassidy and Ariana spoke about

themselves, their interest in Pro Access, the Student Advisory Group and serving on the Youth Commission. The Youth Commission asked them questions about their interest.

APPROVAL OF MINUTES: Bob Korin made a motion to approve the minutes of the last meeting. The motion was seconded by Rob Deletis. A vote was taken and the minutes were approved, unanimously.

DIRECTORS REPORT: Hilda presented the Directors Report (see attached).

Discussion about the membership fee took place which was instated when we got our new space in the back of the municipal center. We will review this next month and try a new model for the next year's membership.

Hilda has really broke open the model after she first took the position as Director to try to reach various types of groups of students at the different programs that Pro Access offers.

Hilda is thinking of a new activity/event model for the Teen Center to run as a trial throughout the summer. Hilda took a poll of college students and events coordinators of possible events and activities that might draw a lot of attendance from the teens in Bethel. She brought these ideas to the SAG for their opinions on programs. She is looking to shake up the model.

MONTHLY FINANCIAL REPORT:

Hilda presented the expense report since the April meeting (see attached).

Television and Internet service provider discussion took place. Mike will research other possible options for the Teen Center.

FUNRAISING:

Balloon-A-Grad is coming up on June 17. Carwash and Bake Sale are some other options for our summer fundraising.

UPDATE ON POSSIBLE NEW MEMBERS:

The Youth Commission will welcome Mike Moles as the Alternate YC vacant position. There is still a Democrat YC position which remains vacant at this date.

UPDATE ON POSSIBLE EX-OFFICIO and STUDENT ADVISORY MEMBERS:

Cassidy Quinn and Ariana Leggio are interested in filling the Ex-Officio and Student Advisory positions. The Youth Commission will discuss and make a decision on this at our June meeting.

ADJOURN:

The next meeting will be scheduled for June 9th.

Rob Delitis made a motion to adjourn; the motion was seconded by Bob Korin. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:18PM.

Respectfully submitted,



Kristin Nauheimer
Chairman



Prepared by: Hilda Maria DeLucia, Bethel Teen Center Director

1. Membership Update:

Grade	May 2015		Total	April 2015 (last report)	May 2014 total
	New Paid Members	Renewal Members			
7	18		18	18	
8	5	8	13	13	17
Freshman	10	9	19	19	19
Sophomore	3	22	25	25	25
Juniors	7	23	30	29	29
Seniors	5	6	11	11	11
					5
Totals	48	65	116	115	109

2. Program Attendance (see report below)
3. Program Discussion
4. Finance Report

April 22 - May 10 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Pro Access - Wed.	April 22	9	
2	SAG and Relay for Life Meeting #1	April 22	13	
3	Pro Access - Thurs.	April 23	3	
4	Pro Access - Fri.	April 24	0	
5	Open Gym	April 24	0	Junior Pro
6	Pro Access - Wed.	April 29	5	
7	Pro Access - Thurs.	April 30	4	
8	Pro Access - Friday.	May 1	4	
9	Open Gym	May 1		Cancelled because gym was not available
10	Pro Access - Wed.	May 6	6	
11	Relay for Life Meeting #2	May 6	18	1 college student on team and 4 adult chaperones
12	Pro Access - Thurs.	May 7	4	
13	Pro Access - Fri.	May 8	1	
14	Open Gym	May 8	9	
Total of 95 participants served with 15 programs for an average of 5 members per program.				
Last year's numbers are not available. Directors report was not submitted with minutes.				

Pro Access Usage by other groups:

Month	Program	Days Used	Students
April 2015	Tutoring	18	Average of 2 students per day
April 2015	Transition	9	Average of 2 student per day

Inspired Learning, LLC

Pro Access Report

April 2015

	Pro Access	TOTAL	
Income			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	\$ 5,500.00	\$ 5,500.00	
Membership Dues	78.00	78.00	
Program Income		0.00	
Easter Egg Scavenger Hunt	170.00	170.00	
Lockout	35.00	35.00	
Open Gym	52.00	52.00	
Pizza Tasting	40.00	40.00	
Total Program Income	\$ 297.00	\$ 297.00	
Total Income	\$ 5,875.00	\$ 5,875.00	
Gross Profit	\$ 5,875.00	\$ 5,875.00	
Expenses			
Background Check	20.00	20.00	
Bank Service Charges	17.50	17.50	
Computer and Internet Expenses		0.00	
Computer Software	40.35	40.35	Quickbooks
Total Computer and Internet Expenses	\$ 40.35	\$ 40.35	
Internet Expense	162.34	162.34	Comcast
Marketing/Advertising/Networkin	64.00	64.00	Constant Contact 3 images @ \$8)
Office Supplies	20.19	20.19	
Payroll Expense		0.00	
Director's Salary	3,517.00	3,517.00	
Employer Taxes	60.83	60.83	
Wages	599.25	599.25	
Total Payroll Expense	\$ 4,177.08	\$ 4,177.08	
Printing and Reproduction	-37.23	-37.23	credit for envelopes from Vistaprint
Professional Fees		0.00	
Bookkeeping Services	300.00	300.00	(two months)
Total Professional Fees	\$ 300.00	\$ 300.00	
Program Expense		0.00	
Games	21.00	21.00	
Movie Night	8.00	8.00	
Pizza from Famous Pizza	224.24	224.24	
Crystal Rock and Dinner with Claudia	78.97	78.97	
Total Program Expense	\$ 332.21	\$ 332.21	
Total Expenses	\$ 5,096.44	\$ 5,096.44	
Net Operating income	\$ 778.56	\$ 778.56	
Other Expenses			
Fundraisers		0.00	
Stars of Bethel t- shirts	302.15	302.15	
Total Fundraisers	\$ 302.15	\$ 302.15	
Relay for Life Expense Finger Lights	8.12	8.12	
Total Other Expenses	\$ 310.27	\$ 310.27	
Net Other Income	-\$ 310.27	-\$ 310.27	
Net Income	\$ 468.29	\$ 468.29	