

YOUTH COMMISSION

PRO-ACCESS TEEN CENTER

1 SCHOOL STREET

August 11, 2015

6:45 PM

REGULAR MEETING

MINUTES

RECEIVED

2015 AUG 12 A 10:17

TOWN OF BETHEL
TOWN CLERK

PRESENT: Chairman, Kristin Nauheimer, Members: Lisa Bergh, Rob Deletis, and Mike Moles.

Also present: Hilda Valdespino, Director Pro-Access Teen Center, Claudia Fortunato, Assistant Director, Laura Brown, UCONN Community and Economic Development Educator, and Cassidy Quinn.

Absent: Bob Korin and Kristin Riolo

Chairman Kristin Nauheimer called the meeting to order at 6:51 PM.

CORRESPONDENCE: None

APPROVAL OF MINUTES: Rob Deletis made a motion to approve the minutes of the last meeting. The motion was seconded by Rob Deletis. A vote was taken and the minutes were approved.

Kristin introduced Laura Brown, she has been asked to come and offer her expertise in facilitating a strategic plan for the teens and the town in regards to youth. Hilda explained that a needs assessment can be done to find what the community may need or have to offer. It was decided that a separate meeting would be needed to discuss our game plan. Then schedule a meeting bringing in the Superintendent of Schools, Parks and Rec Director, Special Needs Director with the schools, Chamber of Commerce Director, and possibly the First Selectman.

DIRECTORS REPORT: Hilda presented the Directors Report (see attached). Membership is strong; programs had a total of 174 participants. Hilda discussed past and future programs and scheduling for the fall. Relay for life received \$1590.48 for this year. \$1447.68 for 2014.

Directors Financial Report: Hilda reported on the financials for the month of July (see attached).

The next regular meeting will be scheduled for September 8th 2015.

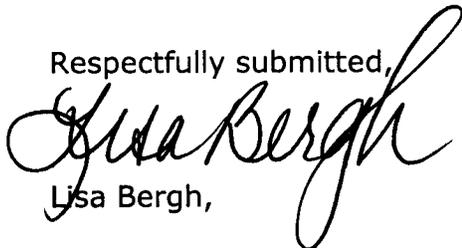
A special meeting will be held on Monday, August 24, 2015 at 7:00 PM.

ADJOURN:

Rob Deletis made a motion to adjourn; the motion was seconded by Mike Moles. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:25 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa Bergh". The signature is written in a cursive style with a large, looping initial "L".

Lisa Bergh,

Recording Secretary

1. Membership Update:

Grade	Aug 2015		Total	June 2015 (last report)	Aug. 2014 total
	New Paid Members	Renewal Members			
Incoming 7	19		19	13	
7					
8	3	7	10	5	8
Freshman	2	2	4	4	10
Sophomore					5
Juniors		1	1	1	1
Seniors					
Outgoing Seniors					2
Totals			34	23	26

2. Program Attendance (see report below)

3. Program Discussion

4. Finance Report

July 14 – Aug. 11 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Shark Tank	July 14	6	
2	High Stakes Bingo	July 15	49	
3	Shark Tank	July 16	5	
4	Luau Party	July 20	20	Includes 3 Juniors who helped out
5	Lip Sync Contest	July 20	19	At Spark Arts (includes 3 Juniors who helped out)
6	Shark Tank	July 21	6	
7	Family Feud	July 22	9	
8	Shark Tank	July 23	5	
9	Westerners Game	July 27	0	No one signed up for it!
10	SAG/RFL Wrap Up	July 29	12	
11	Friends or No Friends	July 29	15	
12	Shark Tank	July 30	6	
13	Shark Tank	August 4	5	Putting together presentations
14	Minute to Win It	August 5	5	
15	Pizza Crawl	Aug. 6	8	
16	Shark Tank	Aug. 11	4	Practice Presentations
Total of 174 participants served with 16 programs for an average of 11 participants per program.				
2014 – same time period – Total of 73 served with 15 programs for an average of 5 participants per program.				

Pro Access Usage by other groups:

Month	Program	Days Used	Students
June 29 – Aug. 7	Summer Camp	5 days/week	Between 30-45 campers per week

Inspired Learning, LLC

Pro Access Report

July 2015

	Pro Access	TOTAL	
Income			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	\$ 5,500.00	\$ 5,500.00	
Membership Dues	450.00	450.00	
Program Income		0.00	
College Essay	20.00	20.00	
High Stakes Bingo	1,000.00	1,000.00	donation from BCCC
Luau	180.00	180.00	\$10 admission
Middle School Madness	960.00	960.00	
Shark Tank Program	500.00	500.00	donation from BCCC
Total Program Income	\$ 2,660.00	\$ 2,660.00	
Total Income	\$ 8,610.00	\$ 8,610.00	
Gross Profit	\$ 8,610.00	\$ 8,610.00	
Expenses			
Bank Service Charges	111.00	111.00	
Computer & Internet Expenses		0.00	
Computer Repairs	65.65	65.65	Bethel IT
Computer Software	40.35	40.35	Quickbooks
Total Computer & Internet Expenses	\$ 106.00	\$ 106.00	
Insurance		0.00	
Liability Insurance	174.00	174.00	
Total Insurance	\$ 174.00	\$ 174.00	
Internet Expense	162.34	162.34	Comcast
Marketing/Advertising/Networkin	40.00	40.00	Constant Contact
Office Supplies	4.24	4.24	
Payroll Expense		0.00	
Director's Salary	5,172.00	5,172.00	
Employer Taxes	112.16	112.16	
Wages	1,105.00	1,105.00	
Total Payroll Expense	\$ 6,389.16	\$ 6,389.16	
Program Expense		0.00	
Games Night	18.08	18.08	
High Stakes Bingo	1,218.57	1,218.57	
Ice Cream	42.91	42.91	
Lip Sync	60.00	60.00	
Luau Party	87.83	87.83	
Middle School Madness	420.00	420.00	
Movie	16.57	16.57	
Refreshments	10.93	10.93	
Total Program Expense	\$ 1,874.89	\$ 1,874.89	
Total Expenses	\$ 8,861.63	\$ 8,861.63	
Net Operating Income	-\$ 251.63	-\$ 251.63	
Other Expenses			
Relay for Life Expense	355.48	355.48	
Total Other Expenses	\$ 355.48	\$ 355.48	
Net Other Income	-\$ 355.48	-\$ 355.48	
Net Income	-\$ 607.11	-\$ 607.11	