

YOUTH COMMISSION

PRO-ACCESS TEEN CENTER

1 SCHOOL STREET

October 13, 2015

6:45 PM

REGULAR MEETING

MINUTES

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Chairman, Kristin Nauheimer, Members: Lisa Bergh, Rob Deletis, and Kristin Riolo, and Bob Korin.

Also present: Claudia Fortunato, Assistant Director, Cassidy Quinn Student Advisory Chairperson and Ariana Leggio, Ex-Officio Teen Member

Absent: Mike Moles

Chairman Kristin Nauheimer called the meeting to order at 6:50 PM.

CORRESPONDENCE: None

APPROVAL OF MINUTES: Rob Deletis made a motion to approve the minutes from the last Regular Meeting dated September 8, 2015. The motion was seconded by Kristin Riolo, Vote taken, motion approved. Bob Korin abstained.

Public Comment: None

DIRECTORS REPORT: Claudia Fortunato presented the Directors Report in the absence of Hilda Valdespino, Director (see attached). Claudia discussed activities to include the Foodie Challenge, the Stars of Bethel party, Friday night Manhunt. All had a great turnout. Open Gym was discussed along with a new idea of giving them incentive to attend.

Directors Financial Report: Claudia reported on the financials for the month of September. (see attached).

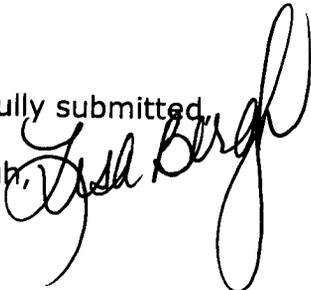
The next regular meeting will be scheduled for November 17, 2015.

ADJOURN: Rob Deletis made a motion to adjourn; the motion was seconded Kristin Riolo. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 7:40 PM.

Respectfully submitted,

Lisa Bergh,

A handwritten signature in black ink, appearing to read "Lisa Bergh", written over the printed name.

1. Membership Update:

Grade	Sept. 2015		Total	Sept. 2015 (last report)	Sept./Oct 2014 total (no figures for Sept. alone)
	New Paid Members	Renewal Members			
7	23		23	21	15
8	6	8	14	13	12
Freshman	2	5	7	7	14
Sophomore	1		1	1	13
Juniors		1	1	1	17
Seniors		1	1	1	10
Outgoing Seniors					
Totals	32	15	47	44	81

2. Program Attendance (see report below)
3. Program Discussion
4. Needs Assessment Update
5. Finance Report

Sept. 9 – Oct. 9 PRO ACCESS ACTIVITY REPORT

	Activity	Date	Number attended	Comments
1	Wed. Foodie challenge	Sept. 9	4	
2	Thurs. night - Movie Night	Sept. 10	8	
3	Fri night Manhunt	Sept. 11	17	
4	Wed. Ice Cream after school	Sept. 16	3	
5	Thurs. night – backing	Sept. 17	9	
6	Fri. night Manhunt	Sept. 18	13	
7	Wed. – outdoor games	Sept. 23	7	School closed we opened from 2-6
8	Stars of Bethel Party	Sept. 24	29	4 teen members attended the rest were adult Stars
9	Fri night – Name that tune	Sept. 25	10	
10	Wed. “Ask a Stupid ?”	Sept. 30	1	
11	Thurs. night Lip Sync	Oct. 1	9	
12	Fri. Game Night	Oct. 2	11	
13	Open Gym	Oct. 2	13	3 high school basketball players/10 middle schoolers
14	Focus Group – Middle Schoolers	Oct. 6	16	
15	Focus Group – High Schoolers	Oct. 6	15	Ariana and Cassidy facilitated both groups
16	Wed. – Apple Day	Oct. 7	5	
17	Thurs. Pumpkin Decorating	Oct. 8	6	
18	Fri night	Oct. 9	4	Columbus Day weekend – last year we did not open or have Open Gym on this Friday because we sold tickets at the football game instead.
19	Open Gym	Oct. 9	8	
Total of 188 participants served with 19 programs for an average of 10 participants per program.				
2014 – same time period – Total of 167 served with 22 programs for an average of 6 participants per program.				

Pro Access Usage by other groups year to date:

Month	Program	Days Used	Average # of students seen
September	Tutoring	20	3 students
September	Transition	Not used	

Hilda's report on Needs and Opportunities Assessment

Oct. 6 – middle and high school students participated in focus groups.

The following people were invited to attend any one of the following dates –

10/27 5-6:30, 11/4 5-6:30, 11/5 1-2:30 (I have

1	Jennifer	Ackerman	Board of Ed Parent	RSVPs to date 10/13/15
2	Wendy	Barnabo	current parent and involved heavily in boy scouts	
3	Kyler	Barr	Walnut Hill Community Church Youth Pastor	
4	BobbieJo	Beers	Chamber of Commerce	
5	Dr. Kristen	Brooks	Asst. superintendent	Oct. 27
6	Susan	Budris	Special Ed Director for the district	Oct. 27
7	Wendy	Cahill	Molton Java owner	
8	Scott Anthony	Clayton	Board of Ed Parent	
9	Damon	Coachman	Music Teacher at BHS	
10	Bruce	Cornwall	Finance Committee	
11	Ken	Darraha	current parent and involved heavily in boy scouts	
12	Lt. Commander	Dwinells	ROTC	Oct. 27
13	Eileen	Earle	Park and Rec	
14	Kim	Hillyer	Counselor at Middle School	Nov. 5
15	Justin	Hurgin	involved in the arts in Bethel	
16	Bob	Korin	Youth Commission co-chair	
17	Kristen	Lacey	Board of Ed Parent	
18	Ariana	Leggio	Student Advisory Group members	
19	Amy	Mannion	Counselor at Middle School	Nov. 5
20	Rachael	McGrath	Park and Rec	Oct. 27
21	Jennifer	Miller	former parent of Pro Access member	Nov. 5
22	Kristin	Nauheimer	Youth Commission co-chair	Oct. 27
23	Karen	Neville	Music Teacher at BHS	
24	Sharon	Palmer	editor for Bethel Bulletin and parent of members	
25	Fran	Peters	Transition Educator at BHS	
26	Cassidy	Quinn	Student Advisory Group members	
27	Kristin	Riolo	Youth Commission member with kids our age	
28	Rich	Straiton	First Selectman	
29	Erin	Sullivan	High School Guidance Chairperson	
30	Paul	Szatkowski	Second Selectman	
31	Erin	Volpintesta	Owner of Spark Arts	
32	Filomena	Weiner	former parent of Pro Access member	
33	Janice	Chrzescijanek	Economic Community Development person	Nov. 5

These groups will be facilitated by Laura Brown at Pro Access. Snacks and drinks will be provided.

Key questions for discussion at the meetings are:

What activities/programs have been most effective in engaging teens in? Why?

What are the unmet needs for teen activities?

Are the current activities available to teens in Bethel satisfactory? Why or why not?

What are the factors which impact youth participation in out of school activities? supervision, cost, transportation, friends

Why are teens not involved in after school activities/programs

Inspired Learning, LLC
Pro Access Report
September 2015

	Pro Access	TOTAL	
Income			
Consulting Income		0.00	
Bethel Teen Center	5,500.00	5,500.00	
Total Consulting Income	\$ 5,500.00	\$ 5,500.00	
Total Income	\$ 5,500.00	\$ 5,500.00	
Gross Profit	\$ 5,500.00	\$ 5,500.00	
Expenses			
Computer & Internet Expenses		0.00	
Computer Software	40.35	40.35	Quickbooks
Total Computer & Internet Expenses	\$ 40.35	\$ 40.35	
Internet Expense	162.35	162.35	Comcast
Marketing/Advertising/Networkin	40.00	40.00	Constant Contact
Payroll Expense		0.00	
Director's Salary	3,517.00	3,517.00	
Payroll Service Fee	30.00	30.00	
Total Payroll Expense	\$ 3,547.00	\$ 3,547.00	
Program Expense		0.00	
Famous Pizza	35.04	35.04	
Food & Beverage	13.20	13.20	
Games	27.99	27.99	
Ice Cream	2.92	2.92	
Middle School Madness	10.00	10.00	Reimbursement to Claudia for Bus Driver's Tip
Program Expense Relay for life	8.49	8.49	Reimbursement to Claudia for candy bags
Refreshments	120.74	120.74	
Scavenger Hunt	15.00	15.00	Reimbursement to Claudia for gift cards
Shark Tank	200.00	200.00	
Supplies & Materials	6.25	6.25	
Total Program Expense	\$ 439.63	\$ 439.63	
Total Expenses	\$ 4,229.33	\$ 4,229.33	
Net Operating Income	\$ 1,270.67	\$ 1,270.67	
Other Expenses			
Fundraisers		0.00	
Stars of Bethel	114.23	114.23	
Total Fundraisers	\$ 114.23	\$ 114.23	
Total Other Expenses	\$ 114.23	\$ 114.23	
Net Other Income	-\$ 114.23	-\$ 114.23	
Net Income	\$ 1,156.44	\$ 1,156.44	