

Minutes of the Bethel Board of Education Special Meeting held on June 07, 2016, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: C. Carver, T. Yonsky, K. Brooks, D. Arre, M. Vose, S. Budris

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:01 PM:

Present Board Members:

**Mrs. Jennifer Ackerman
Mr. Larry Craybas
Mr. Bill Foster
Mr. Nicholas Hoffman
Mrs. Courtney Martin
Mrs. Melanie O'Brien
Mrs. Robin Renner**

Absent Board Members:

**Mr. Scott Clayton
Mrs. Kristen Lacey**

Updated Attendance:

Mrs. Jennifer Ackerman was updated to present at: 7:05 PM

1. Call to Order

- 1.A. Roll Call for Quorum**
- 1.B. Pledge of Allegiance**

2. Administrative/Board Member Update

Dr. Carver informed the Board of the offer of an equipment shed at discount to replace the current steel box storage units on the campus property. A local builder, Steve DeMarco, has volunteered to clear the area and put down a gravel foundation for the equipment shed.

2.A. Educator Evaluation and Support Plan Waiver Request 2016-17 Extension

Dr. Carver informed the Board the Educator Evaluation and Support Plan Waiver Request has been extended for 2016-17. Teacher evaluation plan will not need Board approval annually unless there are significant changes to the plan.

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TOWN OF BETHEL
TOWN CLERK

3. Action Item

3.A. Honorary Bethel High School Diploma - Deceased Student Michael Shanley

Dr. Carver informed the Board the staff and students of the Class of 2016 are requesting that administration present an Honorary Diploma in memory of Michael Shanley. Michael Shanley unexpectedly passed away last spring. The district administration is in full support of honoring Michael in this way. The administration is cognizant that graduation is a joyous occasion. Mr. Troetti and Dr. Carver have discussed a way to tastefully honor his memory without changing the tone of the ceremony.

Motion Passed: Move that the Board of Education approve the presentation of an Honorary Diploma for deceased BHS student Michael Shanley passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4. Reports to the Board

4.A. Finance

4.A.1. Budget Reductions - (BOF \$75,000 Cut)

The Board discussed looking at other options in the budget to maintain the Math Specialist position going into the 2016/2017 school year.

Motion Failed: Motion: to approve the line item reductions in the 2016/2017 fiscal year BOE operating budget: 1 Math Specialist \$59,740 and related health benefits \$15,260 for a total of \$75,000. failed with a motion by Mr. Nicholas Hoffman and a second by Mr. Larry Craybas.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to table item to the June 23, 2016 Board meeting passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4.A.2. 1:1 Chromebook Plan

Mrs. Yonsky and Dr. Vose reviewed the 1:1 device selection and the process and deciding factors for the best overall fit for the Bethel Public Schools based on pricing and quality. The device selected is HP 11 G4 16 GB Education Edition Chromebook with licensing and case. 850 will be purchased.

4.A.3. Budget Transfers

Mrs. Yonsky reviewed the budget transfers 4/1/16--6/7/16 with the Board.

Motion Passed: Move to approve the budget transfers as outlined passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4.A.4. 15/16 Budget Status

Mrs. Yonsky updated the Board on the 15/16 budget. After the final teacher payroll the business office will close out the year.

4.A.5. Healthy Foods Certification

Mrs. Yonsky reviewed the requirements for the healthy foods certification with the Board. By participating, Bethel can only serve snacks and a la carte items that specifically have been approved by the CSDE Bureau of Health & Nutrition. For participation the District receives an additional 10 cents reimbursement from the State on each meal served.

Motion Passed: 1) On behalf of the Bethel Board of Education and pursuant to Section 10-215f of the Connecticut General Statutes, we hereby certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the CNS published by the Connecticut State Department of Education will comply with the CNS during the period of July 1, 2016 to June 30, 2017. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: 2) Pursuant to Section 10-251f of the Connecticut General Statutes, we hereby acknowledge that the Board of Education or governing authority, will exclude from certification food items that do not meet the CNS, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Larry Craybas.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4.A.6. Annual Renewal Sodexo Food Services

The Director of Fiscal Services is recommending renewing Sodexo for many reasons including:

- a) A guaranteed profit in the 2016-2017 year of \$52k and again in each of the next three years at a time when many districts our size have not been able to turn a profit in food service
- b) A history of good management here in Bethel
- c) The active partnership of Sodexo in our district wellness initiatives

Motion Passed: The Bethel Board of Education approves the renewal of the Food Service Management Contract with Sodexo for one year with 3 one-year optional renewals remaining and authorizes the Director of Fiscal Services to finalize and enter into a contract with Sodexo as FSMC passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4.A.7. 2016-2017 Meal Prices

Mrs. Yonsky reviewed 2016/2017 school meal prices. Elementary will be \$2.75 which aligns with the minimum required Paid Equity by the USDA and Middle School and High School will be \$3.15. All student lunch prices include milk. Raising all school breakfast prices by \$.05 to \$2.20. Bethel's prices are very similar to other school districts in this area and across the state.

Motion Passed: 1) Motion to set the student school lunch prices for the 2016/2017 school year as follows: Elementary \$2.75 and High School/Middle School \$3.15. The BOE sets the school breakfast prices at all schools at \$2.20 for the 2016/2017 school year passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Larry Craybas.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: 2) Motion to set the reduced priced breakfast to \$0.00 rather than 30 cents for

the 2016-2017 school year to continue to promote participation in the breakfast program passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

4.A.8. 2016-2017 Tuition Rates

Mrs. Yonsky reviewed the 2016/2017 Tuition Rates. Pursuant to Board of Education Policy, the following tuition rates for non-resident students attending Bethel Public Schools are recommended:

	2013/2014	2014/2015	2015/2016	2016/2017	% Increase
Elem/Middle	\$11,577	\$11,923	\$12,165	\$12,342	1.46%
High School	\$13,357	\$13,756	\$14,035	\$14,240	1.46%

These tuition rates do not include transportation. Additionally, Special Education rates will be calculated as needed based on the costs of a specific program with related services.

Motion Passed: The Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2016/2017 school year as stated in memo passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Bill Foster.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

5. Recommended Executive Session

Motion Passed: Move to enter into Executive Session at 7:47 PM passed with a motion by Mr. Larry Craybas and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent

Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Administrative Attendance: C. Carver, T. Yonsky (for Negotiations - Custodian Contract only)

Present Board Members:

- Mrs. Jennifer Ackerman**
- Mr. Larry Craybas**
- Mr. Bill Foster**
- Mr. Nicholas Hoffman**
- Mrs. Courtney Martin**
- Mrs. Melanie O'Brien**
- Mrs. Robin Renner**

Absent Board Members:

- Mr. Scott Clayton**
- Mrs. Kristen Lacey**

- 5.A. CT General Statutes 1-210(b)(9) - Negotiations - Custodian Contract**
- 5.B. CT General Statutes 1-200(6)(A)- Superintendent's Evaluation**

Motion Passed: Move to come out of Executive Session at 9:08 PM passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to approve Custodian's Contract as presented passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Melanie O'Brien.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes

Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

6. Adjourn

Motion Passed: Move to adjourn at 9:09 PM passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Larry Craybas.

Mrs. Jennifer Ackerman	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. Bill Foster	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Absent
Mrs. Courtney Martin	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,
Susan Pare
Board Recorder