

# PARKS & RECREATION COMMISSION

Wednesday, March 23, 2016

## Minutes

**PRESENT:** Meghan O'Connor, Patrick Morton, Gary Regan, Kevin Riley, Lou Valenti, Rachael McGrath, and Eileen Earle.

**ABSENT:** Laura Ferguson and Angelo Franzese.

**CALL TO ORDER:** Meghan O'Connor called the meeting to order at 7:30 p.m.

Pat Morton made a motion to add to tonight's Agenda, voting for the position of Vice Chairman and Chairman of the Parks and Rec. Commission, seconded by Kevin Riley, and then approved by the remaining members.

**APPROVAL OF MINUTES:** Approval of the minutes for **December 16, 2015** was accepted with the correction of the minimum wage increase of \$9.60 per hour, on a motion by Lou Valenti, seconded by seconded by Gary Regan, and then approved by all members present.

Approval of the minutes for the **January 6, 2016** was accepted on a motion by Gary Regan, seconded by Pat Morton, and then approved by all members present.

Approval of the minutes for the Special Meeting on **February 18, 2016** was accepted on a motion by Kevin Riley, seconded by Lou Valenti, and then approved by all members present.

**PUBLIC COMMENTS:** None

**ACCOUNTS PAYABLE, PAYROLL AND INCOME:** The Expenditures Report and the Cash Balance Report were reviewed by all present. The Cash Balance Report shows a decrease over this same time last year as we had six less teams registered for Intown Basketball, which accounts for a deficit of \$3,000. We should show an increase as we continue to collect payments for the Spring Programs and start taking registration for Summer Camps in April.

Adjustments need to be made to the Expenditures Reports, Park Maintenance & Repair account, as expenses for the Rubino property were posted to this account. Adjustment will also be made regarding the account for the teen center. On a motion by Pat Morton and second by Gary Regan, the Expenditures Report and the Cash Balance Report were accepted and unanimously approved by all members present.

**CORRESPONDENCE:** None

**PROGRAMS:** Our Spring Programs are in progress and numbers are good, we only had to combine/cancel one dance class. Summer camp information with dates and costs are on line. Registration will start April 25<sup>th</sup> which is the same day as Summer's Best Registration.

### **DIRECTOR'S REPORT:**

- Fields are in good shape, minor repairs will be done to Hunt Field.
- The High School season has started; Mark, the Athletic Director is great to work with.
- The Youth Leagues will start on April 2<sup>nd</sup>.

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TOWN OF DENNIS  
TOWN CLERK

Parks & Recreation Commission  
Minutes, March 23, 2016

- Budget, 1 maintenance staff was approved. The fence repair requested has been moved to the non-occurring account. The locker rooms project will be sent to the Public Site and Building Commission for review. The Turf field is not in the Bond Package and the director will work with the schools to keep it moving forward.
- Staff is working on getting the Parks opened and the bathrooms ready. New regulations have been received from the state for water testing before the bathrooms can be opened.
- The State Park Committee closed out their account and sent a check to the Parks and Rec. Dept. After some discussion it was decided to use this money to benefit the Dog Park at Meckauer.

**ROAD RACE:** The road race sponsor's letters have been mailed. We are currently working on the design of the t-shirt and choosing prizes for the runner's bags.

**FRANC PROPERTY:** The Franc Property is a valuable asset for the Town of Bethel and the Bethel Land Trust has drafted a Management Plan with guidelines and goals for us to review. The Commission will review them and we will discuss the plan at our next meeting.

**VOTE:** A motion was made by Kevin Riley, seconded by Pat Morton to nominate and accept Gary Regan as Vice Chairman of the Parks and Recreation Commission. Vote, all in favor, motion unanimously approved.

A motion was made by Pat Morton, seconded by Gary Regan to nominate and accept Meghan O'Connor as Chairman of the Parks and Recreation Commission. Vote, all in favor, motion unanimously approved.

A motion was made by Kevin Riley, seconded by Pat Morton to change the Parks and Rec. Commission meeting time to start at 7:00 p.m., with the Commission secretary, to inform all commission members and the Town Clerk of the time change. Vote, all in favor, motion unanimously approved.

A motion was made by Lou Valenti, seconded by Gary Regan to cancel the regular scheduled meeting on April 27, 2016 to April 20<sup>th</sup> at 7:00 pm. Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Kevin Riley made a motion which was seconded by Gary Regan to adjourn the meeting at 8:15 p.m. Vote, all in favor, motion unanimously approved.

The next Parks and Rec. Commission meeting will be held on **Wednesday, April 20, 2016** at 7:00 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,



Janet Beote, Recording Secretary