



## BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

### MINUTES OF REGULAR MEETING

Bethel Public Library Board of Directors

Monday, April 25, 2016 at 6:00 p.m.

Business and Technology Center, 2<sup>nd</sup> Floor

**PRESENT:** Chairman Ted Stevenson, Robin Kahn, Linda Curtis, Richard Merritt, Mary O'Leary, Mary Spain, Judy Schlemmer, Tia Murphy, Terri Rotella, Robin Grubard and Library Director Lynn Rosato.

**ABSENT WITH NOTICE:** Lisa Johnson, Robert Zupperoli.

**VISITORS:** Olivia Von Kohorn and Amy Schumann, staff members.

Chairman Stevenson called the meeting to order at 6:00 p.m.

**PUBLIC INPUT:** None.

**CORRESPONDENCE:** None.

At the request of Chairman Stevenson, Robin Kahn moved to add the approval of the revised 2016-2017 budget to the agenda and to move the staff recognition item to the beginning of the agenda. Judy Schlemmer seconded the motion. The motion passed unanimously.

**ANNOUNCEMENTS:** None.

**STAFF RECOGNITION:** Chairman Stevenson presented certificates of appreciation from the Board to Olivia Von Kohorn to recognize her for her role in making Fairfield County Giving Day a success and to Amy Schumann to recognize her for writing and receiving a \$7,500 grant for the Library.

**APPROVAL OF MARCH 28, 2016 MEETING MINUTES:** Tia Murphy moved to approve the minutes as revised. Linda Curtis seconded the motion. The motion passed, with Terri Rotella abstaining.

**TREASURER'S REPORT:** Treasurer Tia Murphy presented the Treasurer's report for April, covering the month of March. Robin Kahn moved to approve the Treasurer's report. Judy Schlemmer seconded the motion. The motion passed unanimously.

**LIBRARY DIRECTOR'S REPORT:** Director Rosato described a vandalism incident in which shelving in the children's library was damaged. It will cost approximately \$1,000 to repair the damage. Director Rosato filed a police report with the police and an incident report with the Town.

**FRIENDS OF THE LIBRARY:** Linda Curtis reported on various projects that will be sponsored by the Friends. The Friends purchased membership in the Mystic Seaport Museum that will provide passes for discounted admission to the Mystic Seaport for Library patrons. Ms. Curtis also noted The Republican Town Committee will be honoring Director Rosato with its John L. Thiel public service award on April 30<sup>th</sup>.

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TOWN CLERK

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**STAFF PRESENTATION:** Amy Schumann demonstrated the 3D printer for the Board.

**COMMITTEE REPORTS:**

**Development Committee:** Chairman Stevenson presented the report. Several Board members have signed up to assist with the wine tasting event which will be held on September 20<sup>th</sup>. Additional volunteers will be solicited.

**Policy Committee:** Robin Kahn moved to adopt the recommendation of the Policy Committee that no revisions be made to the By-Laws. Mary O'Leary seconded the motion. The motion passed unanimously. Robin Kahn moved to adopt the 3-D printer policy. Mary Spain seconded the motion. The motion passed unanimously.

**Scholarship Committee:** Committee Chair Mary Spain reported that the Committee is currently reviewing 19 applications for the Board's scholarship. The Committee will meet on April 29<sup>th</sup> to select a recipient.

**BARNUM EXHIBIT OPENING RECEPTION:** Tia Murphy suggested the Board hold a reception to debut the Barnum Exhibit. Mary O'Leary moved that the Board sponsor an opening reception for the Barnum collection. Terri Rotella seconded the motion. The motion passed unanimously. Robin Kahn moved to allocate up to \$400 from the Library Board's account for the reception. Robin Grubard seconded the motion. The motion passed unanimously. Tia Murphy, Robin Grubard and Lynn Rosato volunteered to organize the reception.

**CT STATE LIBRARY/CT EDUCATION NETWORK FIBER CONNECTION PROJECT:** Director Rosato informed the Board that, if state bonding money is approved, the Library will be connected to the CEN fiber optic network at no cost to the Library. The Library may have to pay a monthly fee and will have to pay for annual maintenance of the line. The project is being administered by the State Library.

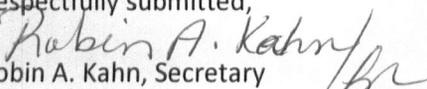
**REVISED BUDGET FY 2016-17:** Director Rosato reviewed the 2016-2017 budget which has been revised to reflect the Board of Finance's \$1,100 reduction. Terri Rotella moved to approve the revised budget. Tia Murphy seconded the motion. The motion passed unanimously.

**ADVOCACY PROGRAM:** Chairman Stevenson encouraged Board members to continue to establish interactive relationships with other Town organizations.

Library Director Rosato distributed a proposed tri-fold brochure of the Long range Plan, which was edited to fit the tri-fold format. Rich Merritt moved to allocate \$200 from the Library Board's account to publish 500 brochures which summarize the Long Range Plan. Robin Grubard seconded the motion. The motion passed unanimously.

**ADJOURNMENT:** Terri Rotella moved to adjourn the meeting. Tia Murphy seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

  
Robin A. Kahn, Secretary