



PUBLIC UTILITIES COMMISSION
Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

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TOWN OF BETHEL
TOWN CLERK

REGULAR MEETING

Monday, August 1, 2016

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

Present: First Selectman Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski, Commissioner Gualtieri and Commissioner Valenti. Also in attendance were, Public Works Director Douglas Arndt, Comptroller Kozlowski, Utility Supervisor Kelly Curtis and Town Attorney Martin Lawlor and Wright-Pierce Senior Project Manager Mariusz Jedrychowski, PE

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:03 p.m. and led the Pledge of Allegiance.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to add two items to New Business on the agenda. Two motions for referral to the Board of Selectman and Consideration of Water Rates. Vote, All in Favor, Motion Approved.

Public Input: None

Correspondence: None

Meeting Minutes from Regular Meeting of July 18, 2016:

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes of July 18, 2016, as presented. Vote, All in Favor, Motion Approved.

Meeting Minutes from Special Meeting of July 20, 2016:

Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes of July 20, 2016, as presented. Vote, All in Favor, Motion Approved. Commissioner Valenti abstained.

Financial Reports:

- Invoices:

Invoices for PUC Approval - Regular Meeting August 1, 2016							
#	Vendor	Inv. Date	Inv. #	Amount	% Complete	Description	Account
1	Wright-Pierce #1024	07/08/16	106086	\$200.00	61.70% as of 6/24/16	Eureka Tank Asset & Fiscal Management Plan 5/28/16 to 6/24/16	Water Dept. #0210160-5313
2	Wright-Pierce #1024	07/08/16	106085	\$17,800.00	100% as of 6/24/16	Eureka - Bid Construction & Observation 5/28/16 to 6/24/16	Water Dept. #0210160-5313
3	Wright-Pierce #1024	07/08/16	106102	\$866.10		Maple Ave Wells Replacement Bid specifications 5/28/16 to 6/24/16	Water Dept. #0210160-5313
4	Wright-Pierce #1024	07/08/16	106103	\$3,300.00	94.29% as of 6/24/16	Maple Ave Wells Replacement Wellfields Bidding 5/28/16 to 6/24/16	Water Dept. #0210160-5313
5	Wright-Pierce #1024	07/08/16	106101	\$169.40		PUC General Services - DPH Sanitary Survey Response 5/28/16 to 6/24/16	Water Dept. #0210160-5313
6	Wright-Pierce #1024	07/08/16	106098	\$119.00	100% as of 6/24/16	CIP Water Main Improvement Beach Street 5/28/16 to 6/24/16	Water Dept. #0210160-5313
7	Wright-Pierce #1024	07/08/16	106106	\$1,000.00	12% as of 6/24/16	Chestnut Ridge WTP GAC Study 5/28/16 to 6/24/16	Water Dept. #0210160-5313
8	Wright-Pierce #1024	07/08/16	106105	\$3,000.00	22.22% as of 6/24/16	Chestnut Ridge WTP Chestnut Ridge Tank Study 5/28/16 to 6/24/16	Water Dept. #0210160-5313
9	Wright-Pierce #1024	07/08/16	106100	\$3,500.00	100% as of 6/24/16	Hoyts Hill PS Upgrade Bidding Phase 5/28/16 to 6/24/16	Water Dept. #0210160-5313
10	John J. Brennan Construction	6/1/2016	1	\$97,444.64	35.09% as of 6/30/16	Water Main Replacement Putnam Park Road 6/1/16 to 6/30/16	Water Dept. #0210160-5313
11	Martin Lawlor #4077	08/01/16	16-08	\$1,848.00		Professional Services Water Invoice	Water Dept. #0210160-5352
12	Woodcock & Assoc.	07/21/16	6	\$3,645.00		Water Rates Update	Water Dept. #0210160-5354
TOTAL:				\$132,892.14			

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the invoices, dated August 1, 2016, in the amount of \$132,892.14. Vote, All in Favor, Motion Approved.

Director's Report: Director Arndt reported the following:

- Eureka Tank – D'Amato is onsite completing the connections. Scheduled talks with the City of Danbury to occur Wednesday, August 3, 2016. Mandate on automatic sprinkling was

issued to four water systems. Filling of the tank to tentatively occur week of August 8th or 15th, 2016.

- Xenelis contract for Maple Avenue Wells signing occurred on Friday, July 29th, 2016.
- The City of Danbury is open to renegotiating agreements with the Town of Bethel.

Old Business:

- **PUC Capital Project Status Summary:**
 - **Eureka Lake Water Tank:** D'Amato Construction making the final piping connections to the tank this week. Installing telemetry and dechlorination manholes.
 - **Hoyts Hill Water Booster Station:** Construction funding approval needed from Town.
 - **Maple Avenue Wells:** Contract was signed and Notice to Proceed issued Friday, July 29, 2016. Xenelis providing project schedule and Certificates of Insurance.
 - **Chestnut Ridge Service Zone Tank Study:** The draft report should be completed by end of this week.
 - **Beach Street and Putnam Park Water Main Replacement:** Ten services installed on Putnam Park Road, seven left to do. Beach Street design is ongoing.
 - **Chestnut Ridge WTP GAC Study:** Wright-Pierce received final report from Calgon on July 26, 2016. The report is under review and Wright-Pierce's final report will be provided at the next PUC meeting.
 - **Dam Inspections:** The proposals are being revised to include a dam breach analysis and flooding impact study.
 - **Briar Cliff Manor Booster Station Design:** Conducted an internal kick-off meeting and gathering existing mapping information.
 - **Water Supply Plan Update:** Conducted an internal kick-off meeting and gathering a list of information required from the Water Department.

- **CTDPH Consent Order:**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to approve the State of Connecticut, Department of Public Health, Consent Order DWS 16-009-026, received July 28, 2016. Vote, All in Favor, Motion Approved.

Town Attorney Lawlor questioned if a correction was made to the Consent Order on page 4, item #4, section C. Per First Selectman Knickerbocker correction was made.

Selectman Szatkowski requested progress notes on the Consent Order. Town Attorney Lawlor stated quarterly updates to consumers are required as part of the Consent Order.

New Business:

- **Motions for Referral to Board of Selectman:**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to recommend to the BOS for the approval of an appropriation at Town Referendum in an amount not to exceed \$1,367,075.00 for the construction of the Hoyt's Hill Pump Station Upgrade. Said sum includes the amount of the construction agreement with the Xenelis Construction. In the amount of \$1,253,905.00; Wright Pierce Oversight, Engineering and Administrative Agreement in the amount of \$48,070.00; and, a total 5% contingency of \$65,100.00. Vote, All in Favor, Motion Approved.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton for discussion, to recommend to the BOS for the approval of an appropriation at Town Referendum in an amount not to exceed \$1,029,910.00 for the replacement of the Maple Avenue Wells. Said sum includes the amount of the construction agreement with the Xenelis Construction of \$893,467.00; Wright Pierce Oversight, Engineering and Administrative Agreement of \$87,400.00; and, a total 5% contingency of \$49,043.00.

Discussion ensued. First Selectman Knickerbocker withdrew his motion

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to recommend to the BOS for the approval of an appropriation at Town Referendum in an amount not to exceed \$995,867.00 for the replacement of the Maple Avenue Wells. Said sum includes the amount of the construction agreement with the Xenelis Construction of \$893,467.00; Wright Pierce Oversight, Engineering and Administrative Agreement of \$87,400.00; and, a contingency of \$15,000.00.

• **Consideration of Water Rates:**

Comptroller Kozlowski distributed a Water Rates and Options handout. First Selectman Knickerbocker gave his recommendation and reasons for his choice. Discussion ensued.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to table the Water Rates decision for further research. Vote, All in Favor, Motion Approved.

Selectman Szatkowski made a motion, which was seconded by First Selectman Knickerbocker, to add 2016-2017 budget approval to the agenda. Vote, All in Favor, Motion Approved.

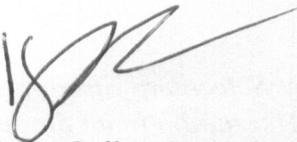
- **2016-2017 Budget Approval:** Selectman Szatkowski requested a review of the minutes for the budget approval that was to have occurred in June 2016. Recording Secretary, Kathy Galbis, to review and report to Selectman Szatkowski.

Engineering / Utility Consultant Report: Mr. Curtis reported the following

- Putnam Park water main has ten services installed with seven remaining.
- TTHM's will be tested again on September 1, 2016.
- Tom Keane removed the fence at the Hickok Tank location.

Adjourn: *As there was no further business on the agenda, Selectman Szatkowski made a motion, which was seconded by First Selectman Knickerbocker, to adjourn the meeting at 5:20 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Kathy Galbis, Recording Secretary