

Tentative minutes of the Bethel Board of Education Regular Meeting held on December 20, 2012, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith, J. Jordan, T. Yonsky, L. DiBiase, K. Brooks, B. Kirmil, K. Gombos, M. Rutledge, L. Pica, C. Troetti, D. Muharem. D. DeBlois

L. Craybas, Chairman, called the meeting to order at 07:05 PM.

Board Members Present: Attendance Taken at 7:05 PM:

**Present Board Members:**

Mr. Stuart Carlsen  
Mr. Scott Clayton  
Mr. Larry Craybas  
Mr. William Duff  
Mrs. Kristen Lacey  
Mrs. Melanie O'Brien  
Mrs. Robin Renner  
Mr. Ted Stevenson  
Mr. Bryan Terzian

**1. Selection of Temporary Chairperson**

Discussion:

A moment of silence was held to honor those lost in the Newtown Sandy Hook Elementary School shooting.

**Motion Passed:** Move to approve Dr. Smith as temporary Chair. Passed with a motion by Mr. Larry Craybas and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

**2. Call to Order**

2.A. Roll Call for Quorum  
2.B. Pledge of Allegiance

**3. Annual Meeting**

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TOWN CLERK

### 3.A. Election of Officers

Discussion:

**Motion Passed:** Move to nominate Larry Craybas as Board Chairman. Passed with a motion by Mrs. Robin Renner and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

**Motion Passed:** Move to close nominations for Board Chair. Passed with a motion by Mr. William Duff and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Votes were read and Larry Craybas was unanimously voted Board Chairman.

**Motion Passed:** Move to nominate Melanie O'Brien as Board Vice Chairman. Passed with a motion by Mr. Bryan Terzian and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

**Motion Passed:** Move to close nominations for Board Vice Chairman. Passed with a motion by Mr. William Duff and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
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Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Votes were read and Melanie O'Brien was unanimously voted Board Vice Chairman.

**Motion Passed:** Move to nominate Robin Renner as Board Secretary. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

**Motion Passed:** Move to close nominations for Board Secretary. Passed with a motion by Mr. William Duff and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Votes were read and Robin Renner was unanimously voted Board Secretary.

### 3.B. Appointments to Standing Committees

Discussion:

Mr. Craybas spoke to the Board about the need to set up a school safety committee after the Newtown tragedy and the need to address any issues immediately.

**Motion Passed:** Move to approve special advisory committee on school safety and 2013 standing committees as outlined in memo dated December 20, 2012. Passed with a motion by Mr. Larry Craybas

and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### 3.C. 2013 Board of Education Meeting Dates

Discussion:

The February 14, 2013 meeting date needs to be rescheduled. May 6, 2013 is the date of the Town Meeting for the 2013-2014 budget.

**Motion Passed:** Move to approve the 2013 Board of Education Meeting Dates. Passed with a motion by Mr. Larry Craybas and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### 4. Approval of Minutes

Discussion:

The Board discussed the follow-up information regarding background checks of host families as requested in the motion in the minutes of November 15, 2012.

Mr. Terzian said the administration will need to work going forward on doing background checks. The administration will access free services online such as the sex offender registry and will interview host families. Dr. Jordan noted that foreign cell phone service will also be a requirement if there is an out of country field trip.

#### 4.A. November 15, 2012

**Motion Passed:** Move to approve the minutes of November 15, 2012. Passed with a motion by Mr. Scott Clayton and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes

Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

**Motion to Amend Passed:** To amend the motion from: "Move to approve the minutes of November 15, 2012." to: "Move to amend the minutes of November 15, 2012, Item 7A. 2. - Quebec Exchange Program. "Move to approve the Quebec Exchange Program pending proper background check be done by the administration to their satisfaction."" passed with a motion by Mr. William Duff and a second by Mr. Scott Clayton.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

## 5. Correspondence

**Motion Passed:** Move to add item 9C. 1. - Bid Waiver for purchase of Meraki and other wireless equipment and Table item 8C. - Smarter Balanced Assessments to the January 10th Board meeting. Passed with a motion by Mr. Larry Craybas and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

## 6. Board Recognition

Discussion:

Dr. Jordan announced the Bethel Education Foundation awarded their largest grant award of \$35,000 for a mobile computer lab for the BHS World Languages Dept.

Dr. Smith announced the students at Rockwell School decorated donation buckets that were used at the WCSU tribute for Sandy Hook Elementary School, Newtown, CT.

## **Gifts to School System**

Bethel High School

Ingersoll Automotive continues to support the Bethel Public Schools. On December 3, 2012 they donated 10 new laptops to Bethel High School for students in need.

Congratulations to all of the high school fall sport athletes who made high honors or better for marking period one, and thereby received All SWC Academic Team recognition:

Girls Soccer: Elisa Navarro, Tori Bonagura, Emily Mills, Yvonne Palacios, Melanie Ravo, Lauren Bradshaw, Bianca Kaluta, Katerina Kappes, Alexa Perrefort, Caitlin Peterson, Danika Wagener, Alexandra DeLuca, Danielle Goddard, Heidi Kelm, Jennifer Palacios and Hanna Sato.

Boys Cross Country: Michael Vaghi, Josh Tamburino, Jonathan Fritch, Shane Kenney, Michael SanGiacomo, Erik Thode, Erik Weiss, Ian Folan, Michael Fusaro, and Marko Pilipech.

Girls Cross Country: Romana Pilipech, Maura Leaden, McKenna Leaden, Caroline Bruno, Hannah Bertozzi, Desire Campbell, Kilwienny Gomes, Victoria Maceira, Megan Wade, and Nikki Shaner-Bradford.

Football: Sloan Austermann, Abishek Panigrahi, Abraham DeFeo, Chandler Gray, Ian Budding, Matthew Novoa, Matthew SanGiacomo, Nick Silva, Brendan MacIntyre, Arthur Basso, Thomas Carraturo, Anthony Rodriguez, and Jack Whalen.

Field Hockey: Madeline Kroot, Olivia Fargiano, Julianna Suske, Kelly Tyra, Phoebe Ziegler, Eloise Gagnon, Lindsey Jenkinson, Julia Morton, Paige Piera, Lucy Soutter, Amanda Demming, and Amanda Nunes.

Boys Soccer: Brian Bornn, Ignacio Alday, Griffin Teed, Henry Wyard, John Jerolimo, Joseph Liquori, Brett Jenkinson, and Derrek Magro.

Volleyball: Katherin DeFazio, Brooke Ferraro, Abigail Heinmeyer, Elizabeth Galliford, Elizabeth Garrison, Kerri Earle, Morgan Schmid, Danielle Spinella, Kiana Yup, Shelby Bellamy, Casey Conway, Julia Garcia, and Victoria Palmer.

Cheerleading: Jordan Kawulicz, Brianna Paiva

Congratulations to BHS Senior Harper Stevenson on being selected to perform in the All-Eastern Honors Ensemble

The 2013 NAFME All-Eastern Honors Ensembles will perform at the Bushnell Center for the Performing Arts, Hartford, CT, April 4-7, 2013. More than 780 of the most musically talented high school students in the Eastern region of the United States have been selected to perform in the 2013 NAFME All-Eastern Honors Ensembles.

### **6.A. Staff Health Assessment Participation**

Discussion:

Mrs. Rudinas, Human Resources Manager updated the Board on the staff's participation in the CIGNA

Health Assessments. CIGNA is raffled off an iPad for staff members that have participated.

### **6.B. CABE Awards for Excellence in Educational Communication**

Discussion:

Dr. Smith presented the 2012 CABE Awards of Excellence for Educational Communications.

Honorable Mention:

Special AV Project - Bethel High School Art Show

Special AV Project - EMT @ BHS

### **7. Audience Participation**

Discussion:

None.

### **8. Administrative/Board Member Update**

#### **8.A. Briefing - Newtown Tragedy on December 14, 2012.**

Discussion:

Dr. Smith briefed the Board on the district's response to the events of the Newtown Tragedy of December 14th. Mr. Craybas, Board Chairman, and Dr. Smith, Superintendent, and Board members thanked the administration and staff for the way they handled themselves, students, and parents in regards to the horrific school shooting at Sandy Hook Elementary School, on Friday, December 14, 2012.

#### **8.B. NWEA Assessments**

Discussion:

Mrs. Michelle Rutledge, Supervisor of Reading & Language Arts, gave a presentation to the Board on the NWEA Assessments.

NWEA assessments are computer adaptive assessments that are administered to all Bethel Public School students in grades 2-11. MAP computerized adaptive assessments provide educators with detailed information to help meet each student's academic needs.

#### **8.C. Smarter Balanced Assessments**

Discussion:

Tabled to January 10, 2013 meeting.

### **9. Reports to the Board**

#### **9.A. Curriculum**

##### **9.A.1. Textbook Approval**

###### **9.A.1.a. Big Ideas Math for grades 6, 7, and 8 (2013 edition)**

##### **9.A.2. New Course Approval**

###### **9.A.2.a. Conceptual Physics**

##### **9.A.3. World Language Program Update**

**Motion Passed:** Move to approve Big Ideas Math textbooks for grades 6, 7, and 8 (2013 edition) and Conceptual Physics Course pending budget approval. Passed with a motion by Mr. Bryan Terzian and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

## **9.B. Personnel**

### **9.B.1. Resignations**

**Motion Passed:** Move to approve the resignation of the following:  
Heather Hufnagel, High School Social Worker, effective November 20, 2012.  
Diane Dean, SPED Teacher, Johnson School, effective December 1, 2012.  
Danielle Bemonte, English Teacher, Middle School, effective December 12, 2012.  
Passed with a motion by Mr. William Duff and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

## **9.C. Finance**

### **9.C.1. Bid Waiver**

Discussion:

Ms. Yonsky, Director of Fiscal Services, informed the Board a lower price was received from a vendor for a total savings of \$17,851.

**Motion Passed:** Move the Board of Education waives the bid process for the purchase of Meraki and other hardware equipment for the purpose of installing a wireless network at Berry School. Passed with a motion by Mr. Larry Craybas and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Mr. Ted Stevenson      Yes  
Mr. Bryan Terzian      Yes

**10. Adjourn**

**Motion Passed:** Move to adjourn at 8:44 PM. Passed with a motion by Mr. Bryan Terzian and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen      Yes  
Mr. Scott Clayton      Yes  
Mr. Larry Craybas      Yes  
Mr. William Duff      Yes  
Mrs. Kristen Lacey      Yes  
Mrs. Melanie O'Brien    Yes  
Mrs. Robin Renner      Yes  
Mr. Ted Stevenson      Yes  
Mr. Bryan Terzian      Yes

Respectfully submitted,  
Susan Pare  
Board Recorder