

TOWN OF BETHEL
TOWN CLERK

2012 OCT 12 P 1:41

RECEIVED

MINUTES

BETHEL HOUSING AUTHORITY

October 10, 2012

Chairman Timothy Beeble called the meeting to order at 6:40 p.m.

ROLL CALL

Present: Timothy Beeble, Harold Dalcher, Lucille Walsh, Linda Ryan. Mark Nolan, Mary O'Leary, Mark Anderson, Leo Gallagher and Richard Schlemmer were also present.

Absent: Gail Slifkin

CITIZEN INPUT

Discussion took place with Mark Anderson and Leo Gallagher concerning unit pricing and future bid processing for anticipated projects.

PHINEAS PARK

Mark Nolan reported on progress with roof and parking lot pricing. Tenant situation with Bethel Police Dept. resolved. No vacancies at this time. He reported they will be advertising that they are updating their waiting list and taking applications. No new information on the sign completion.

MINUTES

Harold Dalcher made a motion to accept the minutes from the September 12, 2012 meeting; Lucille Walsh seconded the motion. All in favor, motion carried.

BILLS AND COMMUNICATIONS

Linda Ryan made a motion to approve the invoices and pay the bills; Harold Dalcher seconded. All in favor, and the checks were signed.

A proposal was received from Studley, White and Associates to provide services for the year ending December 2012.

EXECUTIVE DIRECTOR REPORT

Mary O'Leary reported new contract rent changes were finalized by DECD and will be effective January 1, 2013. The Affirmative Fair Housing Marketing Plan has been rejected. The information was given to Harold Dalcher for further study. There are 4 vacancies at this time. Board directed executive director to commence with renting unit #14. Other units are to be left vacant until renovations take place. Richard Schlemmer will coordinate with specifications

TREASURER REPORT

Treasurer report was tabled until next month.

UNFINISHED BUSINESS

Linda Ryan made a motion to accept Roger Walsh's bid – design #B and Yardapes bid for asphalt to complete ramp for unit #27. Harold Dalcher seconded the motion. Lucille Walsh recused herself from the vote. Motion carried.

Harold Dalcher made a motion to accept as written, proposal for Retiree Benefit, subject to adjustments to comply with federal and state regulations if any. Linda Ryan seconded, motion carried.

Harold Dalcher made a motion to approve and authorize Chairman Beeble to submit the management plan as presented. Lucille Walsh seconded, motion carried.

Linda Ryan made a motion to table the RSC position , seconded by Harold Dalcher. Motion carried.

Harold Dalcher presented an update on the Executive Director search.

Board directed the executive director to pursue legal advice on delinquent accounts.

NEW BUSINESS

Linda Ryan made a motion, seconded by Harold Dalcher to appoint Studley, White and Associates to audit the Bethel Housing Authority as required. Motion carried.

Board directed Richard Schlemmer to pursue the purchase of towel dispensers and new numbering for the complex. Linda Ryan will help coordinate this project. He will also pursue a plan for a volunteer cleaning program.

ADJOURN

Harold Dalcher made a motion, seconded by Lucille Walsh to adjourn. Motion carried.

Respectfully submitted,

Mary O'Leary