

MINUTES
BETHEL HOUSING AUTHORITY

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TOWN OF BETHEL
TOWN CLERK

December 5, 2012

Chairman Timothy Beeble called the meeting to order at 6:30 p.m.

ROLL CALL

Present: Board members: Timothy Beeble, Gail Slifkin, Lucille Walsh, Harold Dalcher. Peter Olson and Mary O'Leary were also present.

Absent: Linda Ryan, excused.

PHINEAS PARK

No report was given as Mark Nolan was not able to attend. A motion to approve bills and sign checks for Phineas Park when submitted to the office for the month of December and authorize any two Board Members to review invoices and sign the checks was made by Harold Dalcher and seconded by Lucille Walsh. Motion carried.

MINUTES

Gail Slifkin made a motion to accept the minutes of the November 14, 2012 meeting; seconded by Lucille Walsh. Harold Dalcher abstained and motion carried.

BILLS AND COMMUNICATIONS

Harold Dalcher made a motion to approve bills and sign checks, seconded by Gail Slifkin. Motion carried.

Communication was received from Elaine Budd and Linda Ryan.

The Chairman distributed copies of the 2013 Management Plans for E-133 and E-166.

EXECUTIVE DIRECTOR REPORT

A new vacancy will occur on December 31, 2012. Community rooms will be decorated on December 10, 2012.

TREASURER REPORT

The December bank statements have not arrived. Harold Dalcher made a motion to table the Treasurer's report until a future meeting, seconded by Gail Slifkin. Motion carried.

UNFINISHED BUSINESS

Harold Dalcher made a motion to table the rehabilitation update for a future meeting with Richard Schlemmer, seconded by Lucille Walsh. Motion carried.

Chairman Beeble reported the ramp has been removed from unit #27 upon recommendation of the Bethel Building department and CHFA. Gail Slifkin made a motion to create a policy to allow tenants to install a ramp that complies with ADA requirements at their expense and upon with prior approval of the Authority Board. Lucille Walsh seconded the motion, motion carried.

Peter Olson presented information on an opportunity for property acquisition for affordable housing. A motion was made by Harold Dalcher to engage Vos & Vos to provide pre-purchase consulting, to be contingent on approval of a grant from the Planning and Zoning Commission, to the Authority that would cover the consulting fee of \$6,500. Motion seconded by Gail Slifkin. Motion carried.

Lucille Walsh made a motion to accept the presented meeting schedule for 2013, seconded by Gail Slifkin. Motion carried and will be filed with the town clerk.

Harold Dalcher made a motion to go into executive session to discuss Executive Director hiring. Gail Slifkin seconded the motion at 7:40 pm.

Motion by Hal Dalcher to come out of Executive Session at 8:05 PM, seconded by Gail Slifkin.

The Chairman reported that no action was taken in Executive Session.

Motion by Hal Dalcher to approve the compensation package for Executive Director and to authorize the Chairman to make an formal offer of employment to the selected candidate to start work on January 2, 2013. Seconded by Gail Slifkin and approved unanimously.

Motion to adjourn by Lou Walsh, seconded by Hal Dalcher and motion approved unanimously.

Respectfully submitted,

Mary O'Leary