

PARKS & RECREATION COMMISSION

Wednesday, December 12, 2012

Minutes

PRESENT: Meghan O'Connor, Angelo Franzese, Patrick Morton, Stephen Poole, William Pullan, Gary Regan, Lou Valenti, Rachael McGrath, and Eileen Earle. Visitors attending were Rick Kisling, BSA, Rich Zuvich, BBSL, Nick Vitti BYSA, Don Olson, BMX and Ken Bent, BMX

ABSENT: None

CALL TO ORDER: Meghan O'Connor called the meeting to order at 7:33 p.m. A motion was made by Lou Valenti, which was seconded by Steve Poole to move Item VII, Use of Facilities up for discussion first on the Agenda. Vote, all in favor, motion unanimously approved.

USE OF FACILITIES: All sports associations were invited to attend the Commission meeting today to discuss, review and answer questions concerning the use of Parks and Rec. fields and facilities.

Guidelines for Use of Fields: The Guidelines were read and discussed so that everyone's needs could be met. The associations will be required to fill out an application for use of facilities each year, 3 months in advance of the season. Associations will be charged a fee for fields and facilities not cleaned up after each use. Dave Belcourt requested that we set a minimum fee to make it easier to enforce. Discussion followed concerning NYSC certification, with a decision made to set separate guidelines for BMX as they do not have coaches but volunteers and registered participants. Don Olson also requested that the road between the BMX track and Pullan field be paved and the need of a stop sign to be placed at the top of the hill to slow people down. He also stated his concerns about the down phone lines at the track. Mrs. Earle will call the phone company to rectify this. Discussion followed concerning the equipment box at JK Field and the request by Mr. Kisling to have an additional equipment storage box for the High School physical education classes. The Freebairn Field Guidelines were given to Rich Zuvich, Pres of BBSL. Mr. Zuvich requested clay for the Men's Softball Field.

Changes and improvement to facilities: Must be submitted two weeks prior to the Parks and Rec. Commission Meeting. Approval must be obtained before any work is started.

Schedules for use of facilities: Requested the leagues to inform the Dept. of the number of teams etc. so that schedules for fields can be planned.

Capital Improvement: Requested the Associations to submit any improvements they would like to be placed on the Parks and Rec. Capital Improvements Plan 2013-2017.

APPROVAL OF MINUTES: Minutes of the November 14, 2012, were accepted on a motion by Gary Regan and seconded by Pat Morton.

PUBLIC COMMENTS: None

ACCOUNTS PAYABLE, PAYROLL AND INCOME were reviewed and on a motion by Gary Regan and seconded by Nick Vitti, unanimously approved by all members present.

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CORRESPONDENCE: A letter was received from Zachary Gelissen requesting permission to complete his requirements for the rank of Eagle Scout by renovating and reconstructing the horse shoe pits and bocce courts at Bennett Park. He will also purchase and donate a permanent set of bocce balls and horseshoes. A date will be set in the spring of 2013, after the pond is dredged, to complete this project. A motion was made by Pat Morton to approve this Eagle Scout Project at Bennett Park, seconded by Gary Regan. Vote, all in favor, motion unanimously approved.

PROGRAMS: The winter Parks and Rec. programs started December 4th, enrollment is down in some programs by 4 or 5 students. The High School basketball league enrollment went well with 60 students registering to play. The season will start on Sunday, January 6th and will run through the end of February 2013.

BUDGET 2013-2014: Preliminary work on the budget includes adding into the Park Maintenance & Repair account the replacement of the sod cutter and aerator. The Capital Equipment account should include a new truck, new over seeder and the leasing of a large mower. Discussion followed concerning a needs assessment for the remodeling of the locker rooms in the Municipal Center Gym and if this should be placed on the Capital Improvement Plan.

MAINTENANCE UPDATE:

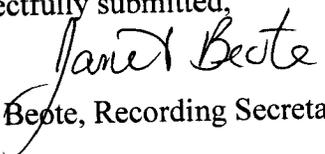
- The Rack Body Truck had the fuel tank replaced and will have a new body by the end of this week.
- The Tennis courts are being paved today and will be finish tomorrow. DeRosa Sports is a great company to work with and we will consider working with them on future projects.
- The backstop at Hunt Field will be moved forward.
- Request received to remove the pine trees behind the backstop. No decision has been made, more discussion to follow.
- The large mower is being serviced.
- Bennett Pond: We would like to dredge the pond in January. Mrs. Earle will meet with the Board of Selectman and Board of Finance concerning this project.

MEETING DATES FOR 2013: Dates for 2013 were discussed and agreed upon. A motion was made by Steve Poole to have a Special Budget Meeting on Wednesday, January 9th at 7:30 p.m., seconded by Gary Regan. Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Gary Regan made a motion which was seconded by Pat Morton to adjourn the meeting at 8:27 p.m. Vote, all in favor, motion unanimously approved.

The next regular meeting will be held on Wednesday, January 23 at 7:30 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,


Janet Beate, Recording Secretary

BETHEL PARKS & RECREATION COMMISSION

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COMMISSION REGULAR MEETING DATES FOR 2013

**All meetings will be held in the
Clifford J. Hurgin Municipal Center
at 7:30 p.m.**

Wednesday, January 23

Wednesday, February 27

Wednesday, March 27

Wednesday, April 24

Wednesday, May 22

Wednesday, June 26

Wednesday, July 24

Wednesday, August 28

Wednesday, September 25

Wednesday, October 23

Wednesday, November 13

Wednesday, December 11