



# PROCUREMENT COMMITTEE

Clifford J. Hurgin Municipal Center  
1 School Street, Bethel, CT 06801 (203) 778-7515

## MINUTES OF MEETING

Friday, October 19, 2012, -11:00 a.m.  
Clifford J. Hurgin Municipal Center - Meeting Room "A"

**PRESENT:** Matthew Knickerbocker, First Selectman  
Frank Ventrella, Purchasing Agent  
Robert Koslowski, Comptroller

Frank Ventrella called the Meeting to order at 11:15 a.m.

### **Bid# 13-06 TENNIS COURT RECONSTRUCTION AT THE BETHEL HIGH SCHOOL**

Consideration and review of recommendation from Eileen Earle, Director of Parks & Recreation and Andrew Morosky Town Engineer. Recommendation to the Board of Selectman, if applicable.

After review of recommendation from Andrew Morosky, Town Engineer & Director of Public Works (see attached memo). Matthew Knickerbocker made a motion, which was seconded by Robert Kozlowski, to Award Bid 13-06 to DeRosa Sports Construction for the base bid price of \$185,930.00 and forward the recommendation to the Board of Selectmen. Vote, all in favor, motion unanimously approved.

As there was no further business to come before the Procurement Committee, Matthew Knickerbocker made a motion, which was seconded by Frank Ventrella, to adjourn the meeting at 11:22 a.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

Frank N. Ventrella, Purchasing Agent

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TOWN OF BETHEL  
TOWN CLERK



## DEPARTMENT OF PUBLIC WORKS

Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801

Telephone (203) 794-8549 Fax (203) 794-8767

# Memo

To: Matthew S. Knickerbocker, First Selectman & Chairman, Procurement Committee

From: Andrew M. Morosky, P.E., Town Engineer / Public Works Director

CC: Eileen Earle; Bob Kozlowski; Marty Lawlor; Frank Ventrella; File

Date: October 19, 2012

Re: Tennis Court Construction – David Deakin Education Park

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I have reviewed the bids received by the Procurement Committee on September 28, 2012 for the referenced project.

DeRosa Sports Construction, Inc., the apparent low bidder, has completed many successful tennis court projects in the northeastern United States in recent years. I called several of their references at municipalities and schools where work was done in the last five years and all of their comments regarding DeRosa's work and expertise were positive. There were no problems noted at any of the locations.

I recommend awarding the base bid, in the amount of \$185,930.00, to DeRosa Sports Construction, Inc.

Please let me know if you have any questions regarding this recommendation.