



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF SPECIAL MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

January 25, 2012—7:00 p.m.

Clifford J. Hurgin Municipal Center, Meeting Room B, Bethel CT

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Jane Bickford, Chairman; Linda Curtis, Robin Kahn, Carol Lawlor, Trisha Lewis, Richard Merritt, Tia Murphy, Gary Passineau, Terri Rotella, Mary Spain, Elisa Volpati, Directors.

Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Mary O'Leary, Director.

Chairman Bickford called the meeting to order at 7:05 p.m. and led all in the Pledge of Allegiance. Chairman Bickford introduced new Board members Carol Lawlor and Gary Passineau, and welcomed back returning Board members Terri Rotella and Rich Merritt.

PUBLIC INPUT: None.

CORRESPONDENCE & ANNOUNCEMENTS: Chairman Bickford ended her term by noting that the coming year will be an extremely important one for the Library, as the building project comes to fruition and the Library defines its purpose and role in the community.

APPROVAL OF DECEMBER 12, 2011, MEETING MINUTES: Terri Rotella moved to approve the minutes of the December 12, 2011, meeting as presented. Motion seconded by Linda Curtis. Voting "yes": Linda Curtis, Trisha Lewis, Richard Merritt, Tia Murphy, Terri Rotella, Mary Spain. Abstain: Robin Kahn, Carol Lawlor, Gary Passineau, Elisa Volpati. Motion passed.

TREASURER'S REPORT: In the absence of a Treasurer, Library Director Rosato prepared and distributed copies of the report prior to the meeting. Robin Kahn moved to accept the Treasurer's report as presented. Motion seconded by Mary Spain. Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Rosato distributed copies of the report prior to the meeting. She distributed copies of the Annual Statistical Report Summary, and the new edition of the ACLB trustee notebook at the meeting. Library Director Rosato has been approached by a talented young man re: a math-themed program to be held in the spring.

FRIENDS OF THE LIBRARY: Linda Curtis reported that the annual meeting of the FOL was held January 19, and reminded Board members to renew their memberships. The next general meeting for members will be in April. The Cupid's Romance Book Sale will be February 10 and

11. The FOL has received \$4,000 from the Meserve Foundation, and is in the process of applying for another grant on behalf of the Library.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Committee Reports:

Nominating Committee: Committee Chair Robin Kahn reported that the Committee met and recommends the following slate of Board officers: Trisha Lewis, Chairman; Robin Kahn, Vice Chairman; Jane Bickford, Treasurer; Terri Rotella, Secretary. Tia Murphy moved to accept the slate as presented. Motion seconded by Mary Spain. No nominations from the floor. Motion passed unanimously.

[Trisha Lewis then led the meeting.]

Budget FY 2012-2013: Library Director Rosato reported that she and Jane Bickford met recently with the First Selectman and Town Comptroller. Because construction will last through most of 2012, the new Library will not need additional staff until early 2013. Extensive discussion of possible adjustments to the Library budget. Robin Kahn moved to reduce the Books and Materials budget line item by \$4,000+/- for a total budget of \$106,000+/- . Motion seconded by Mary Spain. Motion passed unanimously. Excluding Personnel, requested increase will be 3%. Library Director Rosato will submit a revised budget and will send same to Board members.

Building Project Update: Jane Bickford reported that Planning and Zoning voted to demolish the old Town Hall building. The next step is a public hearing. Discussion. Library Director Rosato noted that the bid process for the Seelye house will start in about a month, and described the construction process and timeline.

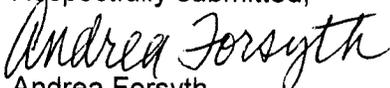
Banking Resolution: Terri Rotella moved to authorize the new Board officers to have banking privileges. Motion seconded by Robin Kahn. Motion passed unanimously.

Committee Appointments: Tentative committee assignments are as follows:

Finance: Jane Bickford (chair); Linda Curtis, Richard Merritt.
 House Facilities: Terri Rotella (chair); Mary Spain; Elisa Volpati.
 Planning: Robin Kahn (chair); Jane Bickford; Richard Merritt.
 Personnel: Mary O'Leary (chair); Carol Lawlor; Gary Passineau; Mary Spain.
 Policy: Robin Kahn (chair); Jane Bickford; Carol Lawlor.
 Development: Tia Murphy (chair); Gary Passineau; Terri Rotella; Mary Spain.
 Scholarship: Mary Spain (chair); Gary Passineau; Elisa Volpati.
 Technology: Richard Merritt (chair); Carol Lawlor; Tia Murphy.

Terri Rotella moved to adjourn the meeting. Motion seconded by Mary Spain. Motion passed unanimously. The meeting was adjourned at 8:31 p.m.

Respectfully submitted,



Andrea Forsyth
Recording Secretary