



## **BETHEL PUBLIC LIBRARY**

189 Greenwood Avenue, Bethel, CT 06801

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### **MINUTES OF SPECIAL MEETING**

Executive Committee of the Board of Directors

of the Bethel Public Library

Thursday, March 29, 2012

12:30 p.m.

Library Meeting Room, 2<sup>nd</sup> Floor

189 Greenwood Avenue, Bethel, CT 06801

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** Trisha Lewis, Chair, Jane Bickford, Robin Kahn and Lynn Rosato, Library Director

**ABSENT WITH NOTICE:** Terri Rotella

**VISITORS:** None

**CALL TO ORDER:** Trisha Lewis called the meeting to order at 12:34 p.m.

**APPROVAL OF MINUTES:** Ms. Kahn made a motion, seconded by Ms. Bickford, to accept the Minutes of February 14, 2012. Motion carried.

**PERSONNEL SALARIES AND BENEFITS FOR LIBRARY DIRECTOR AND LIBRARY PERSONNEL:** Ms. Kahn made the Motion to go into Executive Session. Motion seconded by Ms. Bickford. Motion passed unanimously.

Ms. Bickford made the Motion, seconded by Ms. Kahn, to invite Ms. Rosato into the Executive Session. Motion passed unanimously.

The Committee entered Executive Session at 12:39 p.m.

Ms. Rosato left the meeting at 1:37 p.m.

The Committee came out of Executive Session at 1:46 p.m.

Ms. Kahn made a motion, seconded by Ms. Bickford, to recommend to the Library Board of Directors that full-time staff receive 2 ½ additional paid personal days for 2012-13 FY. Motion passed unanimously.

Ms. Kahn made a motion, seconded by Ms. Bickford, to recommend to the Library Board of Directors that part-time staff receive a 15% increase in vacation time for 2012-13 FY. Motion passed unanimously.

Ms. Kahn made a motion, seconded by Ms. Bickford, to recommend to the Library Board of Directors a change in the Library's Personnel Policy beginning 2013-14 FY to grant full-time staff two (2) Personal Days annually. Motion passed unanimously.

Ms. Kahn made a motion, seconded by Ms. Bickford, to recommend to the Library Board of Directors consideration of a 3% salary increase for the Library Director, for a total of \$2274.00 from line items to be determined by the Board, and to authorize the Chair to discuss with the town Comptroller the effect, if any, the increase might have on benefits and payroll deductions. Motion passed unanimously.

Ms. Kahn made a motion, seconded by Ms. Bickford, to authorize the Chair to approach First Selectman Knickerbocker regarding the Library Director's potential eligibility for the town's Post-Retirement Medical Insurance Benefit Optional Program. Motion passed unanimously.

Ms. Kahn made a motion, seconded by Ms. Bickford, to recommend to the Library Board of Directors that a one-time two (2) week paid vacation be granted to Library Director Rosato, after the completion of the Library Building Project. Motion passed unanimously.

**ADJOURNMENT:** Ms. Bickford made a motion, seconded by Ms. Kahn, to adjourn the meeting. The motion passed unanimously. Mrs. Lewis adjourned the meeting at 1:49 p.m.

Respectfully Submitted,



Mrs. Trisha Lewis

Committee Chair