



BETHEL PUBLIC LIBRARY

189 Greenwood Avenue, Bethel, CT 06801

203-794-8756 Fax 203-794-8761

www.bethellibrary.org

MINUTES OF SPECIAL MEETING

Bethel Public Library Board of Directors Finance Committee

Monday— June 4, 2012 — 7:15 P.M.

Present: Jane Bickford, Chair, Linda Curtis, Rich Merritt, Trisha Lewis, Library Board Chair, ex-officio; and Lynn Rosato, Library Director.

Call to Order: Jane Bickford called the meeting to order at 7:25 p.m.

Acceptance of Minutes for meeting of November 15, 2011: Rich Merritt made a motion to accept the minutes, Jane Bickford seconded, motion passed. Minutes were accepted rather than approved because of a change in Committee membership.

Personnel Salaries and Benefits: Rich Merritt made a motion to go into Executive Session, Linda Curtis seconded, motion passed. Rich Merritt made a motion to invite Library Director Lynn Rosato into Executive Session, Linda Curtis seconded, motion passed. The Committee entered Executive Session at 7:48 p.m. At 8:05 pm. Trisha Lewis, Mary O'Leary, Chair of the Personnel Committee, and Carol Lawlor, member of the Personnel Committee, were invited into Executive Session to report on the just finished Personnel Committee meeting, on the motion of Rich Merritt, seconded by Linda Curtis, motion passed. Lynn Rosato left Executive Session at this time.

The Committee came out of Executive Session at 8:16 p.m. Mary O'Leary and Carol Lawlor left the meeting. Linda Curtis made a motion to support the recommendations of the Personnel Committee regarding the following one-time only benefits: 1. Recommendation that the Library Board grant two additional paid personal days to full time staff members, and an additional 10% paid personal time to part-time staff. 2. Recommendation that the Library Board grant two weeks additional paid vacation to the Library Director at the completion of the Library building project. Rich Merritt seconded the motion, motion passed.

RECEIVED

2012 JUN -6 P 2:12

TOWN OF BETHEL
TOWN CLERK

After extensive discussion, Linda Curtis made a motion to recommend to the Personnel Committee that they explore, with the Board Chairman, the process and requirements for an employment contract between the Library Board/Town and the Library Director. Jane Bickford seconded the motion, motion passed.

Adjourn: Linda Curtis made a motion to adjourn the meeting, seconded by Rich Merritt, motion passed. The meeting adjourned at 9:13 p.m.

Respectfully submitted,


Jane Bickford, Committee Chair