



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

August 27, 2012—7:00 p.m.

Clifford J. Hurgin Municipal Center, Meeting Room B, Bethel CT

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Trisha Lewis, Chairman; Jane Bickford, Linda Curtis, Robin Kahn, Carol Lawlor, Richard Merritt, Tia Murphy, Mary O'Leary, Terri Rotella, Elisa Volpati [entered 7:05 p.m.], Directors.

Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Gary Passineau, Mary Spain, Directors.

Chairman Lewis called the meeting to order at 7:05 p.m. and led all in the Pledge of Allegiance.

CORRESPONDENCE & ANNOUNCEMENTS: Library Director Rosato received an invitation to the annual Regional Hospice breakfast on October 5. Discussion.

APPROVAL OF JULY 23, 2012, MEETING MINUTES: Robin Kahn moved to approve the minutes of the July 23, 2012, meeting as submitted. Motion seconded by Linda Curtis. Voting "yes": Jane Bickford, Linda Curtis, Robin Kahn, Carol Lawlor, Richard Merritt, Tia Murphy, Mary O'Leary. Abstain: Terri Rotella.

TREASURER'S REPORT: Jane Bickford distributed copies of the July 2012 report and an annual summary of Board accounts for FY 2011-12. Linda Curtis moved to accept the Treasurer's report as presented. Motion seconded by Richard Merritt. Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Rosato distributed copies of the report prior to the meeting. The Vaghi desk has been restored and delivered to the Library. Discussion of Founder's Day programs to be held September 21 (flower arranging, fly tying, corn husk dolls). Library Director Rosato and programming staff met with the new director of the Senior Center, Lisa Plumb, and discussed possible coordinated programs.

FRIENDS OF THE LIBRARY: Linda Curtis reported that the annual book sale had a gross take of \$12,668. She expressed thanks and immense gratitude for the tireless work and dedication of the five volunteers who have made the Friends book sale a success for many years: Jenny Tesar, Rick Massmann, Bob Frazer, Jan Patzold, Bonnie Brown. They will be honored at a special reception on September 16. Discussion.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Committee Reports:

Development Committee: Tia Murphy reported on the details of the Wine Tasting event to be held September 18 at La Zingara. Donations for raffle baskets are still needed and can be delivered to the Library. Discussion of offering Winspire trips as a silent auction at the event. Tia Murphy made a motion to go forward with the Winspire trip proposals if approved by Town counsel. Motion seconded by Mary O'Leary. Discussion. Motion passed unanimously.

Tia Murphy made a motion to offer the sponsorship donors two complimentary tickets each to the Wine Tasting event. Motion seconded by Terri Rotella. Discussion. Motion passed unanimously.

Tia Murphy encouraged Board members to sell tickets, and expressed her thanks to the Development Committee for doing a fantastic job.

Policy Committee: Robin Kahn reported that the Committee met with Library Director Rosato to review drafts of the Local History Room Policy, and the Local History Room Rules & Procedures. These documents were distributed to Board members prior to the meeting, and will be presented for approval at the September meeting. Discussion.

Personnel Committee: Mary O'Leary reported on the timeline for the Director's evaluation; comments need to be submitted to the Personnel Committee prior to its September meeting. Library Director Rosato distributed copies of her self-evaluation that addresses the annual goals set by the Board last year. Chairman Lewis reminded the Personnel Committee that three items from the June 25 Board meeting are still pending and need action.

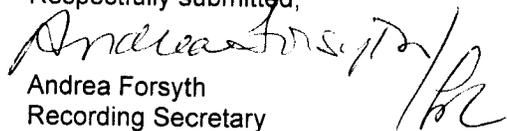
Seelye House Piano: Library Director Rosato reported that Jane Bickford has researched the history and provenance of the upright piano in the Seelye House. Discussion.

Microfilm Machine: Library Director Rosato distributed a proposal to trade in and replace the old microfilm machine. Discussion. Robin Kahn made a motion to purchase a new microfilm/scanner/viewer using unencumbered funds. Motion seconded by Terri Rotella. Motion passed unanimously.

Building Project Update: Library Director Rosato reported that the technology and moving/storage packages are complete. The bid deadline is September 7. Discussion. The Building Committee has selected a plan for the expanded parking lot, with the input of the Bethel Police Department and the Planning and Zoning Commission. Discussion.

Terri Rotella moved to adjourn the meeting. Motion seconded by Linda Curtis. Motion passed unanimously. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,


Andrea Forsyth
Recording Secretary

Reports referred to in the minutes are on file at the Bethel Public Library.