



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

October 22, 2012—7:00 p.m.

Clifford J. Hurgin Municipal Center, Meeting Room B, Bethel CT

PRESENT: Trisha Lewis, Chairman; Jane Bickford, Linda Curtis, Robin Kahn, Carol Lawlor, Richard Merritt, Tia Murphy, Mary O'Leary, Gary Passineau, Mary Spain, Directors.

Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Terri Rotella, Elisa Volpati, Directors.

Chairman Lewis called the meeting to order at 7:00 p.m. and led all in the Pledge of Allegiance.

CORRESPONDENCE & ANNOUNCEMENTS: None.

APPROVAL OF SEPTEMBER 24, 2012, MEETING MINUTES: Mary O'Leary moved to approve the minutes of the September 24, 2012, meeting as submitted. Motion seconded by Linda Curtis. Motion passed unanimously.

TREASURER'S REPORT: Jane Bickford distributed copies of the August and September reports. Jane Bickford made a motion to approve the banking resolution from Union Savings back for authority for unincorporated associations or corporations for the Board scholarship account. Motion seconded by Robin Kahn. Motion passed unanimously. Mary Spain made a motion to accept the August and September Treasurer's reports. Motion seconded by Gary Passineau. Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Rosato distributed copies of the report prior to the meeting. Discussion. The Finance Committee will meet on November 15 at 6:00 p.m.

FRIENDS OF THE LIBRARY: Linda Curtis reported that the annual book sale had final net proceeds of \$11,200. The FOL will start accepting donations again in November; a training meeting for new volunteers will take place on October 24 at 6:00 p.m. at the Friends collection room in the Municipal Center. Library Director Rosato reported on another application for a 2013 Meserve Foundation grant. The 2012 grant that was received will be spent by the end of the calendar year on tables for the Business and Technology Center. Discussion.

UNFINISHED BUSINESS: None.

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TOWN CLERK**

NEW BUSINESS:

Committee Reports:

Policy Committee: Committee Chair Robin Kahn reviewed the changes to the Financial and Fund Raising Policy which include increasing the scholarship amount from \$500 to \$1,000. Robin Kahn made a Committee motion to accept the revisions as made to the Financial and Fundraising Policy. Motion approved unanimously.

Personnel Committee: Mary O'Leary reported that the Committee will recommend the same salary increases as were recommended last year. The Personnel budget request for FY 2013-14 will be the same as for FY 2012-13.

Nominating Committee: Carol Lawlor made a motion to accept the following volunteers for the Nominating Committee: Gary Passineau, Robin Kahn, Jane Bickford and Tia Murphy. Motion seconded by Mary Spain. Motion passed unanimously. The Committee will present a recommended slate of candidates at the December Board meeting. Election of officers will take place at the January meeting, with nominations being accepted from the floor at that time.

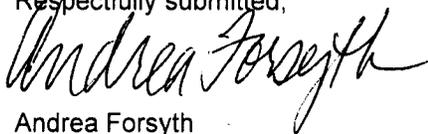
Building Project Update: Library Director Rosato distributed her report prior to the meeting. Documentation regarding the bids is being prepared for the state granting agencies. Once approvals are received, construction may begin. Discussion. The Building Committee will meet on Wednesday.

Personnel Committee/Library Director's Annual Evaluation: Mary O'Leary made a motion to go into Executive Session. Motion seconded by Robin Kahn. Motion passed unanimously. The meeting entered Executive Session at 7:33 p.m. The meeting came out of Executive Session at 8:22 p.m.

Gary Passineau moved to approve the Personnel Committee's Library Director evaluation. Motion seconded by Tia Murphy. Motion passed unanimously.

Carol Lawlor moved to adjourn the meeting. Motion seconded by Mary O'Leary. Motion passed unanimously. The meeting was adjourned at 8:24 p.m.

Respectfully submitted,



Andrea Forsyth
Recording Secretary

Reports referred to in the minutes are on file at the Bethel Public Library.