



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF REGULAR MEETING

BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

November 26, 2012—7:00 p.m.

Clifford J. Hurgin Municipal Center, Meeting Room B, Bethel CT

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TOWN OF BETHEL
TOWN CLERK

PRESENT: Trisha Lewis, Chairman; Jane Bickford, Linda Curtis, Robin Kahn, Carol Lawlor, Tia Murphy, Mary O'Leary, Gary Passineau, Terri Rotella, Mary Spain, Directors.
Lynn Rosato, Library Director.

ABSENT WITH NOTICE: Richard Merritt, Elisa Volpati, Directors.

Chairman Lewis called the meeting to order at 7:02 p.m. No pledge was given as there was no flag in the room.

PUBLIC INPUT: None.

CORRESPONDENCE & ANNOUNCEMENTS: Notice received from the Town Clerk requesting meeting schedule for 2013.

APPROVAL OF OCTOBER 22, 2012, MEETING MINUTES: Mary O'Leary moved to approve the minutes of the October 22, 2012, meeting as submitted. Motion seconded by Tia Murphy. Voting "yes": Jane Bickford, Linda Curtis, Robin Kahn, Carol Lawlor, Tia Murphy, Mary O'Leary, Gary Passineau, Mary Spain. Abstain: Terri Rotella.

TREASURER'S REPORT: Jane Bickford distributed copies of the report prior to the meeting. Robin Kahn moved to accept the report as submitted. Motion seconded by Carol Lawlor. Motion passed unanimously. Discussion of costs associated with accepting credit card payments.

LIBRARY DIRECTOR'S REPORT: Library Director Rosato distributed copies of the report prior to the meeting. Library Director Rosato read a letter from a Danbury family complimenting the staff and Library for hospitality during Hurricane Sandy. Because of their pleasant experience, the family also made a donation to the Library. Discussion. Library Director Rosato requested volunteer(s) from the Board to participate in a Celebrity Read-A-Thon on Take Your Child to the Library Day on February 2. Library Director Rosato distributed copies of goals discussed during annual evaluation.

FRIENDS OF THE LIBRARY: Linda Curtis reported that Wednesday night book collections have resumed. The FOL annual meeting will be Friday, January 18 at 6:00 p.m. and will feature Bethel author Thomas Craughwell.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Committee Reports:

Nominating Committee: Gary Passineau reported that the Committee met and recommends the following slate of officers for 2013: Jane Bickford, Chairman; Robin Kahn, Vice Chairman; Tia Murphy, Treasurer; Terri Rotella, Secretary. Trisha Lewis and Mary Spain thanked the Committee for their work.

Finance Committee: Jane Bickford reported that the Committee met; she distributed copies of the proposed FY 2013-14 budget. Library Director Rosato reviewed the budget in detail.

Building Project Update: Jane Bickford reported on abatement/demolition of Old Town Hall and the status of grants. Work has started on the temporary office space for staff. Discussion.

Holiday Schedule 2012: Motion made by Terri Rotella to follow the Town Hall holiday closing schedule for Christmas and New Year's. Motion seconded by Gary Passineau. Motion passed unanimously.

Motion made by Robin Kahn to allocate \$100 from the Board account for the staff holiday party. Motion seconded by Mary Spain. Motion passed unanimously.

Holiday Decorations: Motion made by Terri Rotella to purchase an artificial wreath from Shakespeare's Garden at a cost not to exceed \$110. Motion seconded by Jane Bickford. Motion passed unanimously.

Board Meeting Schedule 2013: Motion made by Robin Kahn to approve the Board meeting schedule as presented. Motion seconded by Tia Murphy. Motion passed unanimously.

Gary Passineau moved to adjourn the meeting. Motion seconded by Carol Lawlor. Motion passed unanimously. The meeting was adjourned at 8:38 p.m.

Respectfully submitted,



Andrea Forsyth
Recording Secretary

Reports referred to in the minutes are on file at the Bethel Public Library.