

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes (Amended)

Wednesday May 23, 2012

7:30 pm

C.J. Hurgin Municipal Center – Meeting Room “B”

PRESENT: Co- Chair Nancy Ryan, Jon Menti, Ellen Connell, Jane Bickford, Deno Gualtieri

ABSENT: Chair Scott Perry, Jim Lacey, John Perna

ALSO IN ATTENDANCE: No One

CALL TO ORDER:

Co-chair Nancy Ryan called the meeting to order at 7:38 pm.

APPROVAL OF MEETING MINUTES:

Deno Gualtieri made a motion, seconded by Jane Bickford to approve the minutes of the Regular Meeting of the May 9, 2012 as submitted. Vote was all in favor with the exception of Deno Gualtieri who abstained. Motion approved .

CORRESPONDENCE: None

PUBLIC INPUT: None

OLD BUSINESS:

Bethel Library Project

- Co-Chair Nancy Ryan indicated that there was no pre-construction meeting on May 22, 2012.
- As indicated at the May 9, 2012 Regular Meeting Co-Chair Nancy had discussion with Jarrett Crooks advising him of the decision to proceed with the second floor air conditioning in the Seeley House as planned and to eliminate the basement units that were covering the basement and first floor of the Seeley House from the plan.
- Nancy Ryan provided the group with copy of an email chain between herself and Jarett Crooks between May 20 and May 23, 2012 (copy attached). Based on this email Jane Bickford made a motion, seconded by Jon Menti to approve an hourly rate for Lawrence Mechanical not to exceed \$5,000 for revised mechanicals and an additional cost of \$2,000 for Paul B. Bailey Architects covering the cost to revise drawings by eliminating all reference to air condition on the first and basement floors. Revisions

RECEIVED

2012 JUN 14 A 8:33

TOWN OF BETHEL
TOWN CLERK

will be completed in approximately one week following approval. Discussion followed. Vote all in favor. Motion approved unanimously.

- Co-Chair Nancy Ryan posted group that we are awaiting estimate from Gary Feld, ITM (Information Technology Management) to complete T drawings and specifications for the bid package. The commission previously approved (May 9, 2012 Regular Meeting) an amount not to exceed \$2,000.
- In regard to the parking issue, at the May 9, 2012 meeting it was reported that the Board of Selectmen intend to include it in the agenda for their May 15, 2012 meeting. This agenda item was subsequently tabled. Based on input from the First Selectman, Co-Chair Nancy Ryan has asked Paul B. Bailey Architects to proceed with parking design work. No cost approval is required since it included in the current project.
- Co-Chair Nancy Ryan reported the latest information regarding storm windows for the Seeley House. She indicated that the information provided on the Magnetrim windows was helpful in gaining state approval for consideration of these windows. Jon Menti made a motion, seconded by Ellen Connell, to approve the installation of Magnetrim windows on the interior of the Seeley House as approved by the State Historic Preservation Office. Vote, all in favor. Motion approved unanimously.

Park and Recreation Storage Building and South Street Fire House

- In Chair Scott Perry's absence there was nothing to report.

Police Station Project

- Co-Chair Nancy Ryan indicated the proposed town Capital Plan was approved and this plan includes \$80,000 for design work on this project.

NEW BUSINESS: None

AJOURNED:

Jon Menti made a motion, seconded by Ellen Connell to adjourn the meeting. Vote, all in favor. Motion approved unanimously. Meeting adjourned at 8:40 PM.

Respectfully submitted,



John C. Sarver
Recording Secretary