



PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

REGULAR MEETING

Monday, July 2, 2012
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED
JUL -9 P 12:12
TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Matthew Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski and Commissioner Gribbin. Also in attendance were Utilities Superintendent Kelly Curtis; Town Attorney Martin Lawlor, Utilities Consultant Len Assard, Town Engineer Andrew Morosky, Town Comptroller Robert Kozlowski and Town Planner Steve Palmer.

Absent: Commissioner Peter Valenti

Call to Order: First Selectman Knickerbocker called the Meeting to order at 4:07 p.m. and led the Pledge of Allegiance.

Public Input: None

Meeting Minutes from Regular Meeting June 4, 2012: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton to approve the minutes as presented. Vote All in Favor, Motion Approved.

New Business None

Old Business

- **Transfer Station:**

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the pro-rated fee structure as previously presented at the Public Hearing. Vote, All in Favor, Motion Approved.

- **Sewer Allocations:** Mr. Morosky discussed the fact that the public comments from the Public Hearing on the Sewer Bank regulations focused on the inconsistencies of the current distribution of allocations. In order to develop a better understanding of how the allocations were assigned, Mr. Morosky displayed mapping he prepared that combines Bethel's parcel information from its GIS database with data from the allocation spreadsheet from the Tighe and Bond Sewer Capacity Study. Mr. Morosky discussed some of the inconsistencies that appear within each zone in designating allocations. Mr. Morosky reminded the Commission that there is a conflict with the Planning and Zoning Regulations and the Public Utilities Regulations and that perhaps a different approach must be used to address this conflict in a more general way on a zone-by-zone basis.

Mr. Palmer indicated that, for the Stony Hill Inn on Route 6, the main property in front has an allocation of 19,878 gallons and the rear lot on Hawleyville Road has an additional 2,100 gallons which gives the Stony Hill Inn site a total of approximately 22,000 gallons. This number is short of what the proposed development will require, but is closer than previously discussed.

Mr. Morosky contrasted the map of the Stony Hill area, which is fairly consistent in the residential areas, with that of the downtown residential area, which is considerably more variable. Mr. Morosky indicated that the Commission may need to examine this situation closely and make adjustments to the existing allocations in order to make the proposed regulations work as planned. Mr. Palmer indicated that he and Mr. Morosky will work to establish a way to manage the allocations efficiently by using the zoning of the property to establish an appropriate allocation or range of allocations.

First Selectman indicated that work needs to be done with the Tighe and Bond methodology and this was a good starting point. First Selectman stated for future development and growth other methods will need to be reviewed for fairness and accuracy. First Selectman would like to facilitate projects that are allowed by zoning and do it fairly for future developments. First Selectman indicated that the Commission does not want to discriminate or over charge on allocations; he would like to have the allocations to support the zoning.

Financial Report

- Water and Sewer Financials:** Mr. Kozlowski distributed and updated the Commission on the Financials. Selectman Szatkowski inquired about the debt still owed to the General Fund and Mr. Kozlowski indicated the monies owed are still the same. Mr. Kozlowski discussed the costs related to the Stony Hill Sewer Project. Discussion took place. Commissioner Gribbin indicated he would like to have a Special Meeting to discuss just the Stony Hill Sewer Project. Commissioner Szatkowski would like to have the meeting next Monday, July 9th. First Selectman Knickerbocker indicated to schedule a Special Meeting on July 9, 2012 at 4:00p.m. to discuss the Stony Hill Sewer Project.

- Invoices:**

Regular PUC Meeting July 2, 2012

	Vendor	Inv. Date	Amount	Description	Account
1	Kovacs Construction	5/1/2012	\$6,650.00	Application #5	Plumtree Pump Station
2	S&S Electric	5/30/2012	\$605.00	buried service-29 Adams	Stony Hill Sewer Contact 3
3	S&S Electric	30-May-12	\$2,682.57	29 Adams Dr	Stony Hill Sewer Contract 3
4	Martin Lawlor	7/2/2012	\$656.00	Professional Services	Water Dept.
5	Martin Lawlor	7/2/2012	\$1,627.19	Professional Services	Stony Hill Sewer Proj. #3
6	Martin Lawlor	7/2/2012	\$1,168.50	Professional Services	Sewer Dept.
7	The Newstimes		\$372.53	Legal Notice	Sewer
8	Heitkamp	6/6/2012	\$1,194.20	Professional Services	1/2Water - 1/2 Sewer
9	Wright-Pierce	11-Jun	\$1,000.00	Professional Services	Water Storage Tank
10	Kovacs Construction	6/12/2012	\$33,066.00	Construction	Plumtree Pump Station
11	Superior Products	5/21/2012	\$300.67	Adams Drive Drainage	Contract 3
12	Eastern recast Co.	5/31/2012	\$1,820.00	Adams Drive Drainage	Contract 3
13	Ferguson	5/30/2012	\$278.34	Adams Drive Drainage	Contract 3
14	Ferguson	6/1/2012	\$382.11	Adams Drive Drainage	Contract 3
15	Ferguson	5/31/2012	\$200.58	Adams Drive Drainage	contract 3
16	Ferguson	4/27/2012	\$13,371.96	Adams Drive Drainage	Contract 3
17	Ferguson	5/23/2012	\$2,942.28	Adams Drive Drainage	Contract 3
18	Earthmovers	6/7/2012	\$856.35	Adams Drive Drainage	Contract 3
19	Earthmovers	5/25/2012	\$1,111.95	Adams Drive Drainage	Contract 3

TOTAL FOR APPROVAL \$70,286.23

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the Public Utilities invoices in the amount of \$70,286.23. Discussion took place about the drainage work on Adams Drive. The Commission will go to the Board of Selectman and Board of Finance for a cost sharing of the Adams Drive Drainage.; with a 60% (Town) / 40% (PUC) split. Selectman Straiton amended his motion stating less any contribution to be received by the Town in the future. Vote: All in Favor, Motion Unanimously Approved.

TRANSFER STATION

July 2012

Item #	Vendor	Inv. Date	Amount	Description
1	Martin Lawlor		\$260.35	Professional Services
2	The Newstimes		<u>\$372.52</u>	Legal Notice
Total for Approval			\$632.87	

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the Transfer Station Invoices in the amount of \$632.87. Vote: All in Favor, Motion Unanimously Approved.

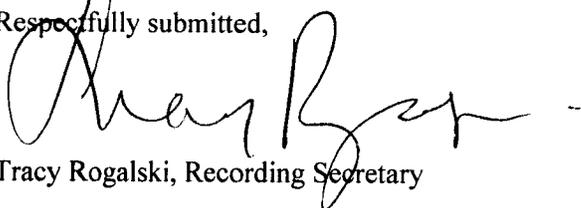
Engineering/Utility Consultant Report:

- **Eureka Water Storage Tank:** Mr. Morosky updated the Commission stating that the application has been filed with the City of Danbury and a tentative Public Hearing date of August 1st has been established. Commissioner Gribbin inquired in relation to the residents of the area and where they stand with the tank. Mr. Morosky stated that he believes the residents are on board now with the changes reflected in the renderings.
- **Stony Hill Sewer Project – Financials:** Discussion took place about the assessments for contract 3.
- **Stony Hill Sewer Project Easements:** Mr. Lawlor stated that the Steiner easement agreement is well on the way of completion. Mr. Lawlor indicated with regards to the Rizzo easement he's waiting on updates for review and as for Payne Road and Shelter Rock Road easements there are several signatures still outstanding.
- **Supervisors Report:** No news to report

Adjourn:

Selectman Straiton made a motion, which was seconded Selectman Szatkowski to adjourn the meeting 5:05p.m. Vote: All in Favor, Motion Unanimously Approved.

Respectfully submitted,



Tracy Rogalski, Recording Secretary

**TOWN OF BETHEL
SEWER DEPARTMENT
6/15/2012 PRELIMINARY**

REVENUE \$ 2,053,500.91

Revenue Detail

Use of Sewer	1,622,625.34
Sewer Assessments	380,965.96
Liens	3,792.00
Permits & Installation	43,657.99
Interest on Investments	2,459.62

2,053,500.91

EXPENDITURES

SALARIES	\$ 197,846.09
BENEFITS	69,836.07
UTILITIES	64,201.28
SUPPLIES	39,334.96
MAINTENANCE	68,890.20
SERVICES	18,355.36
CAPITAL IMPROVEMENT	192,957.56
UTILITY COLLECTOR	
DEBT SERVICE	626,108.61
ACCOUNTS PAYABLE-DANBURY	933,387.33
OFFICE	8,946.97
ALLOCATED EXPENSE	
INTEREST EXPENSE	-
INSURANCE	-
DEPRECIATION	-
	<u>2,219,864.43</u>

NET REVENUE **\$ (166,363.52)**

**TOWN OF BETHEL
WATER DEPARTMENT
6/15/2012 PRELIMINARY**

REVENUE \$ 1,216,143.57

Revenue Detail

Use of Sewer	1,191,274.40
Liens	3,696.00
Permits & Installation	21,173.17
Interest on Investments	-
	-

1,216,143.57

EXPENDITURES

SALARIES	\$ 319,807.57
BENEFITS	137,020.47
UTILITIES	110,095.23
SUPPLIES	49,885.41
MAINTENANCE	76,884.57
SERVICES	86,310.27
CAPITAL IMPROVEMENT	64,736.64
UTILITY COLLECTOR/OFFICE	14,455.73
DEBT SERVICE	
ALLOCATED EXPENSE	
INSURANCE	-
DEPRECIATION	-
INTEREST EXPENSE	-
EST	-

859,195.89

NET REVENUE

\$ 356,947.68

TOWN OF BETHEL
TRANSFER STATION
6/15/2012 PRELIMINARY

REVENUE \$ 189,579.73

<u>Revenue Detail</u>	
Permits	37,580.00
Bulk Waste	3,140.00
Dumping Charges	140,841.06
Scrap Metal	4,668.67
Brush	895.00
Appliances	2,455.00
	<u>189,579.73</u>

<u>EXPENDITURES</u>	
SALARIES	\$ 95,442.40
BENEFITS	48,033.54
UTILITIES	526.54
OFFICE	1,369.28
DEPRECIATION	-
MATERIALS & SUPPLIES	2,005.00
REPAIRS & MAINTENANCE	-
CONTRACTED SERVICES	57,395.22
INSURANCE	-
ALLOCATED EXPENSES	-
	<u>204,771.98</u>

NET REVENUE **\$ (15,192.25)**