



TOWN OF BETHEL
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PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

SPECIAL MEETING

Monday, July 9, 2012
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

Present: First Selectman Matthew Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski and Commissioner Gribbin. Also in attendance were Utilities Superintendent Kelly Curtis; Town Attorney Martin Lawlor, Utilities Consultant Len Assard, Town Engineer Andrew Morosky, Town Comptroller Robert Kozlowski and Town Tax Collector Ann Scacco.

Absent: Commissioner Peter Valenti

Call to Order: First Selectman Knickerbocker called the Meeting to order at 4:00p.m. and led the Pledge of Allegiance.

Public Input: None

Stony Hill Sewer Project: Mr. Kozlowski distributed a financial analysis for the Stony Hill Sewer Project. (see attached) Mr. Kozlowski informed the Commission of funds remaining and a breakdown of outstanding items still in progress. Mr. Kozlowski indicated that, with all outstanding line items in Phases 2 and 3, there will be a deficit of approximately \$57,000. Discussion took place among the Commissioners. Selectman Szatkowski inquired about the reimbursement from Ludlow Construction for the drainage repair on 106 Walnut Hill Road. Mr. Morosky informed the Commission there has not been a reimbursement to date but that amount can be withheld from Ludlow’s retainage.

Mr. Morosky distributed a spreadsheet of estimated cost of remaining work. (see attached) Mr. Morosky reviewed with the Commission each line item. The Commission discussed a priority list to identify which items were essential for completion at this time. The Commission discussed the following areas; Adams Drive/Oak Ridge Easement and Drainage, Maple Row to Research Drive, Walnut Hill Pond Excavation and Hawleyville/Route 6 Easement. The Commission noted that since more than half the work was completed, these areas should go forward. First Selectman Knickerbocker stated that items listed for Lower Payne Road; Common Force Main and the Easements for Lower Payne Road should be put on hold for completion at a later date.

Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker to exclude at this time Lower Payne Road Common Force Main in the amount of \$60,000.00 and the Lower Payne Road Easements in the amount of \$30,000.00 as noted in the spreadsheet and authorized the balance of the work to proceed. Vote, Discussion took place. All in Favor, Motion Approved.

Selectman Straiton inquired to Mr. Kozlowski about the Adams Drive drainage cost which was to be forwarded to the Board of Selectmen and Board of Finance for approval of a cost sharing proposal. Mr. Kozlowski indicated that cost would be \$14,000 which would be added to the bottom line were it approved. This would mean an additional \$14,000 for the project. First Selectman also suggested going to the Town for a cost sharing on the excavation of the ponds at Walnut

Hill Road, since most of the silt and sand is due to the Town's Highway Department's sanding operations over the years. Any cost sharing on this project would mean lower costs for the sewer project.

Commissioner Gribbin inquired whether Long Hill Road, Ridge Road, Meadow Lane and Vail Road will not be authorized as of tonight. First Selectman stated that at this time the funding to complete phase 4 is not available. Mr. Morosky indicated that the design for Phase 4 is practically done and perhaps the Commission should consider advertising the project for bids so that an actual number can be used to discuss the project with the public rather than using the estimate based on prior projects. First Selectman Knickerbocker indicated that the Commission will have to go back to the Town and have a Public Hearing to see if they would like to finish phase 4. First Selectman Knickerbocker indicated that will give the public the opportunity to decide whether they would like to complete this portion of the project or not. Mr. Lawlor stated that the phase 4 completion may need to separate from the rest of the Stony Hill project. Selectman Straiton would like an accounting on the easements going forward and perhaps see what was spent in previous years. Mr. Lawlor indicated that in phase 4 it's his understanding there's no easements.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to send a letter to the Board of Selectman requesting a 50/50 split of cost for the dredging of the ponds on the Piera Walnut Hill Road property. Vote, All in Favor, Motion Approved.

First Selectman Knickerbocker indicated that the cost for each the Town and the PUC would be \$29,176.00.

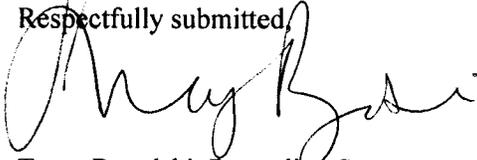
Set Date for Public Hearing Sewer Assessments for Phase 2 and Phase 3: Mr. Lawlor indicated that notification in the forms of a mailing and notice in the paper is required (10) ten days prior to the date of actual Public Hearing as well as submitting notification to the Town Clerk's Office. Discussion took place and Tax Collector Ann Scacco spoke about time frames for her office to complete their portion of the billing.

Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker to Table Establishment of the Public Hearing Date for Sewer Assessments for phases 2 and 3. Vote, All in Favor, Motion Approved.

Adjourn:

Selectman Straiton made a motion, which was seconded First Selectman Knickerbocker to adjourn the meeting 4:35p.m. Vote: All in Favor, Motion Unanimously Approved.

Respectfully submitted,



Tracy Rogalski, Recording Secretary

Phase	Area	Description	Cost Estimate	Notes
Mandatory Work¹				
2	Lower Payne	Common Force Main	\$ 60,000	T.D. & Sons Proposal
3	Maple Row to Research Drive	772 LF of 8" Sewer and 6" Laterals	\$ 73,000	T.D. & Sons Proposal
3	Pond Excavation	Pump Station Land Deal	\$ 58,352	Earthmovers Bid
			\$ 191,352	Subtotal Mandatory Sewer Work
Obligatory Work²				
2	Hawleyville / Route 6 Easement (Parking Lot, Laterals, etc.)	Restoration	\$ 34,150	(\$24K for driveway, \$10K for two sewer connections;
2	Lower Payne Easements	Driveway, 2 Pump Up systems	\$ 30,000	(\$15K for driveway, \$7.5K ea. For two pump up sewer connections;
3	Adams Drive / Oak Ridge Easement (Driveway, Plantings, etc.)	Restoration	\$ 24,400	(2 Sewer Connections and Driveway Repaving)
			\$ 64,150	Subtotal Obligatory Work
			\$ 255,502	Total Phases 2 & 3
			\$ 12,775	+ 5% Engineering and Inspection
			\$ 25,550	+ 10% Contingency on Contract Work
			\$ 9,037	Ludlow Retainage
			\$ 302,864	Total to Complete Contract 2/3
			\$ 259,388	Balance in Sewer Project
			\$ (43,476)	Budget Deficit to Complete Phases 2 & 3
4	Vail Road	2400 LF of 8" Sewer and 6" Lateral	\$ 429,600	Based on Ludlow Unit Pricing
4	Ridge Road	2650 LF of 8" Sewer and 6" Lateral	\$ 474,350	Based on Ludlow Unit Pricing
4	Meadow Lane	663 LF of 8" Sewer and 6" Lateral	\$ 118,677	Based on Ludlow Unit Pricing
4	Long Hill Road	1095 LF of 8" Sewer and 6" Lateral	\$ 196,005	Based on Ludlow Unit Pricing
4	Grinder Pump Station Allowances	Seven stations @ \$1,500 ea.	\$ 10,500	
4	Ridge Road Force Main	1200 LF of 2" Low Pressure Pipe	\$ 102,000	To serve seven homes
			\$ 1,331,132	Subtotal
			\$ 133,113	+ 10% Contingency on Contract Work
			\$ 66,557	+ 5% Engineering and Inspection
			\$ 1,530,802	Total to Complete Contract 4
			\$ 1,833,666	Grand Total - Phases 2, 3 & 4
			\$ 259,388	Balance in Sewer Project
			\$ (1,574,278)	Total Budget Deficit - Phases 2,3 & 4

Definitions

- Mandatory Work will increase available connections to sewer system or transfer ownership of pump station land to Town/PUC
- Obligatory Work will satisfy terms of easement agreements with private property owners but won't increase available connections to the sewer system

**TOWN OF BETHEL
STONY HILL SEWER PHASE II and III**

Interest Transferred From M/M		751,371.32
Transferred to Checking Account		<u>400,000.00</u>
		351,371.32
Balance in Checking July 2, 2012		<u>11,878.60</u>
Balance Available July 2, 2012		<u>363,249.92</u>
Financing Costs	100,570.80	
SH III	<u>26,488.00</u>	
		<u>127,058.80</u>
Balance Available after the above		<u>236,191.12</u>

Phase

III	Phase III Maple Row to Research (the above allows 82 homes to hook up)	73,000.00	
II	Phase II Lower Payne	60,000.00	
III	Pond Excavation	<u>58,352.00</u>	
			<u>191,352.00</u>
			44,839.12

Other Obligations

III	Adam Drive/Oak Ridge Easement	24,400.00	
II	Hawleyville/Route 6 Easement	34,150.00	
II	Lower Payne Easement	30,000.00	
	Ludlow Retainage	<u>9,037.00</u>	
			<u>97,587.00</u>
			(52,747.88)
<i>Other obligations does not consider 5% engineering and inspection as well as 10% contingency on contract work</i>			

III Advertising Phase III		1,824.00
III Mailing Phase III		<u>2,500.00</u>
		<u>4,324.00</u>
Remaining Cash Flow		<u>(57,071.88)</u>