



PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

REGULAR MEETING

Monday, September 10 2012
4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED

2012 SEP 13 P 1:15

TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Matthew Knickerbocker, Selectman Richard Straiton, Selectman Paul Szatkowski, Commissioners Michael Gribbin and Peter Valenti. Also in attendance were Town Engineer Andrew Morosky, Utilities Consultant Len Assard, Supervisor of Utilities Kelly Curtis, Town Attorney Martin Lawlor, Town Planner Steve Palmer and Town Comptroller Robert Kozlowski.

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

Public Input: None

Correspondence: Letter – 4 Ann Terrace

Meeting Minutes:

Special Meeting August 6, 2012: Selectman Straiton made a motion, which was seconded by Selectman Szatkowski to approve the minutes as presented. Vote in Favor, First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Commissioners Gribbin and Valenti Abstained, Motion Approved.

Regular Meeting August 6, 2012: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton to approve the minutes as presented. Vote in Favor, First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Commissioners Gribbin and Valenti Abstained, Motion Approved.

New Business: Attorney Martin Lawlor recused himself from the meeting for the next agenda item.

- **4 Ann Terrace, Sewer Allocation; Eleanor Staib:** Attorney Jerome Myer represented Ms. Staib regarding 4 Ann Terrace. Mr. Myer indicated Ms. Staib is seeking a sewer allocation for the above property. In 2004, the property was subdivided however an allocation was never given to 4 Ann Terrace. Mr. Myer stated that a four bedroom single family home is proposed on the property.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve an allocation of 193 gallons per day for property located at 4 Ann Terrace. Vote All in Favor, Motion Approved.

Old Business:

- **Transfer Station:** Mr. Morosky indicated that there is no news to report other than an annual meeting regarding State Reports in Brookfield with HRRA, which Mr. Flanagan and Mrs. Rogalski will be attending. First Selectman Knickerbocker stated to the Commission he has made contact with one company and several pending to seek increased uses at the Transfer Station to offset the operational costs as the current operation is not sustainable. Selectman Szatkowski will make inquiries as well. Mr. Morosky inquired to whether Park City Mattress should be notified with a decision for the recycling of mattresses. First Selectman Knickerbocker and Selectman Szatkowski indicated that the Commission cannot add additional operating costs to the Transfer Station. Commission Gribbin inquired to what is unsustainable, the trash hauling, recyclables or the overall station. First Selectman and Selectman Szatkowski indicated that it's the financials, last fiscal year showed a loss of \$51,000.00. First Selectman indicated in this environment with private companies in a pricing war with private hauling it is more feasible for families to hire a private carting company to haul their trash, which is happening today. The numbers of permits issued are down significantly from prior years and costs are rising.

Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker to Table Transfer Station for further discussion. Vote in Favor, Motion Approved.

- **Sewer Allocation:** Mr. Palmer distributed a Summary of Sewer Flow Allocation by Zoning District spreadsheet (see attached) and gave an overview of his as well as Mr. Morosky's and Mr. Dwinells' findings. Mr. Palmer explained how they determined the allocation by zone as well as the differences between the zones. Discussion took place between the Commissioners and Mr. Palmer. The analysis will continue and should be complete in time for the next regular meeting.

Financial Report:

- **Water and Sewer Financial Status:** Comptroller Kozlowski distributed and updated the financial reports to Commissioners. Mr. Kozlowski indicated that the Transfer Station permits are down from last year. Last year there were \$37,000 worth of permits sold and this year we are currently at \$22,830 worth of permits sold. The bulk of the permits have now been sold as we are well into the new fiscal year. Mr. Kozlowski indicated that if the permits are an indication of our dumping fees then revenues will be down substantially. Projecting forward from this point in time to the end of the year, the Transfer Station will be down approximately \$50,000 in dumping fee revenues. The Transfer Station may lose between \$125,000 and \$130,000 when other expenses are factored in. Mr. Kozlowski indicated that we need to figure out what we will do with the Transfer Station as well as the part time employee; First Selectman Knickerbocker indicated that unfortunately the temporary worker will not be possible. Selectman Straiton suggested that with a decrease of material coming into the station a part time person may not be necessary. Mr. Kozlowski indicated that it's primarily the salaries and benefits which creates the loss. Further discussion took place.

• Invoices:

TRANSFER STATION

September 10, 2012

Item #	Vendor	Inv. Date	Amount	Description
1	Martin Lawlor	9/4/2012	\$107.63	Professional Services

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve the Transfer Station Invoices in the amount of \$107.63. . Vote, All in Favor, Motion Approved.

PUC regular Meeting 9/10/2012

	Vendor	Inv. Date	Amount	Description	Account
1	Newstimes	7/1/2012	\$738.35	Publication; Public Hearing Notice	Stony Hill Sewer- Contract 3
2	Heitkamp	8/2/2012	\$2,900.10	Professional Services	1/2 Water - 1/2 Sewer
3	Tom Kean Landscaping	28-Jul-12	\$1,625.77	asphalt patching Taylor Rd & Route- water main break	water
4	Martin Lawlor	9/4/2012	\$589.38	Professional Services	Sewer Dept
5	Martin Lawlor	9/4/2012	\$1,112.13	Professional Services	Water Dept
6	Martin Lawlor	9/4/2012	\$1,942.38	Professional Services	Stony Hill Sewer Project - Contract 3
7	Earthmovers	6/22/2012	\$344.25	Adams Dr	Stony Hill Sewer Contract 3
8	Earthmovers	7/6/2012	\$80.10	Adams Dr	Stony Hill Sewer Contract 3
9	TD and Sons	9-Aug	\$12,700.00	27 & 29 Adams Dr.	Stony Hill Sewer Contract 3
10	Roald Haestad, Inc	8/31/2012	\$1,635.30	Professional Services	Plumtree Pump Station

TOTAL FOR APPROVAL	\$23,667.76
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First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to approve the Public Utility Invoices in the amount o \$ 23,667.76. Vote, All in Favor, Motion Approved.

Engineering / Utility Consultant Report:

- **Stony Hill Sewer Project:** Mr. Morosky updated the Commission regarding Adams Drive drainage and indicated the TD and Sons installed the sewer laterals and performed additional work at this location. Mr. Morosky indicated that Earthmovers' electrician completed the electrical service for the pumps but CL&P has not provided three phase service. Mr. Morosky indicated that he discussed with the contractor (Earthmovers) the use of a generator at the location in the interim. Mr. Morosky stated the work will start shortly. Mr. Morosky informed the Commission T.D. and Sons started worked on the Maple Row easement with tree clearing and their equipment is mobilized on site. Selectman Szatkowski questioned the time frame of the Walnut Hill Pond dredging.
- **Stony Hill Sewer Project Easements:** Attorney Martin Lawlor indicated that on Thursday he'll be meeting with Mr. & Mrs. Czel of Payne Road which is the final easement required for contract 2. Mr. Lawlor stated his next project is to concentrate on the easements which need to be finalized and recorded from prior years.
- **Supervisor's Report:** Mr. Curtis informed the Commission that they are draining the Hickok tank per the State requirement. Also, Mr. Curtis informed the commission he received one quote regarding the galvanized pipe to upgrade to a ductile iron pipe on Route 302 by Taylor Road. The cost would be approximately \$55.00 per foot with the Town supplying the materials and \$12,750.00 to run the five services across the road by moling under the road instead of digging up the road. Mr. Curtis will obtain two other quotes as well. Mr. Curtis informed the Commission the Highway Supervisor informed him the Highway Department is seeking to repave Highland Ave. in the next year or so and Mr. Curtis would like to replace the 4" main, which is very old. Mr. Curtis suggested perhaps looking for a grant to replace this main.

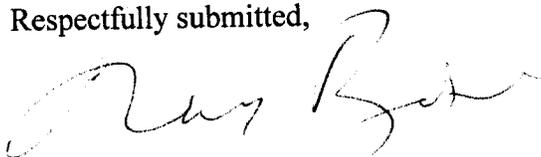
Mr. Lawlor updated the Commission regarding Brookfield Water Pollution Control, which has a project where wage rates do not apply, this is for new construction and is under \$400,000.00.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton to recess for five minutes and reconvene into executive session inviting Mr. Morosky, Mr. Lawlor and Mr. Kozlowski. Vote, All in Favor, Motion Approved.

- **Potential Litigation – Executive Session Anticipated:** Commission convened Executive Session at 5:25 p.m. and came out of Executive Session at 5:57 p.m.

Adjourn: As there was no further business on the agenda First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to adjourn the meeting at 5:57 p.m. Vote: All in Favor, Motion Unanimously Approved.

Respectfully submitted,



Tracy Rogalski, Recording Secretary

**TOWN OF BETHEL
SEWER DEPARTMENT
9/10/2012 PRELIMINARY**

REVENUE \$ 470,025.14

<u>Revenue Detail</u>	
Use of Sewer	462,550.14
Sewer Assessments	-
Liens	-
Permits & Installation	7,475.00
Interest on Investments	-
	<u>470,025.14</u>

EXPENDITURES

SALARIES	\$ 41,392.62	
BENEFITS	16,939.49	58,332.11
UTILITIES	6,177.73	
SUPPLIES	349.67	
MAINTENANCE	9,482.55	
SERVICES	6,023.80	
CAPITAL IMPROVEMENT	208,938.81	
OFFICE	3,533.14	
DEBT SERVICE	78,286.55	
ACCOUNTS PAYABLE-DANBURY	203,038.29	
OFFICE	-	
ALLOCATED EXPENSE	15,000.00	
Less: Items to be Capitalized	(208,938.81)	
INSURANCE	-	
DEPRECIATION	-	
		<u>380,223.84</u>

NET REVENUE \$ 89,801.30

**TOWN OF BETHEL
WATER DEPARTMENT
9/10/2012 PRELIMINARY**

REVENUE \$ 160,973.59

Revenue Detail	156,773.59
Use of Water	-
Liens	-
Permits & Installation	4,200.00
Interest on Investments	-

160,973.59

EXPENDITURES

SALARIES	\$ 68,288.33	
BENEFITS	27,536.91	95,825.24
UTILITIES	7,438.09	
SUPPLIES	11,923.04	
MAINTENANCE	14,094.38	
SERVICES	4,416.36	
CAPITAL IMPROVEMENT	5,030.00	
UTILITY COLLECTOR/OFFICE	233.15	
DEBT SERVICE		
ALLOCATED EXPENSE	22,500.00	
Less: Items to be Capitalized	-	
DEPRECIATION	-	
INTEREST EXPENSE	-	
		161,460.26

NET REVENUE **\$ (486.67)**

SUMMARY OF SEWER FLOW ALLOCATION BY ZONING DISTRICTS

Zoning District	Total Acreage	# of Parcels	# Units existing	GPD 2012	GPD per Unit	GPD 2006	Tighte Bond Allocation	# Units at build out	GPD per Unit	Build-out Allocation	Difference (GPD)	Notes
RR-10	231.90	554	932	tbd	tbd	151,945	199,821	1,279	150	191,850	7,971	
R-10	685.07	1,220	1,571	tbd	tbd	285,159	461,367	1,985	150 or 200	362,504	98,863	
R-20	1,023.07	1,255	1,196	tbd	tbd	215,610	327,348	1,314	150 or 200	269,768	57,580	
R-30	175.78	160	141	tbd	tbd	24,139	33,789	161	150 or 200	32,200	1,589	
R-40	198.59	249	212	tbd	tbd	24,641	29,856	250	150 or 200	44,300	-23,495	formerly R-80 Toll Summit
PRD (R-80)		4	n/a	n/a	n/a	n/a	6,755	235	150	35,250	-23,495	
RMO	62.74	158		tbd	tbd	42,912	54,497	412	150	61,800	-7,303	
			4,052					5,636				
C	78.08	155				87,080	109,838		1,300	101,504	8,334	gpd per acre
Rte 6 (CI)	162.64	64				37,237	113,125		1,085	178,868	-65,743	gpd per acre
T	275.63	95				76,474	147,738		250	68,908	78,830	gpd per acre
TP	415.98	89				46,577	144,684		250	103,995	40,689	gpd per acre
EP	127.80	2				17,913	17,913			18,000	-87	Existing usage taken
Misc												
TOTALS	3,437.28	4,005				1,009,687	1,646,731			1,468,947	177,784	excess capacity

Single family dwellings are allocated 200 gallons per day
 Condominiums and apartment units are allocated 150 gallons per day

**TOWN OF BETHEL
TRANSFER STATION
9/10/2012 PRELIMINARY**

REVENUE \$ 51,981.13

Revenue Detail

Permits	22,830.00
Bulk Waste	-
Dumping Charges	27,020.86
Scrap Metal	1,630.27
Brush	500.00
Appliances	-
	<u>51,981.13</u>

EXPENDITURES

SALARIES	\$ 21,261.91
BENEFITS	10,444.22
UTILITIES	-
OFFICE	31.99
DEPRECIATION	-
MATERIALS & SUPPLIES	900.00
REPAIRS & MAINTENANCE	-
CONTRACTED SERVICES	7,680.82
INSURANCE	-
ALLOCATED EXPENSES	<u>6,000.00</u>

46,318.94

NET REVENUE

\$ 5,662.19