



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## MINUTES OF REGULAR MEETING

Tuesday, June 4, 2013  
7:30 p.m.

CJH Municipal Center – Meeting Room “A”

RECEIVED

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance were Town Counsel Martin Lawlor, Tax Collector Ann Scacco, Energy Commission Chairman William Cratty and Economic Development Director Janice Chrzescijanek.

**Call to order/Pledge of Allegiance:** First Selectman Knickerbocker called the meeting to order at 7:30 p.m.

**Public Comments:** none

**Correspondence:** none

**Minutes of May 7, 2013:** Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

**First Selectman Report** - First Selectman Knickerbocker reported that staff is prepping everything necessary for the start of the 2013 Community Market; opening day is June 13<sup>th</sup> and the radio station will be here doing a live broadcast. He noted that quite a few of the vendors are local businesses and that there is quite a variety of new and returning vendors. He also noted the overall positive comments from merchants and residents about the St. Mary Carnival and all the business it generated for them by having the carnival downtown.

**New Business**

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### **1.) Presentation of the C-PACE Program**

Genevieve Sherman, representative of C-PACE provided the Board of Selectmen with an overview of the C-PACE program. This program is a state-wide program administered by CEFIA. Essentially, it is a financing plan for building owners to make energy saving improvements. The cost of which is 100% financed through investors and the building owners pay the town back for the improvements in a manner similar to a sewer assessment or other benefit type assessment. The town then pays the C-PACE representatives who in turn, pay back the investors. Tax Collector Ann Scacco was present and asked a number of questions since the Tax Office would be the department that would bill the building owner. There are several benefits to the building owner to participate.

The C-PACE Program will be referred to the appropriate department heads and Town Counsel for review and comments.

### **2.) Consideration of Tax Collector's request for Tax Refund Authorization**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to approve the Tax Collector's request, dated June 3, 2013 and authorize Tax Refunds in the amount of \$1,682,087. Vote, all in favor, motion unanimously approved.

### **3.) Consideration of recommendation from EMS Committee – paramedic Intercept Services Delivery Modules**

First Selectman Knickerbocker advised that the EMS Commission has recommended the award of the Paramedic Intercept Services Delivery Module Option A to Western Connecticut Health Network, subject to agreement with the Town of Redding, CT to match the contract timeframes.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to table this item. Vote, all in favor, motion unanimously approved.

### **4.) Consideration of Amaresco Contract for Energy Audit**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to recommend to the Board of Finance that it may be necessary to appropriate \$25,000 for the Amaresco Contract. If the town does not move forward after the energy audit is performed, the cost of the audit is \$25,000. If we do move forward and complete items included in the energy audit, no funding would be required since the cost of

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improvements would come from the savings. Vote, all in favor, motion unanimously approved.

### **5.) Consideration of Appointment - Ex-Officio Teen Member of the Youth Commission.**

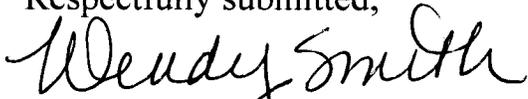
First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to appoint Caroline Bruno as the Ex-Officio Teen Member of the Youth Commission. Vote, all in favor, motion unanimously approved.

### **6.) Consideration of establishing date for Special Town Meeting – Open Space – Knollwood Drive**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to establish a Special Town Meeting date of Monday, June 24, 2013 at 7:00 p.m. (location to be determined). Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to adjourn the meeting at 8:20 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary