



## CHARTER REVISION COMMISSION

CJH Municipal Center – 1 School Street – Bethel, CT 06801

(203) 794-8501 – Fax: (203) 778-7520

### MINUTES OF REGULAR MEETING

Monday, February 25, 2013 - 7:00 p.m.  
CJH Municipal Center – Meeting Room “A”

**PRESENT:** David Olson, Chairman, Nicholas Hoffman, Meghan O’Connor and William Hillman.

**CALL to Order / Pledge of Allegiance to the Flag:** David Olson called the regular meeting to order at 7:01 p.m.

**Public Comments:** None

**Correspondence:** A letter from William Kingston, Chairman Board of Finance, addressed to David Olson was recently received in the Selectman’s Office. The letter is in response to the Charter Revision Commission’s request to have the board outline their perception of their roles and responsibilities. The commission will their review their input/comments and discuss them at the next meeting on Monday, March 11, 2013.

**Minutes of January 14, 2013:** Meghan O’Connor made a motion, which was seconded by Nicholas Hoffman, to approve the minutes as presented. Vote, all in favor, motion was unanimously approved. William Hillman abstained from the vote as he was not in attendance.

**Approval of Invoices:** None

**Discussion with Boards, Commissions, and Departments:** None in attendance

**General Discussion:** David Olson created a Charter Commission Tracking Document. The document contains an outline of topics the commission has been asked to change, to date, in the Town Charter. The members will use this as a tool as they begin the process of shortening list and identifying the items that need more focus and thorough discussion. Members had an informal discussion to gauge where each stood on many of the topics. No final decisions were reached.

**Adjourn:** As there was no further business on tonight’s agenda, William Hillman made a motion, which was seconded by Nicholas Hoffman, to adjourn the meeting at 8:47 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,  
*Debra Roper*  
Debra Roper, Recording Secretary

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TOWN OF BETHEL  
TOWN CLERK