

**Tentative minutes of the Bethel Board of Education Regular Meeting held on May 16, 2013, in Board of Education Conf. Room E.**

**Attendance: None.**

**Administrative Attendance: K. Smith, J. Jordan, L. Rudinas, D. Muharem, M. Rutledge, G. Lawlor, C. Troetti**

**L. Craybas, Chairman, called the meeting to order at 7:00 PM.**

**Board Members Present: Attendance Taken at 7:00 PM:**

**Present Board Members:**

**Mr. Stuart Carlsen  
Mr. Larry Craybas  
Mr. William Duff  
Mrs. Kristen Lacey  
Mrs. Melanie O'Brien  
Mrs. Robin Renner  
Mr. Ted Stevenson**

**Absent Board Members:**

**Mr. Scott Clayton  
Mr. Bryan Terzian**

**1. Call to Order**

**1.A. Roll Call for Quorum**

**1.B. Pledge of Allegiance**

**Motion Passed:** Move to add an Executive Session to the agenda for the purpose of the Superintendent's Evaluation. Passed with a motion by Mrs. Robin Renner and a second by

Mrs. Kristen Lacey.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

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**TOWN OF BETHEL  
TOWN CLERK**

## 2. Board Recognition/A Salute to Excellence

Gifts to School System:

- Middle School, \$350 for Nature's Classroom, donated by Mr. Philip M. Cioppa, Danbury

### 2.A. CABE Leadership Awards

Discussion:

The Board recognized and congratulated the following students on receiving the CABE Student Leadership Award for 2013: Cheynne Clark, Bethel High School, Zachary Newman, Bethel High School, Ryan Polistena, Bethel Middle School, and Rachel Salvador, Bethel Middle School.

## 3. Approval of Minutes

### 3.A. Minutes - April 25, 2013

**Motion Passed:** Move to approve the minutes of April 25 2013. Passed with a motion by Mrs. Robin Renner and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

## 4. Correspondence

- Letters from Dr Smith, Mr. Craybas, and Mr. Knickerbocker, First Selectman, to area legislators regarding the Appropriations Committee's current budget proposal of the elimination of the \$25,784,748 public school transportation grant and the \$3,595,500 non-public school transportation grant.

## 5. Audience Participation

Discussion:

None.

## 6. Administrative/Board Member Update

### 6.A. Comprehensive Enrollment Analysis

Discussion:

Rebecca Augur, AICP, Senior Planner, Milone & MacBroom, presented an enrollment analysis to the Board.

The analysis reviewed the population density based on the 2010 census and noted the difference between 2000 and 2010 is a 2.6% increase. Ms. Augur reviewed the changes in population by age group. Bethel is aging but not as rapidly as other towns in Fairfield County. School age population has decreased 7.7% between 2000 - 2010. Population projections will stay stable or slightly increase. The total housing unit change was a 9.9% increase based on housing permits. Students by housing type, Multi-Family 8.84% and Single Family or Duplex homes are 91.6%. Bethel Public Schools will have an increased enrollment in PreK of 140 students in 2013/2014 school year due to the planned opening of an additional PreK class.

There is a projected overall decrease of 28 students over the next 8 years in grades 6-8; decrease of 100 students over the next 8 years in grades 9-12.

Enrollment is projected to decline by 5% by 2020/2021. Although, when the housing market turns around and the home owners in the 65+ age group sell to families ready to move in and enroll, you will see a significant increase in enrollment projections.

Dr. Smith noted DRA will be at the June 20th Board meeting to present the feasibility study.

## **7. Reports to the Board**

### **7.A. Policy**

#### **7.A.1. First Reading**

**7.A.1.a. Policy/Regulation 5123 - Promotion/Acceleration/Retention**

**7.A.1.b. Policy/Regulation - Series 5000 - Search and Seizure**

#### **7.A.2. Second Reading**

**7.A.2.a. Policy/Regulation 5113 - Attendance**

Discussion:

Melanie O'Brien, Policy Subcommittee Chair, informed the Board the attendance policy is being revised to meet State statutes.

The Promotion/Acceleration/Retention policy is being revised to increase the number of credits required for graduation.

The policies will go back to the subcommittee and return to the Board for approval in June.

## **7.B. Personnel**

### **7.B.1. Resignations/Appointments**

**Motion Passed:** Move to accept the resignations of the following teachers as outlined in the memo dated May 16, 2013:

Paula Gill	Middle School	World Languages Teacher
Doris Janofsky	Rockwell School	Physical Education Teacher
Beth Nischan	High School	English Teacher
Sara D'Amico	Middle School	Grade 8 Science Teacher
Amanda Davis	Berry School	Grade 1 Teacher
Mariya Peterson	High School	Math Teacher

Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Melanie O'Brien.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

### 7.B.2. Teachers Being Granted Tenure

#### Discussion:

The Board was presented with a listing of teachers who have completed the requirements to be granted tenure in the Bethel Public Schools. They are as follows:

#### HIGH SCHOOL

Jessica Wismar	Media Specialist
Katharine Kellogg	Social Studies Teacher
Jennie Taranovich	World Languages Teacher

#### MIDDLE SCHOOL

Lindsey Bowman	Math Teacher
Kelly Almeida	Math Teacher
Shelly DeSisto	English Teacher
Richard Baumer	Strings Teacher
Amy Mannion	Guidance Counselor

#### JOHNSON SCHOOL

Jennifer Mancini	Grade 5 Teacher
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#### BERRY SCHOOL

Aimee Bajor	Special Education Teacher
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**Motion Passed:** Move to enter into Executive Session at 8:25 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

**8. Executive Session - CT General Statutes 1-200(6)(A)**  
**8.A. Superintendent's Evaluation**

**Present Board Members:**

Mr. Stuart Carlsen  
Mr. Larry Craybas  
Mr. William Duff  
Mrs. Kristen Lacey  
Mrs. Melanie O'Brien  
Mrs. Robin Renner  
Mr. Ted Stevenson

**Absent Board Members:**

Mr. Scott Clayton  
Mr. Bryan Terzian

**Administrators: K. Smith, J. Jordan**

**Motion Passed:** Move to come out of Executive Session at 8:45 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

## 9. Adjourn

**Motion Passed:** Move to adjourn at 8:47 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Absent
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Absent

Respectfully submitted,  
Susan Pare  
Board Recorder