

Tentative minutes of the Bethel Board of Education Regular Meeting held on August 29, 2013, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith, T. Yonsky, D. DeBlois, K. Brooks, B. Germinaro, M. Lerz, D. Muharem, C. Troetti

M. O'Brien, Vice Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stuart Carlsen  
Mr. Scott Clayton  
Mrs. Kristen Lacey  
Mrs. Melanie O'Brien  
Mrs. Robin Renner  
Mr. Ted Stevenson  
Mr. Bryan Terzian

Absent Board Members:

Mr. Larry Craybas  
Mr. William Duff

Updated Attendance:

Mr. William Duff was updated to present at: 7:05 PM

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TOWN OF BETHEL  
TOWN CLERK

1. Call to Order

- 1.A. Roll Call for Quorum
- 1.B. Pledge of Allegiance

2. Approval of Minutes

2.A. June 20, 2013 - Regular Meeting

**Motion Passed:** Move to amend and approve the minutes of June 20, 2013. Amendment - Item 7A CT General Statues 1-210(b)(9) Negotiations to read "Move to approve the nurses' contract effective July 1, 2013 - June 30, 2014." Passed with a motion by Mrs. Robin Renner and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes

Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### 2.B. June 24, 2013 - Special Meeting

**Motion Passed:** Move to approve the minutes of June 24, 2013 - Special Meeting. Passed with a motion by Mr. Ted Stevenson and a second by Mrs. Kristen Lacey.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Abstain

### 3. Correspondence

Discussion:  
None.

**Motion Passed:** Move to add Item 5A - Curriculum - Bethel Abroad - Italy 2014 and Item 7C - Finance - 403(b) Retirement Plan. Passed with a motion by Mrs. Robin Renner and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### 4. Audience Participation

Discussion:  
None.

## 5. Curriculum

### 5.A. Bethel Abroad - Italy 2014

#### Discussion:

Mari Lerz, Assistant Principal, BHS and Marjorie Overmier, Art Teacher, BHS presented to the Board the request and rationale for the Bethel Abroad trip to Italy 2014 for Board approval. Ms. Lerz reviewed expectations, fundraising, insurance, travel safety, and cost.

The Board discussed making arrangements to allow student(s) with financial needs to participate in the trip.

**Motion Passed:** Move to approve the Bethel Abroad trip to Italy 2014. Passed with a motion by Mr. William Duff and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

## 6. Administrative/Board Member Update

### 6.A. School Safety & Security

#### Discussion:

Dr. Smith updated the Board on the district's School Safety & Security plan. Dr. Smith reported stronger security at each of the schools, the district's plan is aligned with the National Incident Management System (NIMS), and informed the Board the district will begin practicing additional drills.

Beginning next year Connecticut law will require Boards of Education to adopt safety & security plans annually.

### 6.B. OCR Compliance

#### Discussion:

Dr. Smith updated the Board on OCR Compliance. Dr. Smith reviewed the concerns and how they were and are being addressed. Dr. Smith has sent a follow-up letter to Dr. Wood, OCR, on how the district will address outstanding issues.

**Motion Passed:** Move the Board is committed to responding in a timely matter to

accessibility concerns brought to the Board. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### 6.C. Teacher Evaluation Plan Waiver

Discussion:

Dr. Smith reported to the Board the CSDE has approved Bethel's Teacher Evaluation Plan waiver for the 2013-2014 school year.

### 6.D. Helmsley Project

Discussion:

Dr. Smith spoke to the Board about the Helmsley Project. Dr. Smith spoke about the two days of professional development training that took place in August for 35 administrators and teachers and the observations that will take place during the year.

### 6.E. Assessment Program for 2013-2014

Discussion:

Dr. Smith informed the Board the district will apply to sunset the CAPT/CMT testing excluding the CAPT Science in 10th grade. The district will move to Smarter Balanced Assessment Consortium (SBAC) testing.

Dr. Smith also informed the Board the CSDE has reported the 2012 assessments are not valid as there was an issue with an algorithm. The CSDE is looking into the issue and will report to districts once it has been corrected.

### 6.F. Technology Grant

**Motion Passed:** Move to approve application for the Technology Investments to Implement Common Core State Standards and Administer Common Core aligned Assessments, Specifically Smarter Balanced Assessments Grant and commit to matching funding up to \$78,959. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes

Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### **6.G. School Security Grant**

Discussion:

Dr. Smith reported the School Security Grant application has been submitted to apply for reimbursement of funds spent for school security expenses.

### **6.H. CMT/CAPT Scores**

Discussion:

Dr. Smith spoke about the misalignment of curriculum due to the new CCSS to the test. Dr. Smith reviewed the CAPT/CMT scores and reviewed areas of focus for 2013-2014 to improve student achievement.

## **7. Finance**

### **7.A. Copier & Managed Print Contract**

Discussion:

Ms. Yonsky, Director of Fiscal Services, reviewed with the Board the RFP for the copier and managed print contract. 11 vendors responded and the committee is reviewing four of the RFPs. Ms. Yonsky will need Board approval of the contract when finalized.

### **7.B. Final Year-End, June 30, 2013 Closing & Related Transfers**

Discussion:

Ms. Yonsky reviewed the closing actions taken and informed the Board \$72,700 was returned to the Town's general fund.

**Motion Passed:** The Board of Education moves to approve the budget transfers made for June 20, 2013 through June 30, 2013. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes

Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

### 7.C. 403(b) Retirement Plan

**Motion Passed:** Move the Bethel Board of Education hereby adopts the Bethel Public Schools 403(b) Retirement Plan including any other agreements including Adoption Agreement and the selections made therein effective for July 1, 2013 and we further approve the resolution attached hereto. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

## 8. Facilities

### 8.A. 460 Account - Repairs

### 8.B. Custodial Cleaning

#### Discussion:

Mr. Germinaro, Supervisor of Buildings & Grounds, reviewed the work done in the schools during the summer. Each kitchen received duct cleaning, new carpet was installed in the BMS auditorium and the stage received a new poly coating, safety and security work was done at each school. Mr. Germinaro also complimented his staff on the work done throughout the schools over the summer.

## 9. Adjourn

**Motion Passed:** Move to adjourn at 8:55 p.m. Passed with a motion by Mrs. Robin Renner and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Absent
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes

Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Respectfully submitted,  
Susan Pare  
Board Recorder