

PARKS & RECREATION COMMISSION

**Special Meeting, Thursday, February 28, 2013
Minutes**

PRESENT: Meghan O'Connor, Laura Ferguson, Angelo Franzese, Patrick Morton, William Pullan, Lou Valenti, Rachael McGrath, and Eileen Earle.

ABSENT: Gary Regan

CALL TO ORDER: As the Parks and Recreation Budget was presented to the Board of Finance and the Board of Selectmen tonight by Eileen Earle and attended by the Commission Members, the Special Meeting of the Parks and Rec. Commission was called to order late by Meghan O'Connor at 8:00 p.m.

APPROVAL OF MINUTES: Minutes of the January 23, 2013 were read and accepted on a motion by Angelo Franzese and seconded by Pat Morton.

PUBLIC COMMENTS: None

ACCOUNTS PAYABLE, PAYROLL AND INCOME were reviewed and on a motion by Pat Morton and seconded by Laura Ferguson, unanimously approved by all members present.

CORRESPONDENCE: None

PROGRAMS: Intown Basketball League is over, with the Travel Teams ending after next weekend. Spring Programs have started this week except for Monday classes which are still making up the winter snow days.

USE OF FACILITIES: Mrs. Earle will be meeting with the League Presidents next week, Thurs, March 7th at 7:00 p.m. to discuss the upcoming spring season. Saturday Intown Soccer will be moved from the Berry field to the Middle School field. This will give the Berry Fields time to rest as they are already being used by BHS track team and also by Bethel Softball League. Crowe field will again be used this year on Tues/Thurs by Lacrosse.

APPROVAL OF GUIDELINES USE OF FACILITIES: Megan O'Connor read #15 of the Association Guidelines which states: **Associations must provide a Certificate of Liability Insurance in an amount of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate providing bodily injury and property damage coverage naming the Town of Bethel as an additional insured and hold harmless the Town of Bethel, the Parks and Recreation Department and the Parks and Recreation Commission from liability, property damage arising out of your use of the Towns' facilities.**

This addition to the guidelines was made by the town's insurance representative, which gives a clear understanding of our involvement and/or responsibility toward the sport associations.

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TOWN OF BETHEL
TOWN CLERK

On a motion by Lou Valenti and seconded by Angelo Franzese that the Guidelines, as presented with the stipulation that a letter be sent to the Associations stating the Guidelines and requiring the signature of the heads of the Associations and that all coaches will receive a copy of the Guidelines from the Associations. Vote, all in favor, motion unanimously approved.

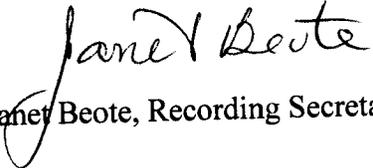
MAINTENANCE UPDATE:

- Tree trimming at Bennett and Mecakuer have been completed.
- Grills at the parks have been replaced.
- The Staff has been working hard doing a lot of shoveling of snow this year.
- High School Sports start March 18 and fields will be prepared.

As there was no further business on tonight's agenda, Lou Valenti made a motion which was seconded by Pat Morton to adjourn the meeting at 8:15 p.m. Vote, all in favor, motion unanimously approved.

The next regular meeting will be held on Wednesday, March 27 at 7:30 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,


Janet Beote, Recording Secretary