

# PARKS & RECREATION COMMISSION

Wednesday, September 25, 2013

## Minutes

**PRESENT:** Meghan O'Connor, Patrick Morton, Bill Pullan, Gary Regan, Lou Valenti, Rachael McGrath, and Eileen Earle.

**ABSENT:** Laura Ferguson and Angelo Franzese

**CALL TO ORDER:** Meghan O'Connor called the meeting to order at 7:31 p.m.

**APPROVAL OF MINUTES:** Approval of the minutes for August 28, 2013 were accepted on a motion by Pat Morton, seconded by Gary Regan, then approved by the members present.

**PUBLIC COMMENTS:** None

**ACCOUNTS PAYABLE, PAYROLL AND INCOME:** The expenditures report was reviewed and Eileen noted that account 5105 is for part time staff. This account is 71% depleted due to the large number of summer camp staff and increased part-time maintenance staff necessary to maintain all the fields.

The Cash Balance Report shows a \$7326.50 increase received by September of this year, in comparison to the income received by September of 2012. This is a result of the continued increased enrollment in our Fall programs. The Income Report shows all the deposits made since July 2013.

The Expenditures Report, Cash Balance Report and Income Deposit Account were reviewed and on a motion by Gary Regan, seconded by Bill Pullan, unanimously approved by all members present.

**CORRESPONDENCE:** None

### PROGRAMS:

The following programs are in progress:

Halloween show on Saturday October 26, 2013.

### DIRECTOR'S REPORT:

The Fall program schedule has begun and is commencing smoothly. The scoreboard has been installed at Rourke Field for High School and youth programs and the youth programs are going well.

Due to a grub problem at Mitchell Park, the park has been closed for three days and the area will be overseeded next week, three weeks later and in Spring.

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Soccer is planning a tournament on Columbus week-end with 106 teams attending. No football games will be held that week-end and a total of 12 fields will be in use. A request was received for a small field on the High School field. This was rejected as too much usage would be detrimental for field hockey as they have a game schedule. Soccer will raise \$10,000 with this event which offsets registration.

We are working with the Library on flower beds, landscaping and new sidewalks. New boxwoods will be added to different parts of property. A letter will be sent to Steve Palmer advising that any landscaping done on town property needs Parks and Recreation approval since we maintain the property.

#### **ASSOCIATION GUIDELINES:**

Draft of Bethel Parks and Recreation Athletic Field use Procedures was presented.

Discussion took place concerning different parts of it. Commission will review and e-mail or bring any changes to next meeting.

#### **FRANC PROPERTY:**

The Franc Property which consists of 72 acres at the corner of Plumtrees and Old Hawleyville Road has been purchased by the town. The Committee will present a report to the First Selectman for suggested usage of this property. This topic will be ongoing for some time.

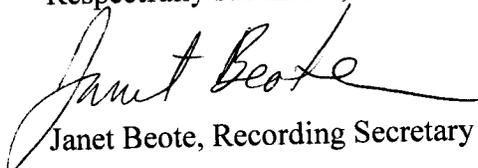
Discussion followed concerning the changing the date of the next Commission Meeting due to the Director not being able to attend the regular scheduled meeting on October 23.

Lou Valenti made a motion which was seconded by Pat Morton, to move the Commission Meeting for next month to Wednesday, October 30, 2013. Vote, all in favor, motion unanimously approved.

As there was no further business on tonight's agenda, Lou Valenti made a motion which was seconded by Gary Regan to adjourn the meeting at 8:37 p.m. Vote, all in favor, motion unanimously approved.

The next Parks and Rec. Commission meeting will be held on Wednesday, **October 30, 2013** at 7:30 p.m. in the Clifford J. Hurgin Municipal Center.

Respectfully submitted,



Janet Beote, Recording Secretary