



## BETHEL PUBLIC LIBRARY

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[www.bethellibrary.org](http://www.bethellibrary.org)

### MINUTES OF MEETING

#### Bethel Public Library Board of Directors Development Committee

Thursday, May 2, 2013 at 6:00 p.m.

Meeting Room B, Clifford J. Hurgin Municipal Center, Bethel, CT

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** Tia Murphy, Chair, Mary O'Leary, Terri Rotella, Lynn Rosato, Library Director, Jane Bickford, ex-officio

**ABSENT WITH NOTICE:** Gary Passineau and Mary Spain were absent with excuse.

**CALL TO ORDER:** Tia Murphy called the meeting to order at 6:04 p.m.

**APPROVAL OF MINUTES:** Mary O'Leary made a motion, seconded by Terri Rotella, to approve the Minutes of April 4, 2013. Motion carried.

**Donor Sneak Peek Reception:** The event proceedings were discussed and all agreed it was a very successful event. Tia Murphy brought hand written thank you notes for the vendors who supplied the beverages, food and the wonderful invitations. Lynn Rosato mentioned that as the Rubino's were leaving they offered the Library the opportunity to come to the Stony Hill Inn to see if there was any furniture which we could use. The Library has set aside a number of chairs, tables and other items. Our obligation is to move the furniture.

In the context of a public grand opening, a ribbon cutting for the general public was discussed. It was decided that as members of the Bethel Chamber of Commerce, we would ask them to assist us in planning and holding the event. Jane Bickford would get with First Selectman Matt Knickerbocker to get his vision on timing and scope. Given our major fundraiser is our Wine Tasting which is held in September, the Committee expressed its concern about diluting those efforts and focus if the ribbon cutting is held prior to that event, especially if the scope is very expansive.

**Wine Tasting Fundraiser:** Tia Murphy updated the task list from the 2012 event with tentative chairs proposed for each. Terri Rotella agreed to chair the donations, and proposed that each of the Board Members buddy up to create a basket. Terri will discuss this at the upcoming May Board Meeting. Prior to the meeting, Gary Passineau agreed to chair the liquor license procurement as well as co-chair the donations with Terri. Mary O'Leary agreed to chair the day of the event staffing and volunteer recruitment. Mary Spain will be asked to chair publicity. It was decided that we only sell tickets through the Library. Mary O'Leary commented adding some additional donor levels to offset our expense, such as finding a sponsor for our wine glasses. It was agreed that Tia Murphy would come up with some different packages for the Committee to discuss at the next Committee meeting. Pricing for raffle and admission were discussed and it was agreed to propose keeping them at the same level as last year. Tia will contact La Zingara to ask them to be our venue sponsor and set a date of either September 10<sup>th</sup>, 17<sup>th</sup> or 24<sup>th</sup>. Tia mentioned that she would not be at the May board meeting, so Mary O'Leary will give the Development Committee Report, and Terri will propose the Board Baskets.

**NEXT MEETING DATE:** Thursday, June 6, 2013

**ADJOURNMENT:** Terri Rotella made a motion, seconded by Mary Spain to adjourn the meeting. The motion passed unanimously. Tia Murphy adjourned the meeting at 6:45 p.m.

Respectfully Submitted,

Tia Murphy  
Committee Chair