



BETHEL PUBLIC LIBRARY  
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www.bethellibrary.org

MINUTES OF REGULAR MEETING  
BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

May 20, 2013 – 7:00 p.m.  
Clifford J. Hurgin Municipal Center, Meeting Room B, Bethel, CT

**PRESENT:** Jane Bickford, Chairman, Robin Kahn, Gary Passineau, Linda Curtis, Richard Merritt, Mary O'Leary, Terri Rotella, Robert Zupperoli, Mary Spain and Lisa Johnson.

Lynn Rosato, Library Director

**ABSENT WITH NOTICE:** Carol Lawlor and Tia Murphy

**VISITORS:** None

Chairman Bickford called the meeting to order at 7:00 p.m. The Pledge of Allegiance was not recited since there was no flag in the room.

**PUBLIC INPUT:** None.

**CORRESPONDENCE AND ANNOUNCEMENTS:** The library is now open.

**APPROVAL OF APRIL 22, 2013 MEETING MINUTES:** Robin Kahn moved to approve the minutes of the April 22, 2013 meeting as presented. Linda Curtis seconded the motion. The motion passed, with Terri Rotella, Richard Merritt and Mary O'Leary abstaining.

**TREASURER'S REPORT:** Terri Rotella moved to accept the Treasurer's report as presented. Mary Spain seconded the motion. The motion passed unanimously.

**LIBRARY DIRECTOR'S REPORT:**

- The budget passed on the first vote. Because of cuts to the Library's budget, we will not be able to fully staff the Seelye House Local History Room or the Technology Center.
- Director Rosato reviewed the status of the building project. All of the many pieces of furniture that were donated by the Rubino family are now in place.

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- Many donations have been received for the Buy a Book Program in memory of library patron Ann Thomen. The donations total nearly \$1,000.00.

**FRIENDS OF THE LIBRARY:** Linda Curtis reported that the Friends donated \$11,000.00 for the Community Room. A mini book sale was held on May 18<sup>th</sup>. The next mini book sale will be in July.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- **Request for Line Item Transfers:** After discussion, Robert Zupperoli moved that funds remaining in other line items, including part time salaries, be transferred to either the book account or the equipment maintenance account, as determined by the Library Director. Gsry Passineau seconded the motion. The motion passed unanimously.
- Chairman Bickford moved to add a discussion regarding community outreach and a ribbon cutting ceremony to the agenda. Robin Kahn seconded the motion. The motion passed unanimously.
- **Committee Reports:**

**Policy Committee:** Director Rosato reviewed revisions to the meeting room policy that she made subsequent to last month's meeting. Robin Kahn moved that the meeting room policy be approved as presented with Director Rosato's revisions. The motion passed unanimously.

**Scholarship Committee:** Gary Passineau reported that the Committee has selected the winner of the Library Board's scholarship from 24 applications. The winner is an Abbott Tech student. Chairman Bickford will present the award at the school's award ceremony on June 11. The Committee will be meeting to review and revise the format of its tally sheets.

**Development Committee:** Mallory O'Leary gave the report in Tia Murphy's absence. The donor reception that was held on April 28<sup>th</sup> was a success, thanks to the Library staff, the Development Committee and Board members. This year's wine tasting event will be held on September 24<sup>th</sup>. Terri Rotella requested that each Board member start putting together theme baskets for the wine tasting event, either singly or with another Board member. She suggested several ideas for the baskets. Board members should contact Terri to tell her what kind of baskets they will assembling.

Chairman Bickford presented several ideas for community outreach programs to introduce organizations and members of the public to the new Library building.

Discussion ensued regarding a ribbon cutting ceremony and a community open house/donor appreciation day. The Development Committee will work on the ribbon cutting ceremony. The open house/donor appreciation day will be held in September when the library is entirely complete. Board members will be asked to call donors to personally invite them to attend.

Terri Rotella moved to adjourn the meeting. Robin Kahn seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:48 p.m.

Respectfully submitted,

*Robin A. Kahn, SW*

Robin A. Kahn, Secretary