



BETHEL PUBLIC LIBRARY
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MINUTES OF REGULAR MEETING
BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

June 24, 2013 – 7:00 p.m.
Clifford J. Hurgin Municipal Center, Meeting Room B, Bethel, CT

PRESENT: Jane Bickford, Chairman, Robin Kahn, Gary Passineau, Linda Curtis, Richard Merritt, Mary O’Leary, Robert Zupperoli, Carol Lawlor, Tia Murphy and Lisa Johnson.

Lynn Rosato, Library Director

ABSENT WITH NOTICE: Terri Rotella and Mary Spain

VISITORS: Jenny Tesar

Chairman Bickford called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

PUBLIC INPUT: None.

CORRESPONDENCE AND ANNOUNCEMENTS:

- Thank you note from Heather Beardsley, this year’s recipient of the Library Board’s scholarship.
- Notice from the Southbury Probate Court regarding the Library’s possible interest in the Estate of Mary Ellen Whaley.
- Letter from Tom Carruthers regarding partnering with the Library on film events to be held in August and September.

APPROVAL OF May 20, 2013 MEETING MINUTES: Gary Passineau moved to approve the minutes with the following corrections:

- Correct spelling of Gary Passineau’s name in New Business, Request for Line Item Transfers.
- Correct Mary O’Leary’s name in New Business, Development Committee.
- Add the word “be” between “they” and “will” in the last sentence of New Business, Development Committee.

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TOWN OF BETHEL
TOWN CLERK

Linda Curtis seconded the motion. The motion passed, with Carol Lawlor and Tia Murphy abstaining.

TREASURER'S REPORTS:

Robin Kahn moved to accept the Treasurer's report for April as presented. Mary O'Leary seconded the motion. The motion passed unanimously.

Carol Lawlor moved to accept the Treasurer's report for May as presented. Mary O'Leary seconded the motion. The motion passed unanimously.

Tia Murphy reported that the Finance Committee will be working on the year-end report to submit to the Comptroller and will be confirming the application of encumbered funds. She has been looking into the feasibility of accepting credit card charges at Library fund raising events. Discussion ensued regarding whether or not to continue to accept credit cards in general. The Board will re-evaluate the issue next year.

LIBRARY DIRECTOR'S REPORT:

Director Rosato distributed the final version of the Buildings and Grounds Policy as well as final figures for line item transfers of the 2012-2013 budget.

FRIENDS OF THE LIBRARY:

Linda Curtis reported that the next mini book sale will be held on July 13 from 10:00 to 1:00 on the Library's lawn. The major book sale will be held from August 24th through the 26th.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Director Rosato distributed the budget for fiscal year 2013-2014 and highlighted revisions that were made in response to cuts made by the Boards of Selectmen and Finance.

Robin Kahn moved to approve the salary range schedule for fiscal year 2013-2014. Gary Passineau seconded the motion. The motion passed unanimously.

- Robert Zupperoli moved to approve the budget for fiscal year 2013-2014. Robin Kahn seconded the motion. Robert Zupperoli, Robin Kahn, Mary O'Leary, Linda

Curtis and Gary Passineau voted in favor of the motion. Tia Murphy, Carol Lawlor, Lisa Johnson and Richard Merritt abstained.

Discussion ensued regarding Chairman Bickford's cancellation of the Finance Committee's meeting that Tia Murphy had scheduled in order to review the 2013-2014 budget. Chairman Bickford called for another vote. Robert Zupperoli withdrew his original motion and made a new motion to approve the budget as submitted for fiscal year 2013-2014. Robin Kahn seconded the motion. The motion passed unanimously.

- **Committee Reports:**

Scholarship Committee: Gary Passineau reported that the Committee will be meeting to review and revise the format of its tally sheets. Chairman Bickford thanked Mary Spain for presenting the scholarship to the recipient at Abbot Tech's award ceremony.

Development Committee: Tia Murphy reported that the ribbon cutting ceremony will be held at 11:00 on July 13th during the Chamber of Commerce's Summer Fest.

The Friends will be sponsoring half of the food cost at this year's wine tasting event (\$750.00) and Central Package will act as vendor coordinator and will sponsor the wine glasses (\$350.00) in lieu of donating a portion of the proceeds of wine sales. Tia Murphy requested contributions from Board members to provide seed money for the event.

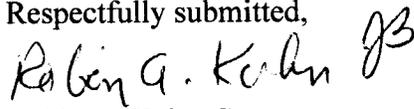
- **Building Project Update:**

Director Rosato reported that the project is nearing completion. She will be meeting tomorrow with Morganti to go through final punch list items.

Richard Merritt requested that the minutes reflect the Board's thanks to retiring recording secretary, Andrea Forsyth, for her hard work.

Gary Passineau moved to adjourn the meeting. Carol Lawlor seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:57 p.m.

Respectfully submitted,


Robin A. Kahn, Secretary