



BETHEL PUBLIC LIBRARY

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MINUTES OF SPECIAL MEETING BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS

**July 22, 2013 – 6:00 p.m.
Morse Conference Room - Bethel Public Library**

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**TOWN OF BETHEL
TOWN CLERK**

PRESENT: Jane Bickford, Chairman, Robin Kahn, Terri Rotella, Mary Spain
Robert Zupperoli, Carol Lawlor, Tia Murphy and Lisa Johnson.

Lynn Rosato, Library Director

ABSENT WITH NOTICE: Gary Passineau, Linda Curtis, Richard Merritt and Mary O'Leary

VISITORS: None

Chairman Bickford called the meeting to order at 6:01 p.m.

There being no flag in the room, the Pledge of Allegiance was not recited.

PUBLIC INPUT: None.

CORRESPONDENCE AND ANNOUNCEMENTS: Thank you note from Laura Varrone,
Abbot Tech guidance counselor, regarding the Library Board's scholarship award to Heather
Beardsley

APPROVAL OF JUNE 24, 2013 MEETING MINUTES: Robert Zupperoli moved to approve
the minutes. Tia Murphy seconded the motion. The motion passed, with Terri Rotella and
Mary Spain abstaining.

TREASURER'S REPORTS: Tia Murphy handed out and reviewed an end-of-year summary
of the Library's accounts which will be submitted to the Town Comptroller for the annual audit.
Robin Kahn moved to accept the Treasurer's report for June as presented. Mary Spain seconded
the motion. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Director Rosato discussed staffing at the Library. She
hopes to have all positions filled by September. The Seeley Family History Room will be

opening on July 29th, with limited hours for the present time. Director Rosato is working on finalizing paperwork associated with grants for the building project.

FRIENDS OF THE LIBRARY: No Report. Director Rosato passed around a sign up sheet asking Board members to consider helping with the Friends Big Book Sale at the end of August.

UNFINISHED BUSINESS: None

NEW BUSINESS:

COMMITTEE REPORTS:

Development Committee: Tia Murphy reported that the ribbon cutting ceremony went well.

Ms. Murphy noted that the Friends will not be covering all of the expenses of the wine tasting event this year. After discussion, Robert Zupperoli moved that the ticket prices for the 2013 wine tasting event be raised from \$35.00 per person to \$40.00 per person. Lisa Johnson seconded the motion. The motion passed unanimously.

The Committee is looking for donations of auction items and raffle baskets for the wine tasting event. Board members should contact Terri Rotella with donations.

Personnel Committee: Chairman Bickford charged the Personnel Committee to start the annual Library Director evaluation process.

BUILDING PROJECT UPDATE: Director Rosato reported that punch list items are still outstanding and must be completed before the balance of the State Library Grant money will be released. The final payment from the DECD grant for the Seelye House has been received.

Robin Kahn left the meeting at 6:52 p.m.

Terri Rotella moved to adjourn the meeting. Carol Lawlor seconded the motion. The motion passed unanimously. Meeting was adjourned at 6:55 p.m.

Respectfully submitted,



Robin A. Kahn, Secretary