



BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

MINUTES OF MEETING

Bethel Public Library Board of Directors Development Committee

Thursday August 1, 2013 at 6:00 p.m.

Keeler Meeting Room at the Bethel Public Library, Bethel, CT

PRESENT: Tia Murphy, Chair, Gary Passineau, Mary Spain, Lynn Rosato, Library Director and Jane Bickford, Library Chair.

ABSENT WITH NOTICE: Mary O'Leary and Terri Rotella.

CALL TO ORDER: Tia Murphy called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES: Gary Passineau made a motion, seconded by Mary Spain, to approve the Minutes of July 11. Motion carried.

Wine Tasting Fundraiser: Tia Murphy updated the task list from the 2012 event to reflect all activities achieved and remaining. Mary Spain gave an update on all of the PR and Printing Tasks. Gary Passineau obtained all of the necessary signatures for the liquor licenses, and Tia Murphy mailed it to the State along with the check for \$60. Tia Murphy relayed that the Wine Glasses had been ordered and the logo approved. All signed forms and copies of the logo will be emailed to Lynn Rosato, Library Director for the files. Discussion turned to securing item donations from local businesses, creating the Raffle baskets, and trying to find additional items to raffle (i.e. iPad) were discussed. This will all be reviewed at the upcoming Board Meeting. Tia Murphy will send out a reminder email to the Board letting them know that the raffle items are due on September 4 and attach a copy of the donation form which is to be filled out with each donation. A duplicate may be made and given to the donor for their records. Items can be dropped off at the Library Circulation Desk and will be stored in the Community room closet. After September 4, Trish Lewis and Jane Bickford will edit and notate each basket/item in preparation for the event.

The Winspire trips were discussed. The trips will be the Macy's Thanksgiving Parade, the Tour of the Sam Addams Brewery and the Sonoma Wine Tour. Tia Murphy will draft a marketing pitch for the trips, which will be posted as part of the Wine Tasting listing on the Library's website, along with the Winspire created color promos slicks. It was decided that the tickets will go on sale Mid-August exclusively sold thru the Library.

The layout and flow of the event was briefly discussed and it was decided that we would replicate last year's format at the venue.

NEXT MEETING DATE: Thursday September 5, 2013

ADJOURNMENT: Gary Passineau made a motion, seconded by Mary Spain to adjourn the meeting. The motion passed unanimously. Tia Murphy adjourned the meeting at 6:45 p.m.

Respectfully Submitted,

Tia Murphy
Tia Murphy
Committee Chair

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TOWN CLERK