

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Wednesday April 24, 2013

7:30 pm

Bethel Public Library Lobby

PRESENT: Co-Chair Nancy Ryan, Deno Gualtieri, Jane Bickford, Ellen Connell, John Perna

ABSENT: Chair Scott Perry, Jim Lacey , Jon Menti, James Wright

ALSO IN ATTENDANCE: Stephen Hicks (Morganti), Lynn Rosato

CALL TO ORDER:

Co-Chair Nancy Ryan called the meeting to order at 7:30. A tour of the library followed.

APPROVAL OF MEETING MINUTES:

Deno Gualtieri made a motion, seconded by John Perna, to approve the minutes of the Regular Meeting of March 27, 2013 as submitted. Vote, "All in Favor". Motion approved unanimously.

CORRESPONDENCE: None

PUBLIC INPUT: None

OLD BUSINESS:

Bethel Library Project

- Steve Hicks (Morganti) updated the group on the latest status of the outside work. Plan is to re-open the library on May 6, 2013 contingent on everything being in place.
- Nancy Ryan made a motion, seconded by Ellen Connell, to approve the following proposed change orders from Morganti that will enable money to be transferred from contingency to it's respective line item number.
 - #1 Revise cabinets in local history room \$2671.25
 - #2 Revise cabinets in childrens library \$646.44
 - #7 Children's library entrance furnish \$9883.63
 - #8 Furnish Teen Desk \$4306.06
 - #9 Local History Room Windows \$2671.25
 - #10 Steers additional Labor \$4808.25
 - #12 Bethel Library utility Upgrade \$59,309.23
 - #13 Seeyle House A/C \$36,242.45

RECEIVED

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TOWN OF BETHEL
TOWN CLERK

- Nancy Ryan made a motion, seconded by Jane Bickford, to approve Paul B. Bailey invoice # 032913-C dated 3/29/2013 in the amount of \$571.43 for Construction Administration for Seeley House Restoration and Renovation. Vote, "All in Favor". Motion approved unanimously.
- Nancy Ryan made a motion, seconded by Ellen Connell, to approve Paul B. Bailey invoice # 032913-A dated 3/29/2013 in the amount of \$1,042.86 for Construction Administration for Renovation and Completion of 2005 Bethel Library Addition. Vote, "All in Favor". Motion approved unanimously
- Nancy Ryan made a motion, seconded by Jane Bickford, to approve Paul B. Bailey invoice (no invoice number) dated 3/27/2013 in the amount of \$653.84 for reimbursable mileage through 3/27/13. "All in Favor". Motion approved unanimously
- Nancy Ryan made a motion, seconded by Jane Bickford, to approve Tucker Library Interiors, LLC invoice # 7515 in the amount of \$58,736.15 for new shelving and related expenses. Vote, "All in Favor". Motion approved unanimously.
- Nancy Ryan made a motion, seconded by Jane Bickford, to approve Tucker Library Interiors, LLC invoice # 7522 in the amount of \$45,556.81 for new shelving and related expenses. Vote, "All in Favor". Motion approved unanimously.
- Nancy Ryan made a motion, seconded by Deno Gualtieri, to approve Morganti Application and Certification for Payment #00012 for the period through 3/31/2013 in the amount of \$364,288.45. Discussion followed. Vote "All in Favor". Motion approved unanimously.
- Chair Nancy Ryan shared a copy of her letter to the Bethel Board of Selectmen dated April 1, 2013 (copy attached) in which she recommend external maintenance of the Seeley House including repair or replacement of shutters, repair to trim and siding and painting. In the same letter she also advised the Board of Selectmen of the CL&P incentives for the project as well as the CL&P offer of \$100,000 0% on-bill financing with the incentives. She told the group that the CL&P LOA has been completed and given to the Board of Selectmen.

South Street Fire House

- Nothing new to report.

Police Station Project

- Co-Chair Nancy Ryan also advised the group that in her letter to the Board of Selectmen dated April 1, 2013 (copy attached) that she requested that they begin an 8-24 review for the proposed site for the new police station. Nancy indicated that the Board of Selectmen meeting minutes indicated that this had been discussed and that they had referred to matter to Planning and Zoning for action.

NEW BUSINESS:

None

AJOURNED:

Nancy Ryan made a motion, seconded by John Perna to adjourn the meeting. Vote, "All in Favor". Motion approved unanimously. Meeting adjourned at 8:46 pm.

Respectfully submitted,

John C. Sarver
Recording Secretary



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1 School Street

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April 1, 2013

Board of Selectmen
Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Re: Update to the Board of Selectmen

We wanted to update you on a few items discussed at our recent meetings.

Bethel Police Station Project

- In a separate letter to the Board of Selectmen, we have requested that you begin an 8-24 review for the proposed site for a new Police Station.

Bethel Public Library Project

- The project is on schedule and the Library will be closed for the month of April 2013 to complete the move to the second floor. Construction work will also be completed during this time.
- With the completion of the interior of the Library, we recommend that the Town consider external maintenance of the Seeley House including repair or replacement of shutters repairs to trim and siding and painting.
- The CL&P incentives for the project have been presented to the Town. We recommend that the Town accept these incentives and also consider taking advantage of the offer of \$100,000.00 0% on-bill financing offered with the incentives.
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A copy of our meeting minutes is attached.

Scott Perry
Nancy J. Ryan

Co-Chairs – Public Site and Building Commission