



**PUBLIC UTILITIES COMMISSION**  
Bethel Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

**MINUTES OF REGULAR MEETING**

Monday, May 13, 2013

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

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TOWN OF BETHEL  
TOWN CLERK

**Call to Order:** First Selectman Knickerbocker called the regular meeting to order at 4:01 p.m.

**Public Input:** None

**Correspondence:** None

**Minutes:**

***Meeting Minutes from Regular Meeting April 1, 2013*** – Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes with the amendment that First Selectman Knickerbocker was not present at the meeting. Vote, all in favor, motion unanimously approved. Abstained: First Selectman Knickerbocker

***Meeting Minutes from Special Meeting April 8, 2013:*** Selectman Szatkowski made a motion, which was seconded by Michael Gribbin, to approve the minutes as presented. Vote, all in favor, motion unanimously approved. Abstained: First Selectman Knickerbocker

***Meeting Minutes from Special Meeting April 12, 2013:*** Selectman Szatkowski made a motion, which was seconded by Michael Gribbin, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

***Meeting Minutes from Special Meeting April 25, 2013:*** Selectman Szatkowski made a motion, which was seconded by Michael Gribbin, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

***Meeting Minutes from Special Meeting April 29, 2013:*** Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

**Old Business:**

- **Jay Vincent; 24 Hickok Ave., Allocation and Utilities to Garage**

Discussion took place regarding Mr. Vincent's garage apartment being connected to the utilities via the house service connections, not separate lines to the street.

Selectman Straiton made a motion, which was seconded by Michael Gribbin, to permit the garage apartment to remain connected to the house lines and not require separate lines. Voting in favor of the motion: Michael Gribbin, Selectman Szatkowski and First Selectman. Voting against the motion. Selectman Straiton. Motion passed.

- **Transfer Station; Privatization**

Discussion took place regarding the operations of the Transfer Station and whether it is again time to look into putting out a Request for Proposals (RFP) on running the transfer station; currently, the station is running a deficit of approximately \$6,000 per month. It was agreed to look into seeing if it is possible to open up the operations to accept limited construction and demolition materials (C&D) from town residents.

### Financial Report:

- **Water and Sewer Financials** – Comptroller Robert Kozlowski advised that due to the fact that it was just a collection period, the revenues are healthy.

- **Invoices:** Selectman Straiton made a motion, which was seconded by First Selectman Knickerbocker, to approve the invoices as follows:

Item #	Vendor	Inv. Date	Amount	Description	Account
1	LeClairRyan	4/5/2013	\$345.00	Professional Services	Eureka Water Storage
2	Heitkamp	3/28/2013	\$1,179.50	Professional Services	1/2Water & 1/2Sewer
3	Bethel Printing	4/12/2013	\$585.00	Printing; Septic Permits -1,000	Sewer Dept.
4	Utility Communications, Inc.	4/8/2013	\$1,517.79	Plumtrees re location	Sewer Dept.
5	Martin Lawlor, Jr.	4/1/2013	\$51.25	Professional Services	Sewer Dept.
6	Martin Lawlor, Jr.	4/1/2013	\$51.25	Professional Services	Sewer Project
7	Martin Lawlor, Jr.	5/1/2013	\$215.25	Professional Services	Sewer Project
8	Martin Lawlor, Jr.	5/1/2013	\$215.25	Professional Services	Sewer Dept.
9	Martin Lawlor, Jr.	4/1/2013	\$1,732.25	Professional Services	Water Dept.
10	Martin Lawlor, Jr.	5/1/2013	\$7,169.25	Professional Services	Water Dept.
11	LeClair Ryan	5/6/2013	\$805.00	Professional Services	Eureka Water Storage
12	Martin Lawlor, Jr.	4/1/2013	\$20.50	Professional Services	Transfer Station
13	Martin Lawlor, Jr.	5/1/2013	\$369.00	Professional Services	Transfer Station
14	Ct Dept. of Energy & Envir	5/8/2013	\$800.00	General Permit	Transfer Station
15	Kovacs Construction	4/29/2013	\$77,864.33	Professional Services	Plumtrees Rd. Pump Sta
16	Travelers	4/30/2013	\$2,500.00	Insurance	43 Grassy Plain
	TOTAL APPROVED		\$95,420.62		

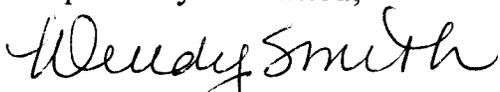
## **Engineering / Utility Consultant Report:**

- ***Stony Hill Sewer Project:*** Discussion took place regarding the project; the continuation of Phase 4 will have to be addressed separately as there are not enough funds to continue.
- ***Stony Hill Sewer Project Easements:*** Town Counsel Martin Lawlor advised that he is still working on the easements.
- ***Supervisor's Report:*** Kelly Curtis reported a problem with the Paul Street Pump Station regarding the "muffin monster" sewage grinder that is now in the process of being installed. While the whole pump station is on bypass, the wetwell will be vacuumed out as a buildup of sediment from many years was found when the wetwell was drained. Mr. Curtis also notified the Commission that the lack of a grinder at the Plumtrees Pump Station has increased the volume of rags and larger materials that make it to Paul Street. Mr. Curtis indicated the Commission may want to consider the installation of a "muffin monster" at Plumtrees Pump Station. He will discuss with Kovacs to determine scope of work to do this.

Mr. Curtis indicated that he will notify Butterworth & Scheck to begin work on the water main replacement on Dodgingtown Road near St. Mary's, as planned last year.

**Adjourn:** As there was no further business on today's agenda, Selectman Szatkowski made a motion, which was seconded by First Selectman Knickerbocker, to adjourn the meeting at 5:53 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary