



PUBLIC UTILITIES COMMISSION

Bethel Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

SPECIAL MEETING

Monday, July 8, 2013

4:00 p.m.

C.J. Hurgin Municipal Center – Meeting Room “A”

RECEIVED
2013 JUL 11 P 1:16
TOWN OF BETHEL
TOWN CLERK

Present: First Selectman Matthew Knickerbocker, Selectman Commissioners Peter Valenti and Mike Gribbin. Also in attendance were Town Engineer Andrew Morosky, Town Comptroller Robert Kozlowski, Utilities Consultant Len Assard, and Town Attorney Martin Lawlor.

Absent: Selectmen Richard Straiton and Paul Szatkowski

Call to Order: First Selectman Knickerbocker called the Regular Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

Public Input: None

Correspondence: T. Draper; 3B Taylor Road; Existing Water Line:

Minutes: *Regular Meeting Minutes June 3, 2013: First Selectman Knickerbocker made a motion, which was seconded by Commission Gribbin to approve the minutes as presented. Commissioner Gribbin indicated correction in meeting agenda Hickok Ave. water tank removal was tabled in the minutes and was missing in the Agenda, Commissioner Gribbin indicated he would like to see it on next month's agenda. Vote, All in Favor, Motion Approved.*

New Business: **Weed Road Subdivision; J. Lennon:** Jim Palmer representing J. Lennon presented to the Commission.

First Selectman made a motion, which was seconded by Commissioner Gribbin indicating that the Public Utilities Commission takes no exception to the application for sanitary sewer service for the three lot subdivision located at 54 Weed Road as depicted on the drawing prepared by James R. Palmer, P.E. entitled "Supplemental Map / Prepared for John L. Lennon and Nicholas J. Ellis / 54 Weed Road" dated May 9, 2013, as the subdivision is in the Sewer Service Area and sewer is available to the site. This approval is valid provided that the subdivision and site plan are in conformance with Planning & Zoning regulations with no action from the Zoning Board of Appeals required. This applicant's subdivision is subject to a sewer easement for the existing sanitary sewer line. Vote, All in Favor, Motion Approved.

Old Business:

- **Transfer Station; Privatize:** First Selectman indicated the Transfer Station has a budgetary shortfall of \$60,000 for fiscal year 2013; The Town will need to subsidize the station until revenue improves. First Selectman stated they are searching for ways to improve revenue, possibility of composting as well as Solar Panels. Mr. Morosky addressed the Commission indicating that a leaf composting operation could be situated on top of the landfill, saving the Town money on leaf disposal and providing low cost or free composted material.
- **55 Grassy Plain Street; Ben Doto:** Mr. Doto addressed and updated the Commission on the previously submitted application for 55 Grassy Plain Street.

First Selectman Knickerbock made a motion, which was seconded by Commission Gribbin indicating that the Public Utilities Commission takes no exception to the proposed easements and the application for water and sanitary sewer service for the five unit condominium complex located at 55 Grassy Plain Street as depicted on the drawing prepared by Benjamin V. Doto, III, P.E. entitled "Village Commons of Bethel / 55 Grassy Plain Street (Route 53) / Bethel, Connecticut / Proposed Site Plan" revision dated 6/29/2013 as the site is served by Bethel Water Department, is in the Sewer Service Area and sewer is available to the Site.

This approval is valid provided that the subdivision and site plan are in conformance with Planning & Zoning regulations with no action from the Zoning Board of Appeals required. Vote, All in Favor, Motion Approved.

- **Piera Property; Pump Station on Walnut Hill Road:** Mr. Morosky informed the Commission Mrs. Piera is ready to sign the agreement for purchase of the property on Walnut Hill Road. There are minor items left on the punch list; such as topsoil along road and a few trees along road by the pond.

Financial Report:

- **Water and Sewer Financials:** Bob Kozlowski, Town Comptroller distributed the financials for the Commission's review. Discussion took place.
- **Invoices:**

Transfer Station

Item #	Vendor	Inv. Date	Amount	Description
1	Martin Lawlor	7/1/2013	\$133.25	Professional Services
2	True Value	Various	\$212.36	Transfer Station
3	Tom's Paint	various	\$275.08	Transfer Station
4	Rings End	Various	\$283.37	Transfer Station
Total Approved			\$904.06	

First Selectman Knickerbocker made a motion, which was seconded by Commissioner Gribbin to approve the invoices for the Transfer Station in the amount of \$904.06. Discussion took place. Vote, All in Favor, Motion Approved.

Regular Meeting July, 2013

Item #	Vendor	Inv. Date	Amount	Description	Account
1	Roald Haestad, Inc	5/29/2013	\$892.05	Professional Services	Plumtrees Pump Sta
2	Martin Lawlor	7/1/2013	\$256.25	Professional Services	Sewer Project
3	Martin Lawlor	7/1/2013	\$2,808.50	Professional Services	Water Dept.
4	Martin Lawlor	7/1/2013	\$102.50	Professional Services	Sewer Dept.
5	Penny Saver	6/6/2013	\$3,195.00	2012 Consumer Confidence Report	Water Dept.
6	4 Seasons Landscaping	6/10/2013	\$940.00	31 Adams --easements	Sewer Project contra
7	Wright Pierce	6/17/2013	\$3,900.00	South Street Pump Station	Sewer
8	TD and Sons	6/25/2013	\$7,500.00	53 Oakridge Rd-easement	Contract 3
8	TD and Sons	6/25/2013	\$3,500.00	Walnut Hill Road-easement	Contract 3
10	TD and Sons	6/25/2013	\$1,500.00	Divine Road-easement	contract 3
11	Kovacs	6/27/2013	\$19,655.12	Application # 12	Sewer
12	Deanna Piera	7/1/2013	\$5,127.31	Past Taxes for Pump House and Misc. Items	Contract 3
13	Paul Hiro, P.C.	6/19/2013	\$750.00	Land Surveyor	South St. Pump Stat
	TOTAL		\$50,126.73		

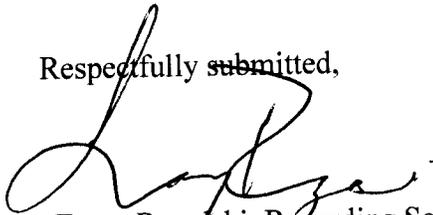
First Selectman Knickerbocker made a motion, which was seconded by Commissioner Michael Gribbin to approve the invoices in the amount of \$50,126.73. Discussion took place. Vote, All in Favor, Motion Approved.

Engineering/Utility Consultant Report:

- **Stony Hill Sewer Project:** Mr. Morosky pointed out he will be meeting with Mr. Sammis and First Selectman Knickerbocker this month to review the design / build concept with the goal being not to spend any additional money to have URS perform design work.
- **Stony Hill Sewer Project Easements:** Attorney Lawlor updated the Commission regarding the outstanding easements.
- **Supervisor's Report:** Utility Supervisor Kelly Curtis was unavailable to attend today's meeting, Mr. Morosky updated the Commission on the Supervisor report.
 - Water main work on Diamond Avenue / Farnum Hill was now complete.
 - Aquarion Water Company will be installing a water main extension from Brookview Drive heading towards Meckauer Circle. They will be paving half the road from the joint to the curb wherever the main is installed.
 - Aquarion will be installing main underneath I-84 to connect Berkshire Park system with their system on Route 6.
 - Aquarion will be extending water main along Route 6 from 28 Stony Hill Road to the proposed assisted living facility. Aquarion indicated that they would close the potential gap between proposed Stony Hill Inn site main extension and this proposed extension so that the Stony Hill Firehouse would be able to connect.

Adjourn: *As there was no further business on the agenda, Commissioner Valenti made a motion, which was seconded by Commissioner Gribbin, to adjourn the meeting at 5:00 p.m. Vote: All in Favor, Motion Unanimously Approved.*

Respectfully submitted,



Tracy Rogalski, Recording Secretary

TOWN OF BETHEL
WATER DEPARTMENT
6/30/2013 PRELIMINARY

REVENUE					\$ 1,324,276.29
<u>Revenue Detail</u>					
	Use of Water			1,300,662.50	
	Liens		528.00		
	Permits & Installation		20,800.00		
	Interest on Investments		-		
	BAN Revenue		2,285.79		
			<u>1,324,276.29</u>		
<u>EXPENDITURES</u>					
SALARIES			\$ 358,249.01		
BENEFITS			107,770.19		466,019.20
UTILITIES			98,220.49		
SUPPLIES			63,263.74		
MAINTENANCE			123,275.01		
SERVICES			92,323.42		
CAPITAL IMPROVEMENT			-		
UTILITY COLLECTOR/OFFICE			-		
DEBT SERVICE					
ALLOCATED EXPENSE			123,750.00		
					0
DEPRECIATION EST			-		
INTEREST EXPENSE			125,000.00		
					<u>1,091,851.86</u>
NET REVENUE					<u>\$ 232,424.43</u>

TOWN OF BETHEL
SEWER DEPARTMENT
6/30/2013 PRELIMINARY

REVENUE \$ 5,504,590.95

Revenue Detail	
Use of Sewer	5,454,744.19
Sewer Assessments	-
Liens	600.00
Permits & Installation	43,350.00
Interest on Investments	-
BAN Premium	5,896.76
	5,504,590.95

EXPENDITURES

SALARIES	\$ 236,170.47
BENEFITS	67,419.40
UTILITIES	58,365.06
SUPPLIES	22,565.20
MAINTENANCE	44,193.22
SERVICES	830,531.62
CAPITAL IMPROVEMENT	308,247.17
OFFICE	-
DEBT SERVICE	1,948,865.50
ACCOUNTS PAYABLE-DANBURY	573,795.00
Sewer Debt Payable	315,115.00
ALLOCATED EXPENSE	90,000.00
INSURANCE	-
DEPRECIATION EST	400,000.00
	4,895,267.64

NET REVENUE \$ 609,323.31

FY 2010-2011 Due to General Fund \$ 741,191.00

TOWN OF BETHEL
TRANSFER STATION
6/30/2013 PRELIMINARY

REVENUE \$ 179,761.77

Revenue Detail

Permits	32,835.00
Bulk Waste	-
Dumping Charges	140,432.34
Scrap Metal	5,374.43
Brush	1,120.00
Appliances	-
	<u>179,761.77</u>

EXPENDITURES

SALARIES	\$ 108,592.11
BENEFITS	39,902.33
UTILITIES	-
OFFICE	1,066.65
DEPRECIATION	-
MATERIALS & SUPPLIES	2,557.28
REPAIRS & MAINTENANCE	-
CONTRACTED SERVICES	51,808.56
INSURANCE	-
ALLOCATED EXPENSES	<u>36,000.00</u>

239,926.93

NET REVENUE \$ (60,165.16)