

YOUTH COMMISSION

**CJH MUNICIPAL CENTER
PRO-ACCESS TEEN CENTER
1 SCHOOL STREET**

July 9, 2013

6:45 PM

Regular Meeting

MINUTES

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TOWN OF BETHEL
TOWN CLERK

PRESENT:

Chairman, Richard Merritt, and Members: Rob DeLetis, Kristin Nauheimer, Bob Korin, Kate Shea, and Ex Officio Member, Caroline Bruno.

Also present: Pro-Access Director, Hilda Delucia, and Assistant Director Claudia Fortunato.

Absent: Jane Kraver, Lisa Bergh, and Student Advisory Chairman, Olivia Wootton

Chairman Rich Merritt called the meeting to order at 6:46PM

PUBLIC COMMENT: None

ANNOUNCEMENT: None

CORRESPONDENCE: None

APPROVAL OF MINUTES: Rob DeLetis made a motion to accept the minutes of the Regular Meeting dated 06-13-2013. The motion was seconded by Kate Shea. Bob Korin abstained due to absence at last month's meeting. Vote, all in favor, motion unanimously approved.

DIRECTORS REPORT: Hilda Delucia presented the Directors Report. (See attached). Hilda spoke to Dr. Smith regarding the use of the Pro Access by the school system. They are buying us a flat screen Apple TV to compensate their use throughout the year. They will continue use over the summer.

Discussion not to have a program on the last day of school, but instead doing it the Friday before the last day of school or the day after school is out. Discussion to have the Party Bus for graduating 8th graders after school and then do a party from 7-11pm that same night.

Discussion about sending Pro Access fliers to Parks and Rec Youth Camp housed in the municipal center to drum up some extra membership over the summer. Hilda will speak to Eileen Earle regarding putting the Pro Access website in the Registration Flier that will be sent home to parents once school starts.

Discussion held about membership numbers with summer programming. Hilda and Claudia spent time in the middle school's cafeteria towards the end of the school year. Pro Access held a luau party the week after school ended last year and had a series of events the beginning of July. New membership starts on July 1. Although summer membership is always a little bit lower due to vacations and summer commitments, we want to get our numbers up

Membership Drive (by August 30, 2013):

- Goal: 50 new members by August 30.
- Every Constant Contact will have a reminder about renewal with registration form.
- Email Dr. Smith about the benefits of joining Pro Access with a link to the registration form.
- SAG meeting in August with recruitment push.
- Have all members try to commit to bringing at least one friend to be a new member.
- Contact Muharem about putting something in Back to School notice.
- Attend Freshman Orientation with SAG members to speak about Pro Access.
- Ask local businesses to hang a fliers (with rip off on bottom). Caroline and Olivia to reach out to these businesses and hang them.
- Update Facebook and Website. Then drive more attention to them.
- Reach out to Marketing Students at WCSU and make membership at Pro Access a goal.

There are many volunteer opportunities coming up this summer. Hilda will send out details in her Constant Contact blast.

OLD BUSINESS:

The \$150,000 grant is still active. Matt Knickerbocker spoke positively with Hilda about this.

NEW BUSINESS: None

Bob Korin made a motion to adjourn; the motion was seconded by Kate Shea. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:16PM.

Respectfully submitted,

Kristin Nauheimer
Substitute Recording Secretary

I. Membership Update:

Grade	June 2013		Total	Last Month	June 2012		Total
	New Paid Members	Renewal Members			New Paid Members	Renewal Members	
7				0	11	0	11
8		2		2	1	6	7
Freshman		2		2	1	5	6
Sophomore				0	1	0	1
Juniors		1		1	0	0	0
Seniors	1			1	0	0	0
Total	1	5	6	6	14	11	25

I. Program Update and Attendance (see report below)

II. Past Program Discussion

- Relay for Life – Need to finalize income and expenses
- 8th Grade Party bus on the last day of school – huge success
- Balloon A-Grad
- Special Needs program and using Chris Jarvis for Open Gym and during the summer...
- Meeting with Dr. Smith
- Meeting with Matt Knickerbocker

III. Upcoming Program Discussion

- High Stakes Bingo
 - Credit Union
 - Tim Walsh
 - Police Dept.
- Whale Watching
- Farmer's Market – nothing finalized
- The Food Project – Hilda will contact John O'Neil from the Bethel Land Trust
- Girls Circle- Promoting Resiliency in Adolescent Girls
- Kids Marathon
- BBQ in August

IV. Membership Drive – Goal of 50 members by August 2013

- a. Increase use of website and facebook. Develop a written plan for increased membership drive. Present that plan at next meeting. Utilize and incentivize the SAG to participate in membership drive!

V. Volunteer Opportunities

- Summer festival
- Library Book Sale – Aug. 24-26
- Car Wash
- Pillow cases for children with cancer
- Baking for Scotty Fund

VI. Fundraisers

- Car Wash – August 10

June 8, 2013 – July 8, 2013
PRO ACCESS ACTIVITY REPORT

	Activity	Date	Attendees	Comments
1.	Pro Access – Wednesday	June 12	8	
2.	Student Advisory Meeting	June 12	7	
3.	Pro Access – Thursday	June 13	3	
4.	Friday Night at Pro Access	June 14	3	
5.	Open Gym	June 14	17	
6.	Balloon-A-Grad	June 18	18	6 drivers, 5 driver helpers, 7 helpers prior to delivery to blow up and coordinate delivery
7.	Pro Access – Wednesday	June 19	11	8 new 7 th graders
8.	Party Bus	June 20	15	Plus 2 chaperones
9.	Open Gym	June 21	13	
10.	Train Ride to Norwalk			Cancelled
11.	Lowes – Man of Steel			Cancelled 1 person signed up
12.	Pro Access – Wednesday	June 26	2	
13.	Pro Access – Thursday	June 27	3	
14.	Pro Access – Friday Night			Cancelled due to work being done at municipal center
15.	Open Gym			
16.	Peachwave	July 2	4	
17.	Pro Access Opened – Thursday	July 3	4	
Total participants served June/July 2013			116	Average of 9 participants per program (13 programs)
During this same period, mid-June 2012 to mid-July 2012 123 participants were served with 15 programs for an average of 8 participants per program.				

Pro Access Usage by other groups:

Month	Program	Adults	Students
June 2013	Transition Students	Used 2 days	1 student with 1 job coach
June 2013	Tutoring	Used 21 days through June 28	Average of 7 students per day up until June 21 then used every weekday since then by 1:1 tutoring through the end of June from 9 to 11AM.