

YOUTH COMMISSION

**CJH MUNICIPAL CENTER
PRO-ACCESS TEEN CENTER
1 SCHOOL STREET**

September 12, 2013

6:45 PM

Regular Meeting

MINUTES

RECEIVED

2013 SEP 13 A 10:22

**TOWN OF BETHEL
TOWN CLERK**

PRESENT:

Chairman, Richard Merritt, and Members: Rob DeLetis, Kate Shea, and Bob Korin. Student Advisory Member, Caroline Bruno, and Student Advisory Chairman, Olivia Wootton.

Also present: Pro-Access Director, Hilda Delucia and Assistant Pro-Access Director, Claudia Fortunato.

Absent: Jane Kraver, Lisa Bergh.

Chairman Rich Merritt called the meeting to order at 7:00 PM

APPROVAL OF MINUTES: Without the right members present at our meeting, we had to postpone the approval of the minutes from Tuesday, August 13th until our next meeting. We will approve the minutes from August and September in October.

DIRECTORS REPORT: Hilda Delucia presented the Directors Report. (See attached).

Discussion took place about membership numbers. We spent a few minutes talking about trends in membership because Hilda is really focusing on recruitment. We have a large amount of active male members at Pro-Access.

We reviewed the programs from the past month. An average of 5 tutoring students comes to Pro-Access daily. The special needs program started up again next week. Parks and Rec is paying for half of Chris's salary for supervising the special needs program.

BHS Freshman Orientation went well. Olivia and Caroline shared that they, along with two Pro-Access seniors, spoke to the freshman about Pro-Access. They offered an incentive for current freshmen members of Pro-Access to invite one of their friends to join Pro-Access for free this year.

BMS and BHS open houses were a bust. We had a discussion about putting the Pro-Access table in the main hallway to be in a more high traffic area.

Hilda said she will revisit The Food Project in the spring.

Hilda met with Bethel's Athletic Director, the Director from the Woman's Center and the Community Outreach Volunteer from the Woman's Center to begin a *Where Do You Stand* program for the captains of all the fall sports. It's part of a leadership development program about being an "upstander" instead of a "bystander" in situations and are encouraged to stand up for the right thing amongst their peers. The hope is to then bring this to the ROTC and other departments in the high school in the future.

Hilda expressed an interest to do programs that target more female members of Pro-Access. She is going to host a Spa Day to hopefully spark an interest amongst female teens. Hilda asked Olivia and Caroline to really promote this at BHS and BMS.

There was a discussion debating if Hilda should only send calendars to the 56 members and not all the 305 families. Students will be notified in the October calendar that if they want to stay on the mailing list to send in their membership.

Hilda is looking for someone to focus on marketing for Pro-Access to the Times, the Patch, the Bulletin, etc. Rich suggested sending an email asking parents of teen center members if they would be interested in taking on this role.

Hilda also discussed the possibility of students from BHS making a brochure that she would use to promote Pro-Access by giving it to those who might be interested.

EX-OFFICIO REPORT: Caroline reported on her participating in the Student Advisory group. Caroline spoke about really trying to recruit more students to be a part of Pro-Access and brainstorming other ideas for programs.

Our next meeting will be on October 8, 2013. Kate Shea made a motion to adjourn; the motion was seconded by Bob Korin. Vote, all in favor, motion unanimously approved.

Meeting adjourned at 8:00PM

Respectfully submitted,

Kristin Nauheimer,
Substitute Recording Secretary

As of Sept. 12, 2013

Teen Center Director Report

Prepared by: Hilda Maria DeLucia, Bethel Teen Center Director

I. Membership Update:

| Grade | Sept. 2013 | | Total | Last Month | Aug. 2012 | | Total |
|--------------|------------------|-----------------|-----------|------------|------------------|-----------------|-------|
| | New Paid Members | Renewal Members | | | New Paid Members | Renewal Members | |
| 7 | 13 | | 13 | 9 | 13 | 13 | |
| 8 | 4 | 5 | 9 | 8 | 3 | 13 | |
| Freshman | 2 | 13 | 15 | 12 | 1 | 14 | |
| Sophomore | 0 | 12 | 12 | 10 | 1 | 0 | |
| Juniors | 0 | 4 | 4 | 3 | 0 | 3 | |
| Seniors | 1 | 2 | 3 | 1 | 0 | 4 | |
| Total | 20 | 28 | 48 | 43 | 18 | 34 | |

- I. Membership Discussion (see report above)
- II. Program Update and Attendance (see report below)
- III. Past Program Discussion
 - BHS Freshman Orientation
 - BHS/BMS Open Houses
- IV. Upcoming Program Discussion
 - The Food Project – Hilda will contact John O’Neil from the Bethel Land Trust
 - “Where do you stand” program for Boys and Girls at BHS
 - Kids Marathon
 - Spa Day
- V. Volunteer Opportunities
 - Pillow cases for children with cancer
 - Baking for Scotty Fund – update from Caroline
- VI. New Issues
 - a. Clothes Closet
 - b. Calendar Mailing/membership
- VII. Fundraising
 - a. Parent donation (Jane thank you letter)

Theme for the year: Dream Big...Do Big

Aug.13, 2013 – Sept. 11, 2013
PRO ACCESS ACTIVITY REPORT

| | Activity | Date | Attendees | Comments |
|---|--------------------------------------|----------|-----------|--|
| 1. | Famous Pizza and Ice Cream | Aug. 13 | 7 | |
| 2. | Air Soft Trip | Aug. 13 | 14 | |
| 3. | Pro Access – Thursday | Aug. 15 | 4 | |
| 4. | Friday Night at Pro Access | Aug. 16 | 1 | |
| 5. | Pro Access – Wednesday | Aug. 21 | 6 | |
| 6. | Pro Access – Thursday | Aug. 22 | 9 | |
| 7. | Friday Night at Pro Access – Sundaes | Aug. 23 | 11 | |
| 8. | Back to School Lunch & Bingo | Aug. 28 | 16 | Grilled hot dogs, burgers and bingo prizes for certificates from Greenwood Ave. stores |
| 9. | Pro Access – Thursday | Aug. 29 | 13 | |
| 10. | Pro Access – Wednesday | Sept. 4 | 10 | |
| 11. | Kids Kore Fitness Program | Sept. 4 | 9 | |
| 12. | ProAccess – Thursday | Sept. 5 | 9 | |
| 13. | Friday Night @ Pro Access | Sept. 6 | 11 | |
| 14. | Famous Pizza and Ice Cream | Sept. 10 | 8 | |
| 15. | Pro Access – Wed. | Sept. 11 | 13 | |
| Total Participants served in Aug. 2013/Sept. 2013 | | | 141 | Average of 9 per program |
| During this same period, mid-Aug. 2012 to mid-Sept. 2012, 109 participants were served with 19 programs for an average of 7 participants per program. | | | | |

Pro Access Usage by other groups:

| Month | Program | | Students |
|-------------------------|-------------|-------------|----------------------------|
| August 2013 | Tutoring | Used 3 days | Avg. of 4 students per day |
| Up until Sept. 12, 2013 | Tutoring | Used 7 days | Avg. of 5 students per day |
| Up until Sept. 12, 2013 | Transitions | Used 1 day | 2 students with 2 coaches |