



# *Economic Development Commission*

*Town of Bethel, Connecticut*

*Bethel Municipal Center \* 1 School Street \* Bethel, Connecticut 06801*

*(203) 794-8540 Facsimile (203) 794-8552*

## **MINUTES OF SPECIAL MEETING**

## **RECEIVED**

Thursday, December 20, 2007

3:00 p.m.

CJH Municipal Center – Meeting Room “A”

DEC 27 2007

TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** Charles McCollam, Jr., Kevin McMahan, Charles Steck, Jay Streaman and John Holbrook. Also in attendance was Robert Burke, First Selectman, Attorney Daniel O’Grady, Matt Reynolds of New England Land Surveying, Steven Palmer, Zoning Official and Beth Cavagna, Zoning Enforcement Officer,

**Call to order:** Charles McCollam, Jr. called the Special Meeting to order at 3:07 p.m.

**Discussion of Francis J. Clarke Industrial Park expansion:** Town Zoning Staff members Steven Palmer and Beth Cavagna were present at today’s meeting to discuss the expansion possibilities at the Francis J. Clarke Industrial Park. Discussion ensued. Attorney O’Grady has filed a zone change request on behalf of the Economic Development Commission. Mr. Palmer and Mrs. Cavagna were thanked for their comments and attendance at the meeting.

**Minutes of November 15, 2007:** Charles McCollam, Jr. made a motion, which was seconded by Charles Steck, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

### **Office/Attorney Report:**

A Right of First Refusal Offer to Purchase 3 Trowbridge Drive for the total consideration of \$1,475,000 was presented to the Economic Development Commission. Jay Streaman made a motion, which was seconded by Charles

Steck, to advise the seller that the Economic Development Commission waives its Right of First Refusal and is not interested in purchasing the property at 3 Trowbridge Drive. Vote, all in favor, motion unanimously approved.

Attorney O'Grady will be in contact with the State of Connecticut regarding the expansion of the Francis J. Clarke Industrial Park.

**Invoices:** John Holbrook made a motion, which was seconded by Charles Steck, to approve payment of the following invoices:

December 14, 2007 – Attorney O'Grady	\$647.50	Legal Services
December 20, 2007 – Attorney O'Grady	\$370.00	Legal Services
December 20, 2007 – Attorney O'Grady	\$804.75	Legal Services
December 18, 2007 – New England Land Surveying	\$850.00	

**Adjourn:** As there was no further business on today's agenda, Jay Streaman made a motion, which was seconded by Charles Steck, to adjourn the meeting at 4:45 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary